

# Welcome to Izumi City!

This guidebook is designed to provide non-Japanese residents in Izumi City with useful information for daily life, which we hope will help them feel less inconvenience or difficulty in their living in Izumi City.

City Area 84.98 km²

City Population 186,000 people (as of February 2018)

No. of households 77,616



City Tree: Camphorwood

# Sister City and Friendship Cities

Katsuragicho, Wakayama Prefecture Nantong City, Jiangsu Province, China City of Bloomington, Minessota, USA



City Flower: Narcissus

# Izumi City Japanese Language Salon

Would you like to join us to learn Japanese culture and lifestyle as well as the Japanese language with fun? Participation is free!

Thursdays: 7:00 pm~8:30 pm at Meeting Room on the 3<sup>rd</sup> floor, Futur Izumi

Fridays: 6:30 pm~8:30 pm at Study Room on the 3<sup>rd</sup> floor, Izumi City Plaza

For participation, contact the Izumi City Office of Human Rights and Gender Equality Affairs.

Izumi City Office of Human Rights and Gender Equality Affairs 20725-99-8115

# Essentials for Living in Osaka

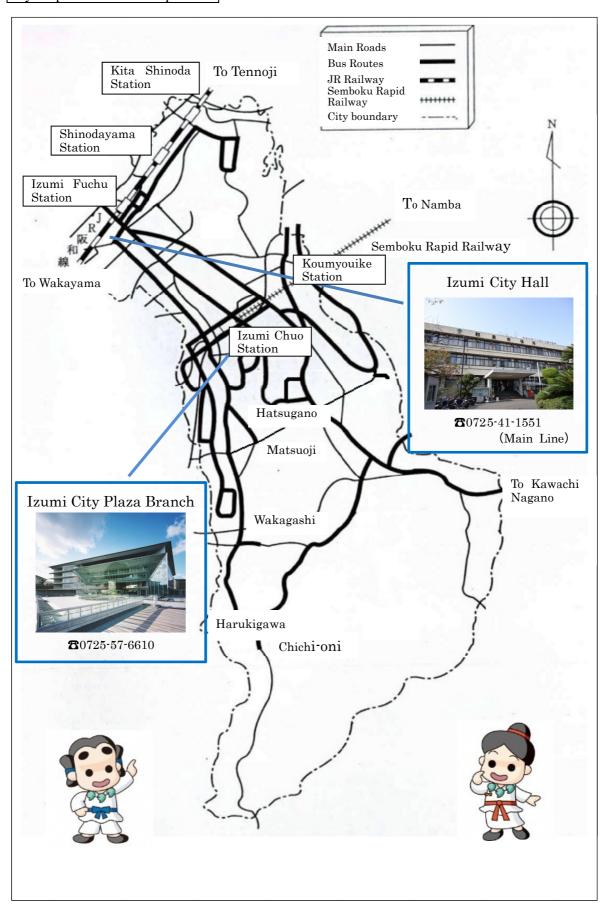
General information on living in Japan and specific information on what is common in Osaka are also available through "Essentials for Living in Osaka", a guide to living in Japan for foreigners, offered by Osaka Prefecture.

You are advised to visit the following website as well:

Essentials for Living in Osaka URL http://www.ofix.or.jp/life/guide.html

Osaka Foundation of International Exchange 206-6941-2297

# City Map and Public Transportation



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# 1 In an Emergency

# 1-1 Incidents or Accidents (**2**110)

- When you have been involved in or witnessed an incident or accident  $\rightarrow$  Call 110
- When your residence has been robbed or broken into by a thief → Leave things untouched and call 110
- When you have been involved in a traffic accident → Immediately call 110 and take notes of the other party's name, address, telephone number, license plate number, etc..

Rescue or help the injured if any. Call an ambulance by dialing 119, as necessary.

To file a claim for damages against the other party or seek compensation from your insurance company, obtain an accident certificate issued by the police.

When you call 110, you will likely be asked by the police the following questions:

Please answer these questions slowly and clearly.

- ① "What happened?" (Nani ga arimashita ka?)
  - ⇒ Accident (traffic accident) / Incident (robbery, etc.)
- ② "Where did it happen?" (Doko de arimashita ka?)

The place where the accident or incident happened, with a target building, etc.

- $\Rightarrow$  (It happened ) in front of  $\circ \circ$  station, etc.
- ③ "When did it happen?" (Itsu goro arimashita ka?)
  - $\Rightarrow$  The time the accident or incident happened
- ④ "What did the perpetrator look like?" (Hannin no tokuchou wa?)
  - ⇒ Sex, facial characteristics, clothing, etc.
- ⑤ "What is the current situation?" (Ima dou natteimasu ka?)
  - ⇒ Situation of the damage/injury, current situation
- (6) "What is your name and telephone number we can reach you at?" (Anata no namae to renraku no toreru denwa bangou wa?)

# A toll-free call to 110 can be made from a public phone:

Lift the receiver and dial 110, or if the phone has a red button on the front face, just press the SOS button before dialing 110.

Call the Izumi Police Station for inquiries other than emergency ones

**2**0725-46-1234

# 1-2 Fire, Sudden Illness, or Accidents (**2**119)

- ■When there is a fire:
- When there is a fire, immediately make it known to your neighbors in a loud voice and then call 119.
- Set off a fire alarm (Emergency bell) inside the building, if any.
- If you see fire and smoke spreading rapidly, or fire having already reached the ceiling, immediately evacuate to a safe place.
- ■When you or someone near you has suddenly become ill or happened to be involved in an accident:

In such an urgent situation as you or someone near you has suddenly become ill or injured, you may call an ambulance by dialing 119. You will not be charged for the telephone call or the ambulance service, but please note that you need to pay for treatment at a hospital.

# When you call 119, you will likely be asked the following questions:

Don't go into a panic, but relax and answer these questions calmly, slowly, and clearly.

① "This is the Izumi City Fire Department Headquarters. Is it a fire? Is it an emergency?" (Kochira wa Izumi-shi Shoubou honbu desu. Kaji desu ka, kyuukyuu desu ka?)

Fire  $\Rightarrow$  "It's a fire." (Kaji desu.)

Sudden illness or Accident ⇒ "It's an emergency." (Kyuukyuu desu.)

② "Please tell us the address where the fire truck/ambulance should go." (Shoubosha/Kyuukyuusha ga mukau juusho o oshiete kudasai.) The place of the fire/ill or injured person.

③ "Are there any prominent landmarks nearby?"

(Chikaku ni nani ka mejirushi tonaru tatemono wa nai desu ka?)

 $\Rightarrow$  in front of  $\circ \circ$  elementary school, etc.

### [When there's a fire]

4 "What is burning?"

(Nani ga moete imasu ka?)

- ⑤ "Is there anyone who hasn't escaped, yet?" (Nigeokureta hito wa imasu ka?)
- ⑥ "Please tell me your name."(Anata no namae o oshiete kudasai.)

# [In the case of a sudden sickness or accident]

④ "What happened to whom?"

(Donata ga dou shimashita ka?)

"Is the person bleeding?"

⑤ "Is the person bleeding?" (Shukketsu wa arimasu ka?)

- ⑥ "Is the person male or female?" (Dansei desu ka, josei desu ka?)
- (Nenrei wa?)
- ®"Please tell me your name."

(Anata no namae o oshiete kudasai.)

# A toll-free call to 119 can be made from a public phone:

Lift the receiver and dial 119, or if the phone has a red button on the front, just press the SOS button before dialing 119.

# Positional Information Obtaining System

The Izumi Fire Department uses the Positional Information Obtaining System which automatically traces an emergency telephone call it received to locate the caller, when the call is made from a landline phone, an IP phone or a cellphone with its GPS function on (\*\*)

\*The exact location may not be found depending on circumstances, so the address must be verbally given in any case.

# 1-3 Sudden Illness or Injury

- 1. Telephone Consultation for Sudden Illness or Injury (free)
  - ◎In an emergency, immediately call 119!

If you suddenly get sick or injured and are unsure if you should call an ambulance or what first aid measures you should take, professionals such as a doctor/nurse/consultant will tell you what to do or what medical facility to go to.

Emergency Relief Center Osaka (24 hours, 365 days)	<b>☎</b> #7119 or 06-6582-7119
Telephone Consultation for Emergency Medical Care for	
Children	<b>☎</b> \$8000 or 06-6765-3650
(20:00 pm~8:00 am, 365 days)	

- ※Please call an ambulance (☎119) immediately, when there are such symptoms as "difficulty in moving face and limbs", "difficulty in talking", and "headache that has never been experienced before", as they may be signs of stroke.
- ※Please call an ambulance (☎119) immediately, when there is a symptom of "feeling a tightness or constricting pain in the chest that stays for 20 minutes or more", as it may be a sign of cardiac infraction.
- 2. (Rolling) Emergency Pediatric Service Providers in the Senshu Region

Day Medical Institution		Available Hours	Telephone No.
Mon	Kishiwada Tokushukai Hospital	6:30 pm-7:00 am the next day	072-445-9915
Tue	Izumi City General Medical Center	5:15 pm-6:00 am the next day	0725-41-1331
Wed	Izumiotsu Municipal Hospital	7:00 pm-6:00 am the next day	0725-32-5622
Thu	Kishiwada City Hospital	5:00 pm-6:00 am the next day	072-445-1000
Fri	Kaizuka City Hospital	5:30 pm-5:30 am the next day	072-422-5865
	Kishiwada Tokushukai Hospital	11:30 pm-5:00 pm	072-445-9915
Sat	Izumiotsu Municipal Hospital (1 <sup>st</sup> and 3 <sup>rd</sup> weeks)	11:00 pm-6:00 am the next day	0725-32-5622
	Izumi City General Medical Center (2 <sup>nd</sup> , 4 <sup>th</sup> and 5 <sup>th</sup> weeks)	11:00 pm-6:00 am the next day	0725-41-1331
	Hannan City Hospital (5 <sup>th</sup> week)	11:00 pm-6:00 am the next day	072-471-3321
Sun	Rinku General Medical Center (2 <sup>nd</sup> and 4 <sup>th</sup> weeks)	11:00 pm-6:00 am the next day	072-469-3111
Sun	Kishiwada City Hospital (1 <sup>st</sup> , 3 <sup>rd</sup> , and 5 <sup>th</sup> weeks)	11:00 pm-6:00 am the next day	072-445-1000

XA different schedule is applied during the year-end and new-year holiday period.

\*On public holidays that fall on a weekday, each hospital opens at 11:00 pm.

Sat	Wide-area Initial Emergency Pediatric Center for Northern Senshu	5:00 pm-10:00 pm	
Sun/ Holidays/ Year-end and new year holiday period	Wide-area Initial Emergency Pediatric Center for Northern Senshu	9:00 am-noon 1:00 pm-4:00 pm 5:00 pm-10:00 pm	072-443-5940

Address: 1-1-51 Araki-cho, Kishiwada City

<sup>\*</sup>The places and hours are subject to change. Please confirm them in advance.

# 1-4 Natural Disasters (Typhoons/Earthquakes)

# 1. Typhoons

Typhoons are strong winds and rain that occur from July to about October.

# **■**Possible Damages

- · Injury from things strewn by wind
- · Landslides or flooding caused by heavy rain
- · Houses flooded or submerged, and power failure
- Buildings where tap water is supplied with an electrically-powered pump may be out of water.
- ⇒ Pay attention to weather information since a coming typhoon can be predicted.

### ■Preparing for Typhoons

- Please pay attention to weather forecasts from radio or TV to learn about the route of a coming typhoon.
- When rain or wind is intensifying, try to stay inside.
- Prepare a bag containing emergency goods such as drinking water, dried foods, a flashlight, a portable radio and others.

(Please refer to "List of Emergency Items to Take with You" on the next page.)

· Check evacuation areas in your vicinity

### 2. Earthquakes

Japan is one of the most earthquake-prone countries in the world. When a strong earthquake breaks out, the ground trembles, furniture falls over, and buildings collapse. It is sometimes followed by tsunami (tidal wave).

### ■In case an earthquake occurs:

- ①When you are inside a house or building Hide under a table to protect yourself from falling objects.
  - When the trembling stops, put out any fires such as gas ovens or stoves, then turn off the main gas valve.
  - Open doors to the outside to secure an exit route.
  - Do not use an elevator
- ②When you are outside • Cover your head to protect from falling objects. Keep away from concrete walls. Do not stay under the eaves. Evacuate to a safe place such as an open space without buildings.
- ③When you are driving a car • Do not panic but slowly pull over to the roadside while confirming safety. Even after the trembling stops, please remain cautious about possible aftershocks.

### ■Precautions to take

- Fix heavy furniture or bookshelves with metal fittings or a chain to prevent them from toppling over.
- Do not put a vase or other fragile things on a shelf or by the bed.
- Prepare a bag containing emergency goods such as drinking water, dried foods, a flashlight, a portable radio and others.

(Please refer to "List of Emergency Items to Take with You" on the next page.)

# 3. List of Emergency Items to Take with You in an Emergency

To prepare for any possible emergencies, keep all emergency goods packed and ready to take with you anytime. It would be best to put them in a backpack so both of your hands can be free. The recommended maximum weight should be around 15 kg for men and 10 kg for women.

☐ Drinking water (3 L/day per	□ Emergency food (for 3 days)	☐ Medicines (including those
person)	□ Portable radio	for chronic disease)
□ Cell phone	☐ Lighter, Matches	☐ Flashlight, Candles
☐ Extra batteries, charger	□ Clothes, Underwear	□ Outdoor goods
□ Cotton work gloves, gloves	□ Toilet paper	□ Towels
□ Mask	□ Baby goods	□ Wet tissue
☐ Sanitary product	□ Writing utensils	□ Nursing goods
□ Emergency goods	□ Passport, Resident card	□ Toiletries
□ Cash	□ Seal	☐ Credit card, Driving license
☐ Health Insurance /Medical	□ Portable toilet	□ Bank book
cards	□ Helmet	□ "My number" card
☐ Food wrap, Aluminum foil		□ Blanket, Sleeping bag
□ Dry shampoo		

### 4. Useful Information

# ■Information Service Apps for Foreigners 「Safety tips」

There is a multilingual smart phone app available, which automatically sends disaster-related information in Japan. Among various useful functions, it notifies a user of earthquake or tsunami warnings, provides information about safety confirmation system, and helps a user search for an evacuation route from his/her current location at the time of disaster.

[Languages] Japanese, English, Chinese, Korean

[OS] Android 4.0 or later, iOS 7.0 or later

Download the app by scanning the QR code on the right.





For Android

For iPhone

### **■**Evacuation Site

An evacuation site is a place which you can evacuate to in a disaster. Check the nearest evacuation site in your vicinity.

Evacuation Site in your vicinity:	

# 1-5 Broadcasting or Transmitting Stations that Send Earthquake/Disaster Information

<Television>

NHK television Channel 2

NHK World television (Satellite Broadcast: BS1, BS Premium)

Private broadcasting stations, Cable TV stations (J-COM West Izumi and Izumiotsu)

<Radio>

FM COCOLO: 76.5MH z (Multilingual)

AM NHK2 Broadcast: 82.8MH z (Multilingual)

FM NHK: 88.1MH z

AM NHK1: 666kHz

<Internet>

Fire and Disaster Management Agency http://www.fdma.go.jp/index.html

Meteorological Agency http://www.jma.go.jp/jma/index.html

Japan National Tourist Organization http://www.jnto.go.jp/jpn/

NHK World Daily News http://www3.nhk.or.jp/nhkworld/index.html

Osaka Disaster Prevention Net <PC> http://www.osaka-bousai.net/pref/index.html

<URL for Mobile telephone>

(Japanese Version) http://www.osaka-bousai.net/mobile/pref/index.html

(English Version) http://www.osaka-bousai.net/mobile/en/pref/index.html

(Chinese Version) http://www.osaka-bousai.net/cn/pref/index.html

(Korean Version) http://www.osaka-bousai.net/ko/pref/index.html

(Twitter Version) https://twitter.com/osaka\_bousai (@osaka\_bousai)

The above websites can be accessed through the QR codes below:



Japanese Version



English Version



Chinese Version



Korean Version



Twitter Version

<Disaster Information Providers to Mobil Phones>

Emergency Newsletter Area Mail (NTTdocomo)

http://www.nttdocomo.co.jp/service/safety/areamail/

Emergency Newsletter Mail (au by KDDI)

http://www.kddi.com/business/mobile/solution/kinkyu-sokuho/

Emergency Newsletter Mail (SoftBank)

http://mb.softbank.jp/mb/service/urgent\_news/

# 1-6 Contacts in an Emergency

1. Disaster Messaging Service (2171)

This emergency message dial service allows you to record or play back voice messages using a telephone for safety confirmation purposes in the event of a great disaster. Each voice message is limited up to 30 seconds and can be saved for 48 hours. You will be charged for the call.

[To record a message]

 $[171] \rightarrow [1] \rightarrow Dial$  the number starting with area code $\rightarrow [1] \rightarrow Record$  a message  $\rightarrow [9]$ 

[To play back a message]

 $\begin{array}{c}
1 \\
\hline
\end{array}$  Dial the number starting with area code  $\rightarrow$   $\boxed{1}$   $\rightarrow$  Play a message  $\rightarrow$   $\boxed{9}$ 

2. Disaster Messaging Service of Web 171 Version 

\* [Languages] English, Chinese, and Korean The "Web-version Message Board" is also available, to confirm the safety of people using the Internet.

Access URL https://www.web171.jp or search for it by typing "web171"

Dial the number of the person in the affected area to leave your message after the area code

Follow instructions to record/confirm

\*Computers, smartphones, mobile phones can be used. (Some models may not be used.)

3. Emergency Contacts

Contact	Telephone number	
Police Station (Traffic accident/Crime and E	110	
Izumi Police Department		0725-46-1234
Fire Station (Fire/Rescue/Emergency)		119
Izumi City Fire Department Headquarters		0725-41-0119
Izumi City		0725-41-1551
Osaka Prefecture		06-6941-0351
Izumi City General Medical Center		0725-41-1331
Izumi Health Care Center		0725-41-1342
Holiday Emergency Clinic (Sakibana Hospi	tal)	0725-55-1919
Wide-area Initial Emergency Pediatric Cen	ter for Northern Senshu	072-443-5940
Izumi City Water and Sewage Division	Water Service Fees	0725-99-8149
12dilli City Water and Sewage Division	Water Leakage Repairs	0725-55-1441
NTT (Landline Telephone Trouble)	113 or 0120-444113	
NTT (Consultation for New Connection or Tother Matters)	116 or 0800-200016	
NTT Disaster Message Dial (Available durin	ng Disaster Period only)	171
Kansai Electric Power Co., Kishiwada Office		0800-777-8025
Osaka Gas Customer Service Center	General	0120-3-94817
Osaka Gas Customer Service Center	Gas Leakage	0120-3-19424
Osaka Regional Headquarters, Japan Meteoro	06-6949-6304	
Audio Guidance Service for Disaster Informa	0180-997-099	
Consumer Consultation Service	0725-47-1331 or 188	

# 2 Legal Procedures for Living in Japan

# 2-1 Kinds of Procedures

# 1. Resident Registration

After the Alian Registration Law was abolished on July 9, 2012, the Resident Register System Law and the Immigration Control and Refugee Recognition Act were partially revised accordingly.

In addition to special permanent residents, mid- to long-term status holders (those who legally reside in Japan for more than three months, such as permanent residents, students, spouse or children of a Japanese national, and long-term residents) are included in the resident registry system, thereby their resident certificate can be issued.

Taking resident registration procedures is necessary upon entering Japan, giving birth to a child,

or changing your address.

When	Due date/Acceptable period	Where to submit	What are required※
Moving in from overseas	within 14 days after entering Japan	Municipal office with jurisdiction over your new area	<ul> <li>Passport(s) of all family member(s) concerned (bearing the date of entry into Japan)</li> <li>If coming on Family-status visa, a certificate issued by your home country that proves your family relationship with a Japanese national, as well as its translation in Japanese</li> <li>Resident Card(s) or Special Permanent Resident Certificate(s) of all family member(s) concerned</li> </ul>
Moving in from another city in Japan	within 14 days after moving in	Municipal office with jurisdiction over your new area	<ul> <li>Moving-out certificate (issued by the previous municipal office)</li> <li>Resident Card(s) or Special Permanent Resident Certificate(s) of all family member(s) concerned</li> <li>My Number (basic resident register) card(s) or notice card(s) (of only those who have received)</li> <li>ID of the person who submit the documents (Driver's license, Passport, etc.)</li> <li>Seal of the person who submit the documents</li> </ul>
Moving out of Japan	from 30 days before before moving out	Municipal office with jurisdiction over your area	• Resident Card(s) or Special Permanent Resident
Moving out of the city	from 30 days before moving out until up to 14 days thereafter	Municipal office with jurisdiction over your area	Certificate(s) of all family member(s) concerned • My Number (basic resident register) card(s) or notice card(s) (of only those who have received) • ID of the person who submit the documents (Driver's license, Passport, etc.)
Moving within the city	within 14 days after moving out	Municipal office with jurisdiction over your area	Seal of the person who submit the documents

\*Please note that if you have a change in family composition, you also need to submit a certificate issued by your home country that proves your family relationship with a Japanese national, as well as its translation in Japanese

Izumi City Public Service Office ☎0725-99-8118

Izumi City Plaza Branch Office 20725-57-6610

# 2. Copy of Resident Certificate (Also refer to 2-3 How to Get a Certificate starting on P15)

This certificate proves that you are registered as a resident of Izumi City. You may apply for a copy containing all the members of your household or only one specified member.

The copy of Resident Certificate certifies your name, birthday, gender and address. You can choose whether or not to have the name of household head, or your (or one's) relationship to the head, legal domicile, or individual number (My Number) included in the document. The Resident Certificate of a foreign resident, if you like, may also contain information on your nationality, status (of special permanent or mid- to long-term residency, or other kinds of visa qualification), period of stay, Resident Card number, etc.

Handling fee 300 yen for one copy

Necessary items Resident Card or Special Permanent Resident Certificate

If you have a representative of your family apply for the issuance of the copy in place of you, a letter of proxy and the person's ID shall be presented.

Izumi City Public Service Office 20725-99-8117

Izumi City Plaza Branch Office 20725-57-6610

### 3. Disclosure Request for Alien Registration Records

With the abolition of the Alien Registration Law, registration records of foreigners kept by the municipalities were sent to the Ministry of Justice. Instead of former "Certificate of matters in the alien registration records", the copy of Resident Certificate can be used to evidence your resident status. However, it does not contain your former addresses or family matters that were written on the alien registration record. If there is a need for the disclosure of alien registration records, please ask the Ministry of Justice.

■Disclosure Request Regarding Alien Registration Records

Information Disclosure Section #2, under Immigration Control Officer, Immigration Bureau,

Ministry of Justice 203-3450-6311

# 4. Certificate of Registered Seal (Also refer to 2-3 How to Get a Certificate starting on P15)

"Seal registration" means the legal procedure of registering your personal seal for your own use alone. A copy of the certificate of registered seal, along with any document with your seal affixed, can be used as an official evidence of your approval in important legal transactions, including real estate registration or contract documentation. Any resident aged 15 or older in Izumi City may register their seal. To register a seal using foreign letters, please consult with the municipality.

Handling fee 300 yen for one copy
Necessary item Seal Certificate card

Izumi City Public Service Office ☎0725-99-8117
Izumi City Plaza Branch Office ☎0725-57-6610

# 2-2 My Number System

Since October 2015, any foreigner in Japan who has a resident certificate (a person with status of mid- to long-term residency, or a special permanent resident) has been sent a notice card that bears his/her "My Number". The notice card is very important as it can be used to evidence your "My Number", the numerical figure of which you are required to fill in in taking any tax- or social insurance-related procedures. Therefore, please keep it safe and at hand.

Ever since January 2016, if you apply, you have been able to have a solid "My Number" card issued, bearing your picture and your "My Number" on it. It functions as your ID card and proof of your "My Number" as well, so it can widely be used for various legal procedures requiring My Number. Furthermore, the card has a built-in IC chip so that it can be used in applying for the issuance of a certificate at a convenience store or making an e-Tax application. However, it does not replace the Resident Card or Special Permanent Resident Certificate, and expiration date of the card differs depending on the resident status of a holder.

# <For Inquiries>

- O My Number General Information Service
  - **T** 0120-95-0178 (Japanese)
- O Regarding My Number System
  - **5** 0120-0178-26

(English, Chinese, Korean, Spanish, Portuguese)

- O Regarding Notification Card / My Number Card
  - **2** 0120-0178-27

(English, Chinese, Korean, Spanish, Portuguese)

Weekdays: 9:30-20:00

Weekends and Holidays: 9:30-17:30

Cabinet Secretariat URL

http://www.cas.go.jp/jp/seisaku/bangoseido/otherlanguages.html

- ■Application and Receiving My Number Card
- Application by post

After attaching your photo on the application form for the issuance of the card, which was enclosed with the My Number Notification Card you received, send it by post using the enclosed reply envelope (which can be used until May 31, 2019 without a postage stamp, even if the indicated validity period shows expiry on October 4, 2017).

### Web Application

Send your application information through a designated website with your photo taken with a smartphone attached.

### Reception

After application, you will be notified by post that the issuance of your card has been ready. Then, come to the Izumi City Public Service Office with necessary documents shown as below. Your identification must be confirmed, so please come in person.

Handling fee

Free for the first time only

Necessary items

Notice of issuance (post card), Resident Card or Special Permanent Resident Certificate, Notification Card, Basic Resident Register Card (for those who have only)

Izumi City Public Service Office 20725-99-8117

# 2-3 How to Get a Certificate

# 1. Kinds of Certificates and Fees

Kinds of certificates	Handling fee for issuance at OTC or by post	Postal service availablity	Handling fee for issuance at convenience store
Copy of Resident Certificate	300 yen	0	200 yen
Copy of Deleated Residence Record Certificate	300 yen	0	not applicable
Certificate of Items Stated in Resident Register	300 yen	0	not applicable
Copy of Supplementary Famlly Register	300 yen	0	200 yen
Copy of Family Register / Abstract of Family Register	450 yen	0	350 yen
Copy of Closed Family Register / Abstract of Closed Family Register	750 yen	0	not applicable
Copy of Invalidated Family Register / Abstract of Invalidated Family Register	750 yen	0	not applicable
Certification of Information Recorded on the Family Register Report	350 yen	0	not applicable
Certificate of Registered Seal	300 yen	×	200 yen
Identification Paper	300 yen	0	not applicable
Affidavit of Competency to Marry	300 yen	0	not applicable
Electronic Certificate (Re-issued)	200 yen	0	not applicable

# 2. Issuance on Holidays or in Off-Hours

Even if you cannot come to Izumi City Public Service Office, Izumi City Plaza Branch Office, or other service centers, during regular opening hours (9: 00-17: 15) on weekdays, you may receive certificate issuance services during the following hours:

Place	Open Hours	Certificates to be Issued
Izumi City Plaza	2nd Sunday 9:00-noon	
Branch Office <b>☎</b> 0725-57-6610	Weekdays (Monday-Friday) 5:15 pm-8:00 pm	<ul><li>Resident Certificate</li><li>Certificate of Items Stated in Resident</li></ul>
Izumi City Public Service Office \$\mathbf{T}\$0725-99-8117	4th Sunday 9:00 am-noon	Register
Izumi City Tourist Information in front of Izumi Fuchu Station 20725-99-8117 (Inquire at the Public Service Office)	Weekdays (excluding the year-end and new year holiday period) noon-8:00 pm	Family Register Copy of Supplementary Family Register

# 3. Getting a Certificate by Post

# [Necessary items]

Application Form (1), Self-addressed stamped envelope (2), Copy of identification document (3), Handling fee (4)

# ① Application Form

# [Common information to fill in]

- Type of the certificate you need and how many copies
- Name and address of the applicant
- Relationship with the person subject to application (if you are the applicant, write "identical person")
- Telephone number (Telephone number where you can be reached / mobile phone is accepted)

# [What to fill out in each certificate]

Kinds of Certificate	What to fill out in the application form. (Please fill in all the items.)	Describe as far as possible
Copy of Resident Certificate	1.Whether to contain entire household or part of household A: Entire household ⇒ address, name of household head B: Part of household⇒ address, name of necessary members 2.Whether to contain the description of "registered domicile/family head" and "household head/one's relation" (If you don't know if these are necessary, write the purpose of the certificate in detail.)	
Certificate of Items Stated in Resident Register	1.Whether to contain entire household or part of household A: Entire household ⇒ address, name of household head B: Part of household⇒ address, name of necessary members 2.Whether to contain description of "registered domicile/family head"and "household head/one's relation" (If you don't know if these are necessary, write the purpose of the certificate in detail.)	
Copy of Deleated Residence Record Certificate	1.Address at the time, name, date of birth 2.Whether to contain description of "registered domicile/family head" and "household head/one's relation" (If you don't know if these are necessary, write the purpose of the certificate in detail.)	What you intend to prove; (e.g., you want to certify a change of address, a death of somebody in the household., etc.)
Copy of Supplementary Family Register	Whether to contain all or part of household members listed in the Supplementary Family Register  A: All members ⇒ registered domicile, family head name  B: Some members ⇒ registered domicile, family head name, name of necessary members	What you intend to prove; (specifically from which address in the family register history should be included)
Copy of Family Register / Abstract of Family Register	Whether you need the copy of Family Register necessary or Abstract of Family Register?  A:Family Register ⇒ registered domicile, family head name  B:Abstract of Family Register ⇒ registered domicile, family head name, name of necessary members and their relationship with the family head	What you intend to prove; (e.g., you want to certify the relationship between some family members, or the pre-marital state of someone in the household., etc.)
Copy of Closed Family Register / Abstract of Closed Family Register, Copy of Invalidated Family Register / Abstract of Invalidated Family Register	Whether you need the copy of Family Register or Abstract of Family Register? A:Family Register ⇒ registered domicile, family head name B:Abstract of Family Register ⇒ registered domicile, family head name, name of necessary members and their relationship with the family head	What you intend to prove: (e.g, the fact of death, entire family registration history of someone in the household, relations among siblings, etc.)
Identification Paper	Registered domicile, family head name, name of necessary members and their relationship with the family head	

Izumi City Public Service Office 20725-99-8117

# ② Reply Envelope

Write your name and address on an envelope and put a stamp of proper postage.

### **■**Postal fee

- For regular posting of a standard sized envelope, put an 82 yen stamp.
- If you wish for express delivery, put a 280 yen stamp and write on the reply envelope "速達 (sokutatsu)" in red in Japanese.
- If you need a number of certificates, or one certificate contains many members, enclose an extra stamp, which will be returned to you if found out unnecessary.

# ■Certificates that cannot be requested by post

Certificate of Registered Seal, Resident Certificate requested via another city, or Electronic Certificate cannot be obtained by post.

# 3 Copy of identification documents

Please enclose a copy of the applicant's My Number card/ Passport/ Resident Card/ Special permanent resident certificate, etc.

If a representative of your household makes a request, a proxy letter is needed. If a third party applies, other qualification documents may be necessary, so please inquire by phone beforehand.

# 4 Handling fee

Prepare a postal money order from the post office for the handling fee (Refer to P15). If you request for multiple certificates, you may include the extra postage in the total postal money order amount.

No stamp, certificate stamp, revenue stamp or cash is accepted.

### [Send to]

Public Service Office or Postal Request Division, Izumi City Hall 2-7-5 Fuchucho, Izumi City 594-8501

※Application by post is only handled by the Public Service Office.Izumi City Public Service Office ☎0725-99-8117

# 4. Issuance of Resident Certificate, etc. at Convenience Stores

If you have the My Number card that contains an electronically certifying function (Refer to P14), you will be able to get a copy of Resident Certificate, Certificate of Registered Seal, Family Register/Abstract of Family Register, Supplementary Family Register, or Annual income/Tax payment Certificate at any major convenience store in Japan.

[Accessible Time] 8:00-22:00 (6:30-23:00 for Annual income/Tax payment Certificate)

# 2-4 Resident Card

Resident Cards are issued to foreign nationals who are staying in Japan legally as Mid- to Long-term Residents. Such Mid and Long-term residents eligible for Resident Cards are those foreign nationals who do not fit any of these categories:

- ① Persons granted permission to stay three moths or less
- 2 Persons granted "Temporary Visitor" status
- ③ Persons granted "Diplomat" or "Official" status
- ④ Persons recognized by Ministry of Justice as equivalents to the foreign nationals listed in the above ①-③.
- **5** Special Permanent Residents
- 6 Persons with no residence status

### 1. Issuance of Resident Card

# Screening at Immigration When cleared for landing (for those approved for mid or long-term residence) Issued at airport or mailed later from the Immigration Bureau Evaluation of Status of Stay When granged permission for extension of period of stay or change in resident status

Resident Card is (re)issued when a foreign national has been cleared for landing for the first time, when an application for change of status has been approved, or an application for renewal of period of stay has been approved.

⇒ Your Resident Card must be carried at all times with you. Any request of police or other officers to show the card must be obeyed. Those under the age of 16, however, are not required to carry their cards at all times.

# 2. Renewal of Special Permanent Resident Certificate and Resident Card

Residential Status	Subject	Valid Period	Application Period	Necessary documents
Special Permanent Resident	16 yrs. and older	Until the 7 <sup>th</sup> birthday after the expiration of the Old Special Permanent Resident Certificate (in the case of those with deemed Special permanent resident certificate, until the 7 <sup>th</sup> birthday after the last confirmation)	2 months before expiration until expiration date	<ul> <li>Passport</li> <li>Special permanent resident certificate</li> <li>1 photo (3cm×4cm)</li> </ul>
	under 16 yrs.	Until the 16 <sup>th</sup> birthday	6 months before the expiration until the expiration date.	
Other than Special Permanent Resident	Procedures cannot be done at City Hall.  Apply for the renewal of your Resident Card at the Immigration Bureau.  [Inquiries] Foreign Residents Information Center  \$\mathbb{\Bar{\Bar{B}}}\0570-013904 \text{ or } \mathbb{\Bar{\Bar{B}}}\03-5796-7112  Osaka Immigration Bureau  (1-29-53 Minami Minato-kita, Suminoe-ku, Osaka City) \mathbb{\Bar{\Bar{B}}}\06-4703-2115			

# 3. Re-issuance of Special Permanent Resident Certificate and Resident Card

Residential Status	Application Period	Necessary documents	
Special Permanent Resident	Within 14 days after the discovery of loss	<ul> <li>Passport</li> <li>1 photo (3cm×4cm)</li> <li>Certificate of report of the loss</li> <li>**Those under16 yrs. old do not need a picture</li> </ul>	
Other than Special Permanent Resident			

# 4. Change of Resident Status

If you start engaging in an activity that is not permitted under your current resident status and that requires a different type of resident permit, you need to request change of your resident status. Under this system, you can change your resident status to a different category without leaving Japan.

Required documents differ depending on which status of residence you apply for, so please ask the Osaka Immigration Information Center.

Foreign Residents Information Center (Immigration Bureau)

20570-013904
IP Phone/PHS/Calling from overseas 203-5796-7112
Monday to Friday 8:30-17:15

### 5. Temporarily Leaving the Country

If you have a Special Re-entry Permit or Re-entry Permit, there is no need to obtain a new visa.

### ■Special Re-entry Permit

Those who have a valid Passport as well as Resident Card or Special permanent resident certificate will be leaving Japan but return here within <u>one year (two years for Special Permanent Residents)</u> (※), do not need to obtain a Re-entry Permit basically.

 $\Rightarrow$ ( $\mbox{\%}$ ) If your permitted period of stay expires in less than one year before you leave Japan, return to Japan by the expiration date. You cannot ask for extention of the Special Re-entry Permit overseas. If you return to Japan after the expiration date, you will lose your resident status and need a new visa to reenter Japan.

### ■Re-entry Permit

Those who have a valid Passport as well as Resident Card or Special permanent resident certificate will be out of Japan for more than one year (more than two years for Special Permanent Resident) need to obtain a Re-entry Permit. The permit will be valid up to five years, while the Re-entry Permit of Special Permanent Residents six years.

### Necessary items

- ① Re-entry Permit Application Form (available at the Immigration Bureau Office)
- ② Resident Card or Special permanent resident certificate
- 3 Passport
- 4 Revenue stamp 3,000 yen (Single re-entry) or 6,000 yen (multiple re-entry)

# 6. Permission to Engage in Activities Other than those Permitted under the Resident Status

If you engage in any activity that is not permitted under your current status of residence, it is regarded as illegal. For example, if an international student, staying here on a student visa, wishes to work part-time, he/she needs to apply for "Permission to Engage in Activities Other Than Those Permitted by Current Status of Residence". Before start engaging in a part-time job, please obtain permission from the Immigration Bureau.

It has become possible for those with "Student" status who enter Japan for the first time to apply for "Permission to Engage in Activities Other Than Those Permitted by Current Status of Residence", when they land at the airport (excluding those granted permission to stay for less than three months).

# Necessary items

- ① Application form for Permission to Engage in Activities Other than those Permitted Under the Status of Residence
- ② Resident Card
- ③ Passport
- 4 Document that certifies the description of your activity

■To request Resident Card Application, Change of Resident Status, Renewal of Resident Status,

Re-entry Permit, Permission to Engage in Activities Other than those Permitted under the Resident

Status; contact

Osaka Immigration Bureau

Address: 1-29-53 Nankou Kita, Suminoe-ku, Osaka City, 559-0034

**2**06-4703-2100

■To request Naturalization Application; contact

Nationality Section, Osaka Legal Affairs Bureau

Address: Osaka 2<sup>nd</sup> Joint Government Office 2-1-17 Tanimachi, Chuo-ku, Osaka City 540-8544

**2**06-6942-1484

■To request Consultation and Information about Resident Status Procedures; contact
Immigration Information Center (Immigration Bureau)

**5** 0570-013904

**☎** 03-5796-7112 (IP Phone • PHS • overseas call)

Monday-Friday 8:30-17:15

Languages: English, Chinese, Korean, Spanish, and Portuguese

E-Mail info-tokyo@immi-moj.go.jp

Send inquiries about general procedures for entry or resident status, comments, or any requests to the Immigration Bureau

Languages: Japanese, English

# Necessary Procedures for International Marriage

Marriage between a Japanese and a Foreign National

Marriage between Foreign Nationals



The Japanese must meet the conditions for marriage required by Japanese law. The foreign national must meet conditions required by his/her country of origin.



Each country requires different procedures for marriage, so please inquire at the foreign nationals' embassy/embassies or consulate(s) in Japan before registration of the marriage.

If you register your marriage at a Japanese municipality office, please check with your local municipality.

# Necessary **Documents**

- ·Notice of Marriage(obtainable at the municipality office. Signatures and personal seals of two adult witnesses are required.)
- ·Copy of Family Register(for Japanese)
- · Certificate of legal capacity to contract marriage or equivalent document (for the foreign national)
- · Passport or other proof of nationality



Register at the municipality office where either you or your fiancé lives or the one nearest the legal permanent address of the Japanese national.



After all of the documents have been accepted your marriage goes into effect in Japan.



Please ask them to issue a "Certificate of Acceptance of marriage" on the spot.



The foreign national registers the marriage in his/her country of origin.

Each country requires different procedures, so please check with the respective embassy, consulate, etc in Japan of the foreign national's native country.



After acceptance in Japan, the marriage goes into effect in the country of origin.



If you wish to change your resident status to "Spouse of a Japanese national", please consult with the Immigration Bureau having jurisdiction.

The necessary documents differ depending on your country of origin, so please check with your local municipality.

Izumi City Public Service Office 20725-99-8119 Izumi City Plaza Branch Office

**2**0725-57-6610

# ■ Marriage between a Japanese and a Foreign National

When a couple including a Japanese and a foreign national marry in Japan, they register their marriage by submitting a form to the local municipality office. The Japanese has to meet the conditions required by the Japanese law, and the foreign national has to meet the conditions required by his/her country of origin. The documents below are required.

- ① Copy or abstract of family register (for Japanese)
- 2 Passport (proof of nationality)
- ③ Certificate of legal capacity to contract marriage or equivalent document issued by the embassy or consulate of the country of origin.(Translation with the translator's name, address and stamped hanko [personal seal] must be attached to non-Japanese documents.)
- ④ Notification of Marriage (These are available at the local municipality office. In order to register your marriage, you must have the seals of two witnesses who are 20 years of age or older. In addition, the notification must be written in Japanese.) ⇒Marriages registered in Japan should be reported to the foreign nationals' countries of origin. To do that, a "Certificate of Acceptance of Marriage" is required, so please ask the municipality where you register your marriage to issue it. Each country requires different procedures, so please check with the embassy or consulate of the country of origin. (Refer to P90~) A marriage is valid from the day it is registered.

# ■Marriage between Foreign Nationals

If both the husband and wife are foreigners, requirements and procedures for marriage may differ, so please inquire at their relevant Embassies or Consulates in Japan (Refer to P90~).

## ■Change of Residential Status

If you change your resident status to "Spouse of a Japanese National" after marrying a Japanese citizen, or if you switch to spouse visa because of marriage to another foreign national, please contact the Foreign Residents Information Center below.

# ■Change of the Information on Your Resident Card

If you change your name because of marriage, you must submit notification of the change to the Regional Immigration Bureau. If you change your address, report it your local municipality office.

# **■**Other Changes

After you get married, your social or legal status and treatment may also change in terms of taxation, pension premiums or benefits, health insurance, or allowances from your company. Therefore, please check with someone in the personnel department of your company.

Immigration Information Center (Immigration Bureau)

**2**0570-013904

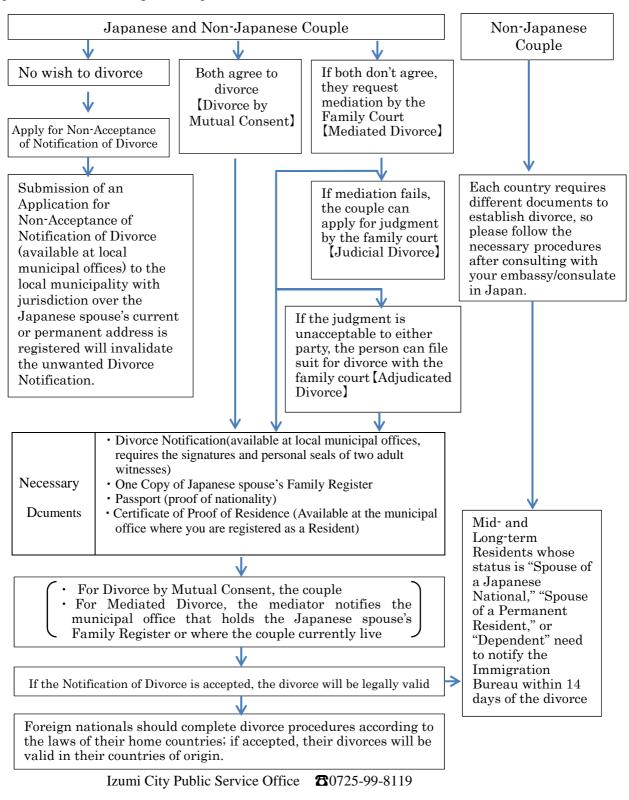
**2**03-5796-7112 (IP Phone / PHS / overseas call)

Monday-Friday 8:30-17:15

Languages: English, Chinese, Korean, Spanish, and Portuguese

# 2-6 Divorce

Legal procedures concerning divorce in international marriages can be complicated. Even if the divorce is recognized according to the procedures undertaken in Japan, it may be not recognized as a valid divorce in your native country. Here, we provide only a general explanation regarding the procedures for divorcing under Japanese law.



**2**0725-57-6610

Izumi City Plaza Branch Office

Izumi City Public Service Office 20725-99-8119 Izumi City Plaza Branch Office

**2**0725-57-6610

■When You Divorce

In cases when either the husband or the wife is a Japanese national living in Japan, and both parties agree to the divorce, the couple can be divorced under Japanese law. In Japan, there is a system of "divorce by mutual consent" by which a notification of divorce based on the agreement by both the wife and husband is submitted to the City Public Service Office and accepted. "Mediated divorce," "Judicial divorce," and "Adjudicated divorce" are brought about through the involvement of the family court. If you undertake procedures to get divorced in Japan, but not in your native country, it may cause you inconveniences because you will be considered as still married in your native country. Thus, it is important to undertake procedures to get divorced in your native country as well.

When both husband and wife are non-Japanese, the requirements and necessary procedures for the divorce are different, depending on their country of origin. Such couples are advised to inquire about the proper procedures at their respective embassy/embassies or consulate(s) in Japan (Refer to P.90~).

### ■When You Do Not Consent to a Divorce

Against your will, if your Japanese spouse has unilaterally submitted a signed notification to the city hall without your consent, it may constitute a divorce. In order to prevent this, you can submit a request for non-acceptance of the divorce notification to the municipality office which holds the family register of your Japanese spouse or that has jurisdiction over your current address. If you submit this request, unless you agree to "divorce by consent," you cannot be divorced without mediation or other formal legal procedures. This system, however, cannot apply to a couple of foreign nationals.

### ■Residence Status after Divorce

If you have resided in Japan with the status of "Spouse of a Japanese National," "Spouse of a Permanent Resident," or "Dependent," you need to report your divorce to the Immigration Bureau within 14 days.

People residing in Japan with the status of "Spouse of a Japanese National," "Spouse of a Permanent Resident," or "Dependent," may have their status revoked if they fail to function as a spouse for over six months. In such cases, not changing their residence status can result in a loss of your eligibility for staying in Japan. You are adivised to seek consultation services or contact the Immigration Information Center, Osaka.

# ■Changes in Your Resident Registration

If you change your name because of divorce, you need to submit notification to the Immigration Bureau, whereas any change in your address should be reported to the City Public Service Office.

Immigration Information Center (Immigration Bureau)

**2**0570-013904

**2**03-5796-7112 (IP Phone / PHS / overseas call)

Monday-Friday 8:30-17:15

Languages: English, Chinese, Korean, Spanish, and Portuguese

# 2-7 Death

### **■**Death Notification

In the event that a non-Japanese dies in Japan, legal requirements are the same as for Japanese citizens: notification must be submitted to the Public Service Office at City Hall and this must be done within seven days of the confirmation of death. Only a licensed physician or medical examiner may validly confirm death in Japan, whatever the case may be.

It is necessary to receive confirmation of death by a physician and have a death certificate prepared. This death certificate should be submitted to authorities of the municipality where the death occurred or where the individual submitting the certificate is registered as a resident.

For procedures required by the deceased's country of origin, please consult with the proper embassy or consulate in Japan (Refer to P.90~).

### ■Kinds of Application

Application	Deadline	Necessary documents	Handling office	Contact number
Death Notification	within seven days	Notification Form     Death Attestation	Public Service Office  Izumi City Plaza Branch Office	Public Service Office  *\infty 0725-99-8120  Izumi City Plaza Branch  Office  *\infty 0725-57-6610
Return of Resident Card	within 14 days	**Resident Card, etc.	See the botton	n of this page:
Withdrawal from Health Insurance	within 14 days	Those insured by National Health Insurance / Latter-stage Elderly Healthcare Insurance * If you are insured by Employee's Health Insurance, contact the Health Insurance Association or Society you join.	Izumi City Plaza Branch Office 【National Health Insurance】 National Health Insurance Division, Pension Insurance Office 【Latter-stage Elderly Healthcare system】 Elderly Medical Care Division, Pension Insurance Office	[National Health Insurance] National Health Insurance Division, Pension Insurance Office  \$\mathbb{B}\)(0725-99-8128  [Latter-stage Elderly Healthcare system] Elderly Medical Care Division, Pension Insurance Office \$\mathbb{B}\)(0725-99-8127
Claim for Reimburse- ment of Funeral Expenses	within two years	• Receipts of funeral expenses (document showing the full name of the main mourner) • Document that shows the main mourner's bank account to which the costs will be later sent • Official ID with photo • Personal seal * If you are insured by Employee's Health Insurance, contact the Health Insurance Association or Society you join.	Izumi City Plaza Branch Office [National Health Insurance] National Health Insurance Division, Pension Insurance Office [Latter-stage Elderly Healthcare system] Elderly Medical Care Division, Pension Insurance Office	[National Health Insurance] National Health Insurance Division, Pension Insurance Office  \$\mathbb{B}\)0725-99-8128  [Latter-stage Elderly Healthcare system] Elderly Medical Care Division, Pension Insurance Office \$\mathbb{B}\)0725-99-8127

- ■Resident Card / Alien Registration Card / Special Permanent Resident Certificate
  - Return to: Osaka Immigration Bureau 206-4703-2100
  - · Return by post to:

Odaiba Branch Office, The Tokyo Immigration Bureau Tokyo Port Joint Gov. Bldg. 9F, 2-7-11 Aomi, Koto-ku, Tokyo 135-0064

\*When returning, enclose proof of death, such as a copy of the Death Notification, etc.

### 3 Health, Medical Care, and Pension

# 3-1 Medical Institutions

Japan's medical institutions are divided into two types: clinics or doctor's offices and hospitals that are often equipped with specific examination devices and hospitalization facilities. If you have minor symptoms, go to a clinic or doctor's office for examination first, and be advised as to what to do or where to go next.

### 1. Language

Most doctors are able to more or less understand English, but interview sheets are usually written in Japanese. If you don't understand Japanese, take with you someone who understands Japanese or obtain an interview sheet written in your language beforehand, if possible.

Multilingual Interview Sheet <u>URL</u> http://www.kifjp.org/medical/ (Made by: Kanagawa International Foundation and International Community Hearty Konandai)

# 2. Examination Procedures

- Present your insurance card and pass it to the receptionist. Write your symptoms and medical history in the interview sheet and wait in the waiting room for your name to be called.
- <u>② Examination</u> You will undergo an examination by a doctor at an examination room, followed by a test or treatment as necessary.
- After receiving your medicine, wait for your turn to pay at the payment counter for the medicine and treatment you received. These days, an increasing number of medical insitutions are providing you with a prescription only, so that you buy your medicines at a pharmacy outside, instead of an in-house phamacy.

### 3. Hospitals where Foreign Languages can be Used

Please refer to the following websites to find hospitals where foreign languages can be used.

### ■ Medical Information Guide for Foreigners (Osaka Prefecture)

URL http://www.pref.osaka.lg.jp/iryo/medicalinfo/

Languages: English, Chinese, and Korean

### ■AMDA International Medical Information Center (☎03-5285-8088)

It provides free information services about medical institutions where some foreign languages can be used, as well as general information concerning medical and social welfare systems by telephone. It also offers interpretation services by telephone.

URL http://amda-imic.com/

Languages: English, Chinese, Korean, Spanish, Portuguese, Filipino, Thai, and Vietnamese

- ■Department of International Medical Care, Rinku General Medical Center
- A medical interpreter is ready to help you through the entire course, from reception, during an examination at different departments, at the time of receiving explanation of medication, through payment.
- Interpretation service is free of charge and medical fees are covered by the insurance.
- First-time patients should come to the "First-time Reception" counter on the 2<sup>nd</sup> floor anytime between 8:00 and 11:00.

Language	Day and Time	For Inquiries
English	Mon-Fri 10:00-15:00	Rinku General Medical Center
Chinese	Mon / Tue 10:00-15:00	2-23 Rinku Ourai Kita,
Portuguese / Spanish	Tue / Thu 10:00-15:00	Izumisanoshi 2072-469-3111

# ■Osaka Prefectural Hospital Organization of Regional Independent Administrative Medical Institutions

Hospital Name	Address • Telephone Number	Interpretation Fee
	3-1-56 Bandai Higashi, Sumiyoshi-ku,	Free
Osaka General Medical Center	Osaka City	
	☎06-6692-1201	% Prior
Osaka Prefectural Medical Center for	3-7-1 Habikino, Habikino City	appointment
Respiratory and Allergic Diseases	☎072-957-2121	by telephone
Only Booking in Malical Control	3-16-21 Miyanosaka, Hirakata City	is necessary
Osaka Psychiatric Medical Center	<b>☎</b> 072-847-3261	*Treatment
Osaka Medical Center for Cancer and	Nakamichi, Higashinari-ku, Osaka City	is covered by
Cardiovascular Diseases.	<b>☎</b> 06-6972-1181	health
Osaka Medical Center and Research	840 Murodo-cho, Izumi	insurance.
Institute for Maternal and Child Health	<b>☎</b> 0725-56-1220	

Available Languages: English, Chinese, Taiwanese, Korean , Spanish, Portuguese, German, Vietnamese, Italian, Indonesian, French, Russian, Thai, and Hindi

■Consultation by Telephone (AMDA Internation Medical Information Center)

Osaka Office (2050-3598-7574) \*Excluding the year-end and new year holiday period, weekends and holidays

English / Spanish / Chinese  $\Rightarrow$  Mon-Fri 9:00-17:00

English / Chinese / Korean / Thai / Spanish ⇒ Everyday 9:00-20:00

Portuguese ⇒ Monday, Wednesday, Friday 9:00-17:00

Filipino  $\Rightarrow$  Wednesday 13:00-17:00

Vietnamese  $\Rightarrow$  Thursday 13:00-17:00

# 3-2 Sudden Illness or Injury

- 1. Telephone Consultation in Case of Sudden Illness or Injury (Free)
  - OIn an emergency, immediately call 119!

If you suddenly get sick or injured and are unsure if you should call an ambulance or what first aid measures you should take, professionals such as a doctor/nurse/consultant will tell you what to do or what medical facility to go to.

<b>5</b> #7119 or 06-6582-7119
<b>A</b> 40000 00 00 000
<b>☎</b> \$8000 or 06-6765-3650

<sup>\*</sup>Please call an ambulance (**2**119) immediately, when there are such symptoms as "difficulty in moving face and limbs", "difficulty in talking", and "headache that has never been experienced before", as they may be signs of stroke.

# 2. Calling an Ambulance (2119)

In such an urgent situation as you or someone near you has suddenly become ill or injured, you may call an ambulance by dialing 119. You will not be charged for the telephone call or the ambulance service, but please note that you need to pay for treatment at a hospital (Refer to P6).

# 3. Emergency Medical Care Services

■Izumi City General Medical Center (Emergency Medical Care)

Department	Available Day and Hours		
Internal Medicine / Surgery	Every Monday Every Wednesday 3 <sup>rd</sup> Saturday 1 <sup>st</sup> and 3 <sup>rd</sup> Sundays Every Saturday and Sunday	19:00-7:30 the next day 19:00-7:30 the next day 19:00-7:30 the next day 17:00-7:30 the next day 9:00-17:00	
Internal Medicine / Orthopedic Surgery	Every Thursday	9:00-9:00 the next day	
Surgery	1 <sup>st</sup> , 3 <sup>rd</sup> and 5 <sup>th</sup> Thursdays 2 <sup>nd</sup> and 4 <sup>th</sup> Thursdays	17:00-7:30 the next day 19:00-7:30 the next day	
Pediatrics	Every Tuesday 2 <sup>nd</sup> , 4 <sup>th</sup> and 5 <sup>th</sup> Saturdays	17:15-6:00 the next day 23:00-6:00 the next day	

Internal Medicine and Surgery If Wednesday falls on a holiday; 19:00-8:00 the next day

Izumi City General Medical Center ☎0725-41-1331

### ■Sakibana Hospital (Emergency Medical Care)

Internal Medicine (Those aged 16 or older)

Sunday, holidays, the year-end and new year holiday period; 8:45-noon

(A prior telephone appointment is necessary if you come in the afternoon or later.)

1-3-30 Nozomino, Izumi City 250725-55-1919

<sup>※</sup>Please call an ambulance (☎119) immediately, when there is a symptom of "feeling a tightness or constricting pain in the chest that stays for 20 minutes or more", as it may be a sign of cardiac infraction.

Pediatrics
If Tuesday is falls on a holiday; 23:00-6:00 the next day

# 4. (Rolling) Emergency Pediatric Service Providers in the Senshu Region

Day	Medical Institution	Available Hours	Telephone No.
Mon	Kishiwada Tokushukai Hospital	6:30 pm-7:00 am the next day	072-445-9915
Tue	Izumi City General Medical Center	5:15 pm-6:00 am the next day	0725-41-1331
Wed	Izumiotsu Municipal Hospital	7:00 pm-6:00 am the next day	0725-32-5622
Thu	Kishiwada City Hospital	5:00 pm-6:00 am the next day	072-445-1000
Fri	Kaizuka City Hospital	5:30 pm-5:30 am the next day	072-422-5865
	Kishiwada Tokushukai Hospital	11:30 pm-5:00 pm	072-445-9915
	Izumiotsu Municipal Hospital (1st and 3rd weeks)	11:00 pm-6:00 am the next day	0725-32-5622
Sat	Izumi City General Medical Center (2 <sup>nd</sup> , 4 <sup>th</sup> and 5 <sup>th</sup> weeks)	11:00 pm-6:00 am the next day	0725-41-1331
	Hannan City Hospital (5 <sup>th</sup> week)	11:00 pm-6:00 am the next day	072-471-3321
Sun	Rinku General Medical Center (2 <sup>nd</sup> and 4 <sup>th</sup> weeks)	11:00 pm-6:00 am the next day	072-469-3111
Suii	Kishiwada City Hospital (1 <sup>st</sup> , 3 <sup>rd</sup> , and 5 <sup>th</sup> weeks)	11:00 pm-6:00 am the next day	072-445-1000

XA different schedule is applied during the year-end and new-year holiday period.

<sup>\*\*</sup>On public holidays that fall on a weekday, each hospital opens at 11:00 pm.

Sat	Wide-area Initial Emergency Pediatric Center for Northern Senshu	5:00 pm-10:00 pm	
Sun/ Holidays/ Year-end and new year holiday period	Wide-area Initial Emergency Pediatric Center for Northern Senshu	9:00 am-noon 1:00 pm-4:00 pm 5:00 pm-10:00 pm	072-443-5940

Address: 1-1-51 Araki-cho, Kishiwada City

<sup>\*</sup>The places and hours are subject to change. Please confirm them in advance.

# 3-3 Medical Cost Assistance

There is medical cost assistance provided depending on the kind of illness and conditions of patients.

# 1. Medical Cost Assitance System

Medical Cost Assistance		Qualifications (There are limits in accordance with your income)	Inquiries
Child Medical Support		Children until 3 <sup>rd</sup> grade of junior high school (not income tested)	
Single-Parent Fa Support	amily Medical	Single-parent family with a child until the end of the fiscal year when the child turns 18	Children's Welfare and
Premature Baby (In Hospitalization	Medical Support on Only)		Planning Office <b>2</b> 0725-99-8136
Special Treatn Infertile Couple	nent Support for	receive enecial treatment to conceive a haby	Health Center <b>お</b> 0725-47-1551
Medical Suppor Handicapped	t for the Severely	Severely handicapped people (Please inquire for details)	
	(Medical Rehabilitation Care)	Physical Disability Certificate holders aged 18 or older who have a chance for improvement through surgical or other treatment (Please inquire for details)	Welfare for Citizens with
Medical Assistance for Self-support	(Public Health Care for the Disabled Children)	Children aged 17 or younger with disabilities who have a chance for improvement through a surgical or other treatment (Please inquire for details)	Disabilities Section ☎0725-99-8133
	(Psychiatric Care for Outpatients)	People diagnosed with a designated psychiatric disorder who meet its specific criteria (Please inquire for details)	
Hepatitis Treatment Medical Support		Those diagnosed with a designated disease who meet its specific criteria	
Incurable Disease Medical Support		Those diagnosed with a designated incurable disease who meet its specific criteria	Izumi Health Center <b>な</b> 0725-41-1342
Children's Chronic Specific Disease Medical Support		Childeren aged 17 years or younger who are diagnosed with a designated disorder and meet its specific criteria	

# 3-4 Medical Insurance

### 1. Types of Medical Insurance

In Japan, there are several medical insurance types. The type of insurance you will be insured by differs depending on your occupation and age. If you are not insured by any, you will have to pay all medical expenses by yourself when you see a doctor, which could be quite high. Therefore, you are advised to join one of the following:

Types	The Insured	Contact	Necessary documents
Employee's Health Insurance	Company or factory workers and their family dependents	Department in charge of the company you work for	Ask the Department for details
National Health Insurance	Self-employed, farmers, students, etc. Foreign nationals allowed to reside in Japan over 3 months (Those listed in the Basic Resident Register)	National Health Insurance Division, Pension Insurance Office  70725-99-8128	Resident Card; Certificate of Loss of Qualification for Corporate Health Insurance" when you switch from it Corporate Health Insurance We Please inquire for details
Latter-stage Elderly Healthcare Service	<ul> <li>People aged 75 or older</li> <li>People aged 65 or older with a certain disability</li> </ul>	Elderly Medical Care Division, Pension Insurance Office 70725-99-8127	-

Application for the National Health Insurance or Latter-stage elderly Healthcare Service can be made at the Izumi City Plaza Branch Office (Izumi City Plaza Branch Office
 Toronto Company (Izumi City Plaza Branch Office)

### 2. National Health Insurance

■Who are enrolled in the system?

All people who fall under one of the following ①-③ conditions are required to enroll in the National Health Insurance system.

- ① People who are allowed to stay in Japan over three months (Those listed in the Basic Resident Register), or people allowed to stay more than three months even though their resident status upon entering Japan allows them to stay no more than three months (people with the resident status of "Technical Intern Training", "Entertainer", or "Dependent")
- ③ People not insured by their company's health insurance (employee's insurance)
- 4 People not living on welfare

# Exceptions

- A person from a country that has a social insurance agreement, including medical insurance, with Japan, and has proof of being covered by the insurance of his/her home country
- People who come on a "Designated Activities" visa for the purpose of receiving medical treatment and their caretakers; People and their spouses who come for tourism, recreation, or other similar activities
- People with "Short-term" and "Diplomat" resident status

National Health Insurance Division, Izumi City Insurance and Pension Plan Office \$\oldsymbol{\pi}0725-99-8128

### ■Procedures for Application and Withdrawal

If any of the the following cases applies to you, please follow application or withdrawal procedures within 14 days of the date when it takes place.

When		Necessary Items	
M o	From other Cities to Izumi City	Personal seal, Resident Card, etc.(%1)	
v i	From Countries to Izumi City	Personal seal, Resident Card, etc.(※1)	
n	Witin Izumi City	Personal seal, National Health Insurance Certificate	
g	Out of Izumi City to other cities / countries	Personal seal, National Health Insurance Certificate	
Chang	ging your name or household head	Personal seal, National Health Insurance Certificate	
Healt	h Insurace Card is lost or missing	Personal seal, Resident Card, etc.(%1)	
	lrawing from the health insurance ur company	Personal seal, Certificate of Losing a Qualification for Health Insurance, Resident Card, etc.(%1)	
Joining the health insurance of your company		Personal seal, National Health InsuranceInsurance Certificate, Insurance Certificate from your employer	
Welfare is terminated		Personal seal, Notice of decision that welfare will be stopped, Resident Card, etc.(**1)	
Welfa	are starts to be given	Personal seal, Notice that welfare will be given, National Health Insurance Certificate	
A child is born		Personal seal, National Health Insurance Certificate, Resident Card, etc.(%1)	
		Lump-sum birth allowance will be given. (refer to P66)	
Someone in your family died		Personal seal, National Health InsuranceInsurance Certificate Funeral costs will be given. (refer to P26)	

※1 ID document bearing your photo issued by a public institution (My Number card, Passport, etc.)
 National Health Insurance Division, Izumi City Insurance and Pension Plan Office
 ☎0725-99-8128
 Izumi City Plaza Branch Office
 ☎0725-57-6610

# ■Calculation of Insurance Premium and Payment

- Insurance premiums are calculated based on the number of your household members and annual income for the previous year.
- When you apply, you will be given a payment statement. Please pay the printed amount at a bank or convenience store by the due date. To avoid failure to pay because you forgot, you are advised to use account transfer system.
- If you do not apply for the National Health Insurance, or apply a long time after you found yourself eligible to join the system, you will be charged retrospectively for the unpaid premiums for up to two years, so be careful.
- When your income drops substantially compared to the previous year because of contingency, such as a disaster, sickness or loss of your job, your payment can be reduced or postponed depending on circumstances. Please contact us if it applies to you.

Izumi City Insurance and Pension Plan DivisionNational Health InsuranceOfficer 20725-99-8129

### 3. Latter-Stage Elderly Healthcare Insurance System

In Japan, people who have turned the age of 75 have their medical insurance terminated and automatically switched into the Latter-Stage Elderly Healthcare Insurance System. Foreign residents aged 75 or over, having a residential status of over three months, as registered residents, will also shift into the insurance system automatically. (If a foreigner is not registered as a resident, the entry will not be made automatically. Please consult with the Elderly Medical Care Division described below.)

A person may also be excluded from the system due to resident status. (The eligibility for the Latter-Stage Elderly Healthcare Insurance is set the same as that for National Health Insurance. For details, please refer to P.32.)

### **■**Entry Procedures

- If registered as a resident, people do not need to take any procedure.

  During the month before the month of their 75<sup>th</sup> birthday, the Insurance Certificate will arrive by mail
- Even people aged from 65 to 73 may join the system through application, if they have been certified as those with a certain level of disability. For details, contact the Elderly Medical Care Division.

  Elderly Medical Care Division, Izumi City Insurance and Pension Plan Office

  \*\*B0725-99-8127\*
- 4. Expenses not Covered by Medical Insurance includes:
  - Health check-up /vaccination / cosmetic surgery / orthodontics / normal child delivery / illness or injury inflicted during or on the way to work (industrial accident) / injury or illness caused by a third party, etc.
- Health check-up......Specific health checkups can not be covered by medical insurance, though the insured can be granted some medical expenses. Taking a number of different examinations at a time, however, could be economically beneficial. (Refer to P.36)
- Vaccination.....Children have free vaccination. (Refer to P.68)
- Normal delivery......Caesarian delivery may be covered by medical insurance. (Refer to Lump sum birth allowance on P.66)
- Industrial accident......You will receive free medical treatment after completing application procedures with your employer and getting approval from the Labor Standards Office. (Refer to P.42)
- Injury or illness by a third party (in a traffic accident, etc.) ......If you use your own medical insurance, you need to report it to the insurance company you join. (Refer to P.35)
- \*Fees differ depending on each hospital. Please inquire the hospital for details.
- ■If you are insured by Employee's Health Insurance
  - $\Rightarrow$  ask a person in charge at your company.
- ■If you are insured by National Health Insurance
  - ⇒ contact National Health Insurance Division, Izumi City Insurance and Pension Plan Office 270725-99-8128
- ■If you are insured by Latter-stage Elderly Healthcare Service
  - ⇒ contact Elderly Medical Care Division, Izumi City Insurance and Pension Plan Office \$\oldsymbol{\pi}\)0725-99-8127

### 5. Self-pay Burden of Medical Expenses

	Qualified Person	Self-pay Percentage
1	Those insured by the Latter-stage Elderly Healthcare Service	10% or 30%
2	Those aged 70-74 other than ①	20%( <b>%</b> 1) or 30%
3	Those ranging from elementary school children to people aged 69 or younger	30%
4	Babies or infants up to preschool children	20%

<sup>\*\*</sup>People born before April 1, 1944 pay "10%".

### 6. Expensive Medical Cost

If your self-paid amount exceeds a certain level, you will be reimbursed for the excessive amount of the payment in a few months. Ask your hospital or insurance desks listed below about how much you have to shoulder and what procedures you have to take.

When you need to be hospitalized or receive an expensive treatment as an outpatient, you are advised to in advance apply for the issuance of the "Certificate of Eligibility for Ceiling-Amount Application" which allows you to pay no more than the ceiling amount.

- ■If you are insured by Employee's Health Insurance  $\Rightarrow$  ask a person in charge at your company.
- ■If you are insured by National Health Insurance ⇒ contact National Health Insurance Division, Izumi City Insurance and Pension Plan Office ☎0725-99-8128
- ■If you are insured by Latter-stage Elderly Healthcare Service ⇒ contact Elderly Medical Care
  Division, Izumi City Insurance and Pension Plan Office ☎0725-99-8127
  The certificate can be issued at Izumi City Plaza Branch Office for those who are insured by National Health Insurance or Latter-stage Elderly Healthcare Service.

# 7. Injury or Illness caused by a Third Party

When you become injured or ill inflicted by someone else (3<sup>rd</sup> party), in a traffic accident, violence case, or others, the person who caused the accident should pay for your medical costs in principle, not the insurance organization you join. However, you may use your own insurance coverage to receive medical treatment if you report the case to your insurance entity, such as the National Health Insurance, etc.

Normally, as descrived above, since it is the offender who should pay for the medical fees, the offender will be later charged by the health insurance which has paid for your medical treatment temporarily. Therefore, make sure to notify your medical health insurance organization of the case; otherwise you may not be able to be reimbursed later from the health insurance, if you directly receive money for treatment from the offender or if you make a settlement privately.

You may not receive insurance money in such cases as an intentional accident, criminal act, fight, and driving while intoxicated.

- ■If you are insured by Employee's Health Insurance
  - $\Rightarrow$  ask a person in charge at your company.
- ■If you are insured by National Health Insurance
  - ⇒ contact National Health Insurance Division, Izumi City Insurance and Pension Plan Office 270725-99-8128
- ■If you are insured by Latter-stage Elderly Healthcare Service
  - ⇒ contact Elderly Medical Care Division, Izumi City Insurance and Pension Plan Office \$\oldsymbol{\pi}\)0725-99-8127

The certificate can be issued at Izumi City Plaza Branch Office for those who are insured by National Health Insurance or Latter-stage Elderly Healthcare Service.

# 3-5 Specific Medical Checkups and Other Examinations

Examination kinds	Qualification	Costs you pay	Period • Application
Specific Health Checkup based on National Health Insurance system	Those aged 40-74, enrolled in Izumi City National Health Insurance	Basic examinations: free (Part of the complete medical checkup is subsidized)	May through the end of February every year Please contact the National Health Insurance Division for how to apply.  30725-99-8169
Complete medical checkup based on Natioanl Health Insurance system	Those aged 30 or older, enrolled in Izumi City National Health Insurance		April through the end of March every year Directly make an appointment with an available medical institution. Please contact the National Health Insurance Division for how to apply.  20725-99-8169
Latter-stage elderly health or dental checkup, or complete medical checkup based on Latter-stage Elderly Healthcare system	Those insured by Latter-stage Elderly Healthcare system		April through the end of March every year Please contact the Elderly Medical Care Division for how to apply.  70725-99-8127
Tuberculosis • Lung cancer examination	Those aged 40 or older	Chest x-ray: free Expectoration examination: 500 yen	The service period is announced in "Koho (bulletin) Izumi". No need to make an appointment
Lung cancer examination	Those aged 40 or older	If combined with city-sponsored additional examinations: free If Independently examed: 1000 yen	May through the end of February every year Directly apply at an available medical institution in the city.
Uterine cancer examination	Women aged 20 or older whose age turns an even number within the fiscal year (every 2 years)	1000 yen	May through the end of February every year Directly apply at an available medical institution in the city.
Breast Cancer examination	Women aged 40 or older whose age turns an even number within the fiscal year (every 2 years)	Free	May through the end of February every year Directly apply at an available medical institution in the city.
Colon cancer examination	Those aged 40 or older	Free	May through the end of February every year Directly apply at an available medical institution in the city.
Stomach cancer (X-ray) examination	Those aged 35 or older	500 yen	Application period is announced in "Koho (bulletin) Izumi". Call the Health Center to apply.
Stomach cancer (endoscopic) examination	Those aged 50, 55, and even-numbered years from 60 to 80	2000 yen	Choose either an X-ray or endoscopic examination.  Directly apply at an available medical institution in the city.
Additional city-sponsored examination package	Those aged 40 or older	500 yen	May through the end of February every year Directly apply at an available medical institution in the city.  *The package includes a blood test, electro cardiogram test, fundoscopy test, etc.
Hepatitis virus examination	①Those aged 40 ②Those aged 41 or older who have never received the examination	Free If independently examed (with no other exams combined): 500 yen)	①Directly apply at an available medical institution in the city ②Examination ticket is necessary ⇒Apply at the Health Center
Prostatic cancer tumor marker examination	Men aged 50 or older	500 yen	May through the end of February every year Directly apply at an available medical institution in the city.
Bone mass examination	Women aged 40 or older	500 yen	Application period is announced in "Koho (bulletin) Izumi" Call the Health Center to apply.
Periodontal disease examination	Those at the age of five multiples between 30 and 70	500 yen	May through the end of February every year Directly apply at an available dental clinic in the city.

Izumi City Health Center

**2**0725-47-1551

#### 3-6 Nursing Care Insurance

Nursing Care Insurance is a public system that offers nursing services to people when they need them due to illnesses or aging.

#### ■Who should join the system?

Those aged 40 to 64 (Category II insured people) and those aged 65 and older (Category I insured people) are required to pay the insurance premium. Anyone, even foreigners, who reside in Japan legally for more than 3 months and are 40 years old and older, can be insured by the Nursing Care Insurance.

#### ■ Who can use the nursing services?

- Those aged 65 and older (Category I insured people), who are recognized by the municipality as needing nursing care or support services because they are bedridden or have dementia.
- Those aged 40 to 64 (Category II insured people), who are recognized by the municipality as needing nursing care or support services because they suffer from any one of the 16 designated diseases caused by aging.

#### ■How to apply for "Certification of Eligibility for Long-term Nursing (Support) Care"

To receive nursing care services, you need to ask the municipality to recognize your eligibility for long-term nursing (support) care. The application can by made by you, other members of your family, or an in-home long-term support care provider in the place of you. For details, contact the Elderly Nursing Care Office shown below.

#### **■**Using Nursing Care Services

Available nursing services include a home visit care, outpatient day care, short-term or long-term care at a nursing facility, etc.

When you use the nursing services, you need to pay 10% of the total costs incurred in principle, although the percentage may vary depending on your income level. When admitted into a nursing facility, you will be charged for meal costs and other expenses.

#### ■How to Pay Insurance Premiums

- Among the insured, those aged 65 and older (Category I insured people), whose annual income from old-age pension or retirement annuity exceeds 180,000 yen, have the pension premiums deducted from their pension benefits. The rest of the people pay directly by bank or postal transfer, etc.
- Those aged 40 to 64 (Category  ${\rm I\!I}$  insured people) pay together with their medical insurance premiums.

Izumi City Elderly Nursing Care Office 20725-99-8131

#### 3-7 National Pension

It is a system that offers allowances to those who are the aged or disabled, or family members of the deceased.

#### 1. Who are the Members of the Pension Plan?

All people aged 20 to 60 who live in Japan, including foreign nationals, are obligated to enroll in the national pension system and pay insurance premiums. (There is a system that may exempt you from pension premiums or help you in other ways.)

#### 2. Who are Recepients?

Types of Benefits	Qualified Recepients
Old-age basic pension	People who have turned the age of 65 with the coverage period requirement satisfied
Disability basic pension	People who became ill or injured while being a member of the national pension system or before turning the age of 20, and who have remained disabled with the coverage requirement satisfied
Survivor's basic pension	A spouse or dependent children who were bereaved of a member (income earner) of the same household who was a member of the national pension system or a recipient of old-age pension benefits with the coverage period and payment requirements satisfied
Widow's pension	A widow whose husband was eligible to receive old-age basic pension benefits but died without receiving them nor disability basic pension benefits, and who was married to the husband for more than 10 years, can receive widow's pension benefits during the period between the age of 60 and 65.
Lump-sum death payment	A spouse or dependent children, who were bereaved of a member (income earner) of the same household who had paid premiums for over three years as a Category I insured person but died without receiving old-age pension benefits nor disability basic pension benefits, can receive a lump-sum death payment.
Lump-sum withdrawal payment for short-term foreign residents	⇒See the next page for details.
Special welfare for severely disabled people	People who fulfill certain requirements can receive special welfare money. For details, contact the office specified below.

National Pension Division, Izumi City Insurance and Pension Plan Office

**2**0725-99-8130

#### 3. Social Security Agreement

Japan has concluded a social security agreement with some countries to avoid dual coverage between two countries and to enable you to totalize your periods of both Japan and the other agreement country so that you may qualify for benefits

For details, please visit the website below:

Japan Pension Service Website URL http://www.nenkin.go.jp/

#### 4. Lump-sum Withdrawal Payment

It is a system to return part of benefits to a foreigner who was enrolled in the national pension plan for more than six months while in Japan but left the country without satisfying the qualifying period to receive pension benefits, if the person makes a claim within two years after leaving Japan. However, please note that the coverage period will be lost once you receive the lump-sum withdrawal payment.

In order to receive the Lump-sum Withdrawal Payment, you need to prove that you no longer have an address in Japan and that you have lost your qualification to receive your national or employee's pension benefits.

#### [Claim Procedures]

For details, please contact the "Nenkin Dial".

- ① Before you leave Japan, obtain the "Lump-sum Withdrawal Payment Claim Form" The claim form is available at the Sakai Nishi Pension Office.
- ② After leaving Japan, read through the description in the claim form and fill out the necessary information. Send it with necessary documents attached by air mail to the following address:

# Send to Japan Pension Service 3-5-24, Takaido nishi, Suginami-ku, Tokyo 168-8505

#### [Documents to be attached]

Your pension book, a copy of your passport, a document showing your bank account to which money is transferred, etc.

#### 5. Contacts for Inquires:

"Nenkin Dial (Domestic calls)" ⇒ ☎0570-05-1165

"Nenkin Dial (International calls)" ⇒ ☎ +81-3-6700-1165

\*Note that you will be charged for an international call.

National Pension Division, Izumi City Insurance and Pension Plan Office 20725-99-8130

#### 4 Labor, Taxes and Overseas Remittances

# 4-1 Looking for a Job

#### 1. Hello Work

A public employment security office, known as "Hallo Work", offers job consultations and job placement services for free. Even foreign nationals can seek for support, if they have a qualified resident status to work. Interpreters (for Portuguese, Spanish, Chinese, and English) are available at the Osaka Employment Service Center for Foreigners (Umeda) specified below:

URL http://osaka-foreigner.jsite.mhlw.go.jp

#### 2. Osaka Employment Center for Foreigners

It provides job consultations and introduces jobs to foreigners. To use this service, your resident card or passport is required to present as ID. If you are an international student looking for a part-time job, show your Permit to Engage in Activity Other than that Permitted Under the Status of Residence (See the bottom of this page).

[Consultation Days with Interpreter/Adviser]

(Excluding Saturday, Sunday, holidays, and the

year-end and new year holiday period)

Available Service	Language	Day	Time	
	English			
	Chinese	Mon. and Fri.	13:00-18:00	
Interpretation	Portuguese			
	Spanish	Tue. and Thurs.		
Residential Status Consultant		Mon. and Fri.	14:00-18:00 (by appointment)	

Address 7530-0017 8-47 Kakuda-cho, Kita-ku, Osaka Hankyu Grand Bldg. 16<sup>th</sup>

**2**06-7709-9465 FAX 06-7709-9468

URL http://osaka-foreigner.jsite.mhlw.go.jp

#### 3. Permission to Engage in Activities other than those Permitted under the Resident Status

If a foreign national wants to engage in an activity other than what is allowed by his/her resident status, and the activity generates some income, he/she needs to obtain a Permit to Engage in Activity Other than that Permitted Under the Status of Residence.

- Foreign nationals who have a "Student" resident status and engage in an educational activity or an assistant research activity at their university or technical college, and receive payment based on a employment contract with their school, do not have to obtain the Permission to Engage in Activity Other than that Permitted Under the Status of Residence. If they go to a technical college, however, they must be in the fourth or fifth grade and engaged in an activity related to their major.
- Foreign nationals who have a "Student" resident status are allowed to work up to 28 hours a week. During a long-term holiday period stipulated by school rules, they can work up to eight hours a day. However, when they are on a leave of absense, no activities, including a part-time job, other than that permitted under the status of residence are allowed.

Osaka Immigration Bureau Address: ₹ 559-0034 1-29-53 Minato-kita Suminoe-ku, Osaka \$\overline{\mathbb{R}}\$06-4703-2100

#### 4-2 Labor

#### 1. Labor Conditions

In Japan, the Labor Standards Law regulates minimum labor conditions. As long as you work in Japan, there are no differences in labor conditions with respect to nationality, beliefs or social status. When you start a new job, your employer must clearly state the labor conditions. According to the law, the employer must clearly give you the following information in writing:

- ① Term of contract and criteria for the renenwal of the contract term
- 2 Place of work and job description
- ③ Working hours, break times, day-offs, vacations, overtime work, etc.
- 4 Statement of compensation (salary) and the manner in which wages are calculated and paid
- ⑤ Until what day of each month wages are calculated and which day they are paid
- Matters concerning retirement and reasons for dismissal

In addition, bonuses and retirement allowance must be stated, if applicable. Part-time employees must be informed of "whether there will be a raise or not", "whether severance pay will be given or not" and "whether there will be a bonus or not".

#### 2. Labor Standards

The labor standards law sets the following regulations:

- ①Labor Standards Law
- a) Firing Restrictions

When a worker suffers injury or contracted disease in the course of employment, his/her employer must not dismiss him/her during the period while he/she is on leave for treatment or recuperation and the period of subsequent 30 days.

#### b) Prior Notice of Dismissal

An employer must inform his employee at least 30 days before that he/she will be dismissed from his/her job.

#### c) Leave Allowance

If an employer makes his/her employees to take leave for his own reason, they are entitled to receive at least 60% of their average wage during the period.

#### d) Working Hours

As a general rule, working hours, excluding breaks, must not exceed eight hours per day or 40 hours per week. Any labor performed outside of these hours deems the employee eligible to receive overtime wages.

#### 2 Minimum Wage Law

The minimum wage is determined in regard to the respective job, industry and region.

#### 3. Labor Standards Inspection Office

The Labor Standard Inspection Office guides and supervises businesses to ensure that the Labor Standards Law is observed. If a problem has occured in relation to labor conditions or accidents you are advised to consult the Labor Standards Inspection Office with jurisdiction over the district of your employment.

[if your workplace is located in Izumiotsu City, Izumi City, Takaishi City, or Izumi Kita-gun Tadaoka-cho]

Contact the Izumiotsu Labor Standards Inspection Office. 20725-32-3888

⇒In other places, see P.89

#### 4. Work Accidents

If the Labor Standards Inspection Office has determined that you have become ill or injured during work or while going to work, the costs you paid for treatment, compensation for absence from work, any disability pension benefits, or others will be covered by the insurance which your company or factory is enrolled in (worker's compensation insurance). For details, contact the Labor Standards Inspection Office governing your company's region.

[if your workplace is located in Izumiotsu City, Izumi City, Takaishi City or Izumi Kita-gun Tadaoka-cho]

Contact the Izumiotsu Labor Standards Inspection Office 20725-32-3888

⇒in other places, see P.89

#### 5. Employment Insurance

When you have lost your job, you can receive unemployment benefits to guarantee the costs of your living and job-hunting. Your nearest "Hello Work" office is responsible for this service. In principle, all businesses employing workers must offer employment insurance to them.

#### 6. Consultation Desk (also refer to P.88)

■ Osaka Labor Bureau Consultation Service for Foreign Workers

Language	Day	Time	Fee
English	Mon. / Wed.		
Portuguese	Wed. / Thur.	9:00-17:00	Free
Chinese	Wed.		

Address: Labor Standards Insepction Division, the Osaka Labour Bureau

9F Osaka Joint Government Office (Godochosha) Building No. 2,

4-1-67 Otemae, Chuo-ku, Osaka City

Nearest station: Tanimachi 4-chome (Subway Tanimachi Line or Chuo Line)

**7**06-6949-6490 FAX. 06-6949-6034

#### ■ Hello Work Sakai Foreigners Job Placement Service

There are interpreters available in Portuguese, Spanish, and Chinese. If you wish for the multilingual service, please call beforehand. (Consultation and Interpretation are free)

Address: Hello Work Sakai

1F Sakai Regional Joint Government Office (Godochosha) Building

2-29 Minami Kawaramachi, Sakai-ku, Sakai City

Nearest Station: Sakai Higashi (Nankai Koya Line)

**2**072-222-5049

#### 4-3 Taxes

All people living in Japan, regardless of nationality, must pay taxes. Taxes are roughly divided into two kinds: national tax that goes to the central government, and prefectural and municipal taxes that goes to the local governments.

- 1. How to Pay Taxes (income tax, resident tax for prefectural and municipal governments)
- ① When you are employed by a company:

The company or office that you work for will deduct your tax from your pay and pay it for you. Unless you have other sources of income, you do not have to take any procedures.

② When you are not employed by a company; or when your tax is not deducted from you pay at your company:

1

You must declare by yourself your annual income and income taxes to the tax office, and pay a fixed tax amount by yourself. Your prefectural and municipal resident tax bill will be later sent to you by the municipal office by post, which must also be paid, too.

If you are self-employed or run your own business, you may need to pay business tax, as well.

#### 2. Types of Taxes

#### ■ Main national tax

Type of Taxes	Who is obligated to pay
① Income Tax	In principle, any individual who has an address in Japan or who has owned a residence for one year or more until now (**), needs to pay this tax in accordance with the income he earned for one year from January 1 to December 31 of the previous year. ** Even if the person lives in another country at present, he/she may have to pay income tax to the Japanese tax office.

Izumiotsu Tax Office 1-15-27 Futsuta-cho, Izumiotsu City 595-8585

**☎**0725-33-5601 (Automatic answering service)

#### ■ Main regional taxes (Municipal / Prefectural taxes)

Types of Taxes	Who is obligated to pay	For Inquiries
Prefectural	A person who has been living in Japan for one year or more, had an address in Izumi City as of January 1, and had income in the previous year must pay resident tax.	City Tax Division, Tax Office  7 0725-99-8108
③Fixed Property Tax / City Planning Tax	A person who owns as of January 1, land, a house, or depreciable property in Izumi City must pay fixed property tax. City planning tax is imposed on a person who as of January 1 every year, owns land or a house located in an urbanization district, which is part of the city planning area based on the City Planning Law.	Property Tax Division, Tax Office  70 0725-99-8107
	A person who, as of April 1 every year, owns a motorcycle, compact car, etc. must pay light vehicle tax.	City Tax Division, Tax Office 70725-99-8108

- Other taxes
- Consumption Tax: Purchases of any goods and services are taxed 8% (as of March 2018).
- You are also taxed if you acquire specific things (real estate, car, etc.).

#### (1) Income tax

■ Income tax payers are as defined by the Income Tax Law.

	Who has to pay			
		1 0111101110111	Regardless of whether your income was gained in Japan or abroad, all your income is regarded as taxable.	
Individual	Individual Resident Non-permanent	Your income gained in Japan (domestic source income) and other income (foreign source income) that is paid in Japan or transferred to Japan is regarded as taxable.		
	Non-resident		Only income gained in Japan (domestic source income) is regarded as taxable.	

#### ■ Bilateral tax treaty between two countries

Income tax is subject to exception through a bilateral tax agreement between two countries. For details, call the telephone consultation service of each tax office. (Call the tax office and then press "1") or ask the consulate of your country (Refer to P.90).

National Tax Agency Website about Income tax (English only)

URL http://www.nta.go.jp/taxanswer/english

#### ■ Final income tax return

Filing a final income tax return is the procedure taken every year to calculate how much income tax is to be paid based on the income gained from the previous year, January 1 to December 31. If taxes have been withheld or there are tax payments to be made, it is determined whether what has been withheld is less or more than what should actually be paid.

The period of filing a final income tax return is from February 16 to March 15. Please file it with the tax office having jurisdiction over your area. You can also file the final income tax return online through the National Tax Agency Website:

URL https://www.keisan.nta.go.jp/h28/ta\_top.htm#bsctrl

Even if you are an income earner who does not need to file a final income tax return, some of the withheld tax may be refunded to you after you file it in such cases as the following:

- When you have spent much money on medical treatment for sickness or injury
- · When you have borrowed money from a bank to buy a house or rennovate it
- When you have become a victim of a natural disaster, etc.

Izumiotsu Tax Office 1-15-27 Futsuta-cho, Izumiotsu City 595-8585 ☎0725-33-5601 (Automatic answering service)

#### ② City / Prefectural resident tax

If you are living in Osaka and earning a certain income, regardless of nationality, you must pay the Municipal • Prefectural Resident Tax. The amount of the taxable income is last year's income minus the various deductions. If you file a final income tax return, you do not have to take any other procedures.

Every year, you will be taxed by the city where you have been living since January 1. For salary workers, the tax is withheld from their pay. Other workers receive their tax payment notice sent by post, with which they must pay at a bank or others.

The per-income levy of the Osaka Prefecture resident tax is 4% of the taxable income. Added to the amount is 1,800 yen, which is calculated on a per capita basis in Osaka Prefecture. On the other hand, the per-income levy of the municipal resident tax is 6% and 3,500 yen is added to it as a per capita levy.

City Tax Division, Izumi City Tax Office 20725-99-8108

#### ③ Fixed property tax / City planning tax

As of January 1 each year, if you own any real estate (land or house) or depreciable property, you may have to possibly pay the city planning tax that is imposed only on a plot of land or house located in an appliable area, in addition to the fixed property tax you have to pay in any case. The tax amount is calculated based on the evaluation of your property in light of then market value. Every year, a property tax statement is sent to you, so please pay at a bank, etc. When you have built a new house or extension, or demolish a structure, please notify Property Tax Division, Izumi City Tax Office of the change. If you have made any seismic retrofit, barrier free improvements, energy saving improvements that satisfy certain conditions, your tax may be reduced. If so, please submit necessary documents to Property Tax Division, Izumi City Tax Office within three month after the change to receive the tax reduction.

Property Tax Division, Izumi City Tax Office 20725-99-8107

#### 4 Automobile Tax / Light vehicle Tax

If you own an automobile, light vehicle, or motorcycle as of April 1, the vehicle tax is levied at the time of vehicle inspection.

A tax statement is sent to you in May. Please pay at a bank, etc. If you have any question, please contact the following offices:

Automobile tax ⇒ Automobile tax Call Center (Osaka Prefecture)
 Light vehicle Tax ⇒ City Tax Division, Izumi City Tax Office

#### 3. Tax Payment Consultation

If you find it difficult to pay the city taxes ②-④ within the specified period, consultation regarding the payment is offered. Please feel free to consult us for possible payment in installments or other means. Also, if any of the following cases applies to you, you will be able to postpone the tax payment for up to one year:

- · When you have been affected by a disaster
- When you find it difficult to pay the taxes because you or your family member has become ill or injured.
- When you have closed or suspended your business
- When you have great losses inflicted on your business

Tax Collection Division, Izumi City Tax Office 20725-99-8109

#### 4. Account Transfer

You can automatically transfer the payment from your bank account or post office account to pay your tax.

You are advised to use this useful system as you will never forget to pay.

#### [Procedures for Application]

You can apply at any financial institution where you have your account. Use an application form available at the financial institution, the City hall, Izumi City Plaza Branch Office, and each service center

[Necessary documents] Personal seal you use for your account, your bank book

★ You can take the registration procedures for your account transfer with your ATM card at the Collection Division of Izumi City Office located in the City hall or the Izumi City Plaza Branch Office.

#### 5. Banks and Overseas Remittance

#### (1) Banks

If you work for a company in Japan or have resided in Japan for at least six months, you are allowed to open a bank account. Go to a bank with your Resident Card and Hanko (personal seal) and submit a designated bank account opening form after filling in necessary information. You will have your bankbook issued when you open an account. The bankbook serves as a record of your transactions and as proof that you possess a bank account. To withdraw money, you need your seal in addition to your bankbook. However, a foreign national may use his signature instead of a personal seal. If you wish, you can have an ATM card (cash card) issued. It will be used to deposit and withdraw money at an ATM without a bankbook. Teller service is usually only available from 9 a.m. until 3 p.m. on weekdays; however, you can make transactions at an ATM after operating hours. ATMs are also found in some convenience stores and railway stations, where handling fees are usually higher than those at bank ATMs.

#### ② Post Office

Japan's post offices offer services similar to a bank. Anyone who has a Residence Card can open an account. As with banks, the Post Office also issues cards to be used at ATMs. Normally, post offices allow you to deposit, withdraw, or transfer money from 9 a.m. to 4 p.m. (Excluding Year-end, New Year's, Saturdays/Sundays, and national holidays)

#### ③ Overseas Remittances

Transferring money overseas is generally done through banks and post offices.

Please note that some branch offices of a bank offer no overseas remittance service. From post offices, this service is only available at Japan Post Bank branches that handle overseas money transfers. Aside from transferring money from one account to another, you can also send cash by money order. Money order can be issued at any bank and post office.

You are legally required to show identification such as your Resident Card and My Number to send money. Please note that it is illegal to send money through non-certified facilities, such as those other than banks or post offices.

#### 4-4 Procedures related to Minicars and Motorbikes

Procedures for the registration, disposal, ownership transfer, or out-of-town transfer a mini motorbike (with a displacement of 125cc or less) or the like

Procedure		Necessary documents
Registration	• When you have purchased it • When you have taken it over from someone	Certificate of purchase, or disposal (for re-regstration), Personal seal, ID (Resident Card, etc.)
Disposal	<ul> <li>When you hand it over to someone</li> <li>When you move out of the city with it</li> <li>When you scrap it</li> </ul>	License plate number of the vehicle to be scrapped, License issuance certificate of the motorbike (former motor-assisted bicycle report certificate), Personal seal, ID (Resident Card, etc.)

\* When transferring a minivehicle, the personal seals of both transferor and transferee, along with its report certificate may be required. For details, please ask:

City Tax Division, Izumi City Tax Office 20725-99-8108

\* To register or dispose of a motorbike with a displacement of 125cc or over, or an ordinary motor vehicle, etc.; contact

Izumi Automobile Registration Office, Osaka Transport Branch Office, Kinki District Transport Bureau

Uedaicho Izumi City Government Land 594-0011

**2**050-5540-2060

\*To register or dispose of a minicar with a displacement of 660 cc or less; contact
Light vehicle Inspection Association, Izumi Branch Office, Osaka Main Office
1-13-3 Fuseya-cho, Izumi City 594-0031

2050-3816-1842

\*To ask for taxes for automobiles (other than motorcycles or minicars); contact

Izumi Kita Prefectural Tax Office

3-4-1 Nakayasui-cho, Sakai-ku, Sakai City 590-8558

**2**072-238-7221

- ■The tax for owning a minicar or ordinary car is imposed on its owner as of April 1 of each year.
- ■Even after disposing of a vehicle, the vehicle tax continues being imposed on you unless you take deregistration precedures.
- ■When transferring your minicar or ordinary car, you must report the change in ownership.
- ■The whole amount of light vehicle tax for one year has to be paid at one time of the year. Therefore, even when you stop owing your minicar in less than one year after you paid the tax, you will receive no tax refund, unlike automobile tax.

#### 4-5 City Tax Certification

To request the issuance of a certification related to city tax, come to the city office window with your ID (Resident Card, etc.). If you are a corporate entity (company), a representative seal is necessary.

Only the following persons are allowed to request a City Tax Certification.

- ① Taxpayer himself (an heir or tax agent can act on his behalf)
- ② A family member of the taxpayer in the same household
- ③ A person with a letter of authorization (from the person requesting the certification)
- ④ A representative of a corporation in the case of a company (A letter of authorization is required for any person other than the representative.)

#### 1. Types of Certification

Certificates	Handling charges	Handling Office	Contact
Tax payment certificate XIf you want to get this within 3 weeks after paying, the receipt is necessary	300 yen for one 100 yen per one additional copy	Tax Collection Division at Izumi City Tax Office / Izumi City Plaza	Tax Collection Division at Izumi City Tax Office
Tax payment certificate for light motor vehicle inspection for continuous use	Free	Branch Office/ Service Centers	<b>☎</b> 0725-99-8109
Income tax (tax) certification / Notification certificate/ Certificate of Notification of business commencement	300 yen for one	City Tax Division at Izumi City Tax Office/ Izumi City Plaza Branch Office / Service Centers	City Tax Division at Izumi City Tax Office  ☎0725-99-8108
Property evaluation certificate / Certificate of fixed asset taxation	300 yen for one 100 yen per one additional copy	Property Tax Division at Izumi City Tax Office/ Izumi City Plaza Branch Office	Property Tax Division at Izumi City Tax Office
Certificate of housing for residential use	1300 yen for one	Property Tax Division at Izumi City Tax Office	☎0725-99-8107

#### 2. Issuance Service at Convenience Stores

If you have a My Number card (refer to P.14) and reside in the city, you can get an Income tax/ Taxation certificate (if you have filed a final tax return), certified copy of Registered Resident, or certificate of Registered Seal at any convenience store in Japan.

[Available hours] 6:30-23:00 (8:00-22:00 for a copy of registered resident certificate or registered seal certificate)

#### 3. Off-hours Issuance Service by Telephone Appointment

You can get an Income tax/Taxation certificate, Tax payment certificate excluding corporate tax, Property evaluation certificate, Fixed asset taxation certificate even during off-hours if you call the contact office on a weekday between 9:00 and 16:00 and make an appointment in advance. (If you wish to get the certificate at Izumi City Plaza Branch Office, please call \$\mathbb{\textit{B}}0725-57-6610)

#### [Delivery hours]

Izumi City Public Service Office Handling Counter 17:15 to 22:00 of the day when the appointment was made

Izumi City Plaza Branch Office 17:15 to 20:00 of the day when the appointment was made

<u>For people who have moved in from other cities…</u> The "City/Prefectural Resident Tax Certificate" of the latest fiscal year is issued by the municipal office covering your address as of January 1 of that year. You can also request by post, so please ask the municipal office of your previous address.

#### 5 Living and Housing

#### 5-1 Looking for Housing

#### 1. Public Housing

Public housing is leased at low cost, depending on income level, by the prefecture or city government to low-income citizens having difficulty finding a place to live. Application periods and conditions vary, so please ask the handling office how to apply.

[Major requirements for application] \*\*Please ask the handling office for details.

- Applicants for prefectural housing must live or work within Osaka Prefecture, and those for municipal housing within Izumi City.
  - Those who meet income criteria. Those who have difficulty finding a place to live, etc.

#### ■ City Housing

A periodical announcement of seeking new residents is made every May and October via the city's bulletin, "Kouhou Izumi".

Izumi City Housing Division ☎0725-99-8143

Izumi City Public Facilities Management Corporation 20725-46-0056

#### ■ Prefectural Housing

Applications for prefectural housing are accepted every even-numbered month of the year; in February, April, June, August, October, and December.

\*Application guidelines are available at the reception desk and the Housing Division Office in the City Hall, Hokubu/Nanbu Region Centers, and Koumyoudai Service Center.

**2**0725-28-0002

URL http://www.osakafueijutaku.jp/ In Japanese only

#### 2. Other Public Housing

Osaka Profestural Housing	Rental Housing for middle income earners managed by Osaka
Osaka Prefectural Housing	Prefectural Housing Corporation
Corporation	☎0725-28-0002
	Rental Housing for middle income earners managed by the Urban
UR Housing	Rennaisance Agency
	<b>☎</b> 06-6968-1717

#### 3. Privately Rented Housing

When you are looking for privately rented housing, clarify your needs, including rent, deposit, location, size and other conditions. You can ask local real estate agents (offices that show you rental houses and apartment rooms) to show you privately rented housing. Aside from giving your desired conditions, it is also necessary to know the general market price. Also, you can look for information in housing magazines. Classified advertisements for housing in foreign language magazines, such as Kansai Scene, Kansai Flea Market and others can also be helpful.

After you decide on the type of housing you will rent, you need to make a rental agreement (contract to lease an apartment room or other housing) at the real estate agent's office. In addition to the amount of the rent, fees for communal services, and deposits, the rental agreement describes some rules that you need to obey when you vacate the residence, or whether you can have pets, and others. Therefore, only sign an agreement after you fully understand the content.

Also before signing an agreement, you are advised to clarify the timing when you have to notify the real agent of your future move-out, as well as how much will be deducted from your deposit money and its breakdown.

#### 4. Fees Needed when Signing a Contract

Rent	Monthly rent. You need to pay the rent for the following month.  Therefore, you need to pay rent for two months at the first payment only.
Maintenance fee (for housing	Tenants pay monthly to cover the costs of cleaning and
complexes)	maintenance of communal spaces
Security deposit	When a tenant makes a contract, s/he pays a deposit to guarantee paying the rent to the landlord (the owner of the property). In the Kansai area, average deposits are equivalent to the amount worth about one month's up to three months'rents, and they are used for house maintenance or other purposes. When a tenant moves out, typically 30% to 50% is deducted from the deposit.
Key money	This is a non-refundable gratuity payment to the landlord.
Realtor's fee	Fees you pay to the real estate agency

#### 5. Housing Support for Foreign Households

A guidebook for foreigners who are looking for housing in Japan can be downloaded on the following website.

■Apartment Search Guidebook for Foreigners (Ministry of Land, Infrastructure, Transport and Tourism Web Page)

URL

http://www.mlit.go.jp/jutakukentiku/house/jutakukentiku\_house\_tk3\_000017.html

[Languages] Japanese, English, Chinese, Korean, Spanish, and Portuguese

■Osaka Safe Rental Support Project (Osaka PrefectureWeb Page) ※in Simple Japanese

URL http://www.pref.osaka.lg.jp/jumachi/ansin/house03.html

[Languages] Japanese, English, Chinese, Korean, Tagalog, Portuguese

■Rent Guarantee of Foreign Households

The system is to provide an occupancy support by guaranteeing rent payment when a foreign household moves in a privately rented housing,

Foundation for Senior Citizens' Housing 203-3206-5323

■Comprehensive Renter's Insurance for Foreign Students Studying in Japan

The system is to protect insured students against liability accidents and ensure that their guarantors are not inconvenienced, making it easier for them to rent a privately rented apartment. It serves as a combination of overseas travel insurance and guarantor compensation funds. It gives compensation for students when they need to pay for damages if something happens, like an accidental fire in his rented apartment, or it compensates the guarantor when he/she is required to pay for unpaid rent. Foreign students who are enrolled in schools affiliated with Renter's Insurance can utilize this, so please ask your school if you can use this or not.

Japan Education Exchanges and Services URL http://www.jees.or.jp/crifs/

#### 5-2 Moving and Returning to Your Country

#### 1. Procedures at Your Previous Residence Location

When you move out of a rented property, you must pay water, gas, and electricity utility bills. Call each utility company to notify them of your planned vacancy date and ask them for a fee settlement. Similarly, call the telephone company (dial 116) and inform them of your new address. Additionally, submit a notice of vacancy to the post office nearest your residence, so that all incoming mails will be transferred to your new address - free of charge for the entire following year.

When moving out of Izumi City, please go to the City Hall Public Service Office and submit the "Moving-out Notice" and a "Certificate of Moving" will be issued. Those insured by National Health Insurance should also go to the City Hall Insurance and Pension Office and submit the "Transfer Notification" and return their health insurance card.

#### 2. Procedures at Your New Location

Contact the gas and electricity companies. The gas company will send a person to open the gas line for the house. Please be at home to observe this. Generally, if you turn the breaker on, the electricity becomes available for use, but you must notify the electric company as soon as possible when you start using electricity. Water systems are different in each house/apartment, so ask the landlord.

Submit a "Moving-in Notice" at the local municipal office of your new residence within 14 days after your move. If you are enrolled in the National Health Insurance, enroll in the insurance in your new municipality within 14 days after your move.

If you have a driver's license, go to the police station or Driver's License Testing Center, bring a Copy of your Resident Certificate, and conduct the procedure to change your address. (Please inquire directly for necessary documents)

#### 3. When Returning to Your Country

- ① Settle all bills accruing from your rented housing. Pay utility bills for gas, electricity, water, and domestic and international phone calls.
- ② If you leave Japan in the middle of the fiscal year, it is necessary to settle taxes due. For city/prefectural tax, fixed assets tax, and light vehicles tax, please pay the entire amount for the fiscal year. Local taxes are calculated based on the previous year's income, so you need to pay the tax even if you will not remain in Japan for the full fiscal year.
- 3 Regarding income tax, you can still receive a refund after filing your final income tax return, if you arrange for a person to manage your tax payment and report to the tax office. Or, file a tentative income tax return and pay all unpaid income tax for the year before you leave Japan.
- ④ Please submit the Overseas Moving Out Notification at the Public Service Office at City Hall or at the Izumi City Plaza Branch Office.
- ⑤ Please settle the National Health Insurance fees and conduct the withdrawing procedures at the City Hall Health and Pension Office before you return to your country.
- ⑥ If you are enrolled in the pension system, you may be able to ask for a Lump-sum Withdrawal Payment after you return to your country. Please get an application form at the pension office.
- (7) Hand in your Resident Card to an immigration officer when you leave Japan.

# 4. Moving Out Check Sheet

# [About one month before]

Items	Contact	Things to do
□ School	Class teacher or Nursery teacher	Contact the school and cofirm what procedures to take (Refer to P.77)
☐ Transport companies	Respective Transport Companies	<ul> <li>Estimate the moving cost</li> <li>Meet with the transport company you requested for a scheduling</li> </ul>
☐ Landline Phone	Telephone Landline: NTT  116(Japanese) / 0120-064337 (English)	Notify the phone company of your name, new address, date of moving and confirm your new telephone number
□ Move-out Garbage (Extraordinary Garbage)	Bulk Garbage Reception Center <b>☎</b> 0800-300-5374 FAX:0800-700-0530	<ul> <li>Contact the garbage disposal office earlier and confirm the collection day and time, as well as the handling fee</li> <li>Be present during the collection and pay the fee in cash</li> </ul>

# [About one week before]

Items	Contact	Things to do
□ Post Office	Izumi Post Office ☎0725-56-3500 or your nearby post office	Submit a forwarding notification.
□ Bank	Respective banks	Submit a notification of your change of address.
□ Mobile phone	Respective companies	Notify each company of your change of address.
□ Credit Card	Respective card companies	Notify each company of your change of address.
□ Gas	Osaka Gas 250120-3-94817	Notify the company of the last use date at the old address and the first use date at the new address.  (*You need to be present when they turn on the gas).
□ Electricity	Kansai Electric Power Co. Inc. Kishiwada Business Office ☎0800-777-8025	Notify the company of the last use date at the old address and the first use date at the new address.
□ Water	Izumi City Customer Service Division <b>5</b> 0725-99-8149	Notify the company of the last use date at the old address and the first use date at the new address.
□ Internet	Respective companies	Contact the company to confirm the procedures to take.
□ Newspaper	Sales office or delivery person	Call and settle account.

# [By the day of the move]

- 1	ED   the day of the f	y the day of the move				
	Items Contact		Things to do			
		Public Service Office  \$0725-99-8118  Izumi City Plaza Branch Office  \$0725-57-6610	Take the Moving-out procedures (Refer to P.12)			
	□ City Hall	Insurance and Pension Plan Division ☎0725-99-8128	• Return your National Health Insurance Card and settle the insurance fees  * The National Health Insurance insured only			
		Tax Office City Tax Division <b>2</b> 0725-99-8108	• Return your lisense number plate, etc.(Refer to P.47) * Owners of mini motorcycle (125cc or less) only			

# [After the move]

tratter the me	the move?			
Items	Contact	Things to do		
□ Driver's License	Please directly inquire at the local police station of the new address/the Driver's License Cer (Refer to P.83)  Please inqure at the police station that has jurisdiction over your area or the Driver's License Center for the necessary documents.			
□ City Hall	The counters at the City Hall/Ward Office of your new address  1) Resident Move Notification Counter  2) National Health Insurance Counter  3) National Pension Counter	(within 14 days after moving in)		

#### 5-3 Utilities

#### 1. Water

Japan's tap water is drinkable. Please contact the company beforehand when starting, suspending, or stopping the use of the service for a long period of time.

Also, payment by account transfer is convenient, so please apply at your bank. If you bring your bankbook, the personal seal you use with your account, the water bill (or receipt) to your bank, you can make the account transfer application.

#### ① Application • Suspension Procedures

Please contact the Water and Sewage Division when you start or stop using water. It will take 4 days at the most before you can use water after contacting the office, so please apply early.

In some condominiums and apartments, the head of the managing association takes water-related procedures and management on your behalf.

Never fail to notify the division of your stopping the use of water. Otherwise you would be charged for the basic charge even after you stop using the water service.

Customer Service Section, Izumi City Water and Sewage Division 20725-99-8149

#### ② Charges

The water charge consists of the basic rate and charges proportional to the amount used. The bill, which charges you for two-month use, is usually sent to you once every two months by mail.

Aside from paying at the bank or convenience store, you may also pay by account transfer. Please note that if you do not pay, the water service will be stopped.

If sewage service is combined, then a sewage usage fee is also collected together.

#### ③ Warning During the Winter Period

On a cold winter night, water pipes may freeze and burst. It may be necessary to keep a little amount of water flowing overnight to prevent this.

#### 4 Water Leaks

If you find any water leaks, immediately make a call at the number below. Give your address, name, the state of the water leak as well as how to get to your place with any noticeable building or landmark.

Water leak Repair Dial (24 hours) 20725-55-1441

#### ⑤ Be careful of a fraudulent call, "Sales by Inspection"

There are many fraud cases reported that some people disguised as city personnel visited homes to check for any drainage (on drain pipes inside the home, or a house inlet pipe), and repair them before charging a high price for them. Please be cautious.

#### 2. Electricity

#### ① Electricity in Japan

Electricity in Japan is provided at a stable voltage of 100 Volts. Depending on the region, the frequency can be 50Hz (in the East Japan) or 60Hz (in the West Japan). Izumi City is located in the area for 60Hz. If you use electrical appliances brought from abroad, because of the frequency difference, the performance of some electrical appliances or tools may be damaged or not properly used, resulting in malfunciton, so please be cautious.

#### 2 Application for Electrical Service

In order to apply for electricity services, please call the customer service department in your nearest the Kansai Electric Power Company office after you have switched on the main breaker. The main breaker is usually located in an electricity distribution box (which stores the circuit breakers necessary for safe electricity use) on the wall in the entrance hall or kitchen. A contact voucher will be in either of these locations. Apply by either phoning the number written in the voucher or sending the attached postcard to the office written in the voucher.

You can also choose other companies aside from the Kansai Electric Power Company office for electric services. Electricity service providers have been joined by a number of companies who sell gas or gasoline, provide internet or mobile phone services among others, so please choose a company and charge plan that fit you the best.

#### 3 Payment

Every month, a bill based on the meter reading will be sent to you, so please pay at a bank or convenience store. It would be convenient if you use the account transfer system.

Kansai Electric Power Co. Inc. Kishiwada Business Office 20800-777-8025

URL http://www.kepco.co.jp/service/move/index.html

#### 3. Gas

There are two types of gas: one is called city gas and is delivered by pipe to each home. The other is propane gas, in cylindrical tanks placed near your house or other places. If the gas applied to you is different, the equipment you can use is also different. It is very dangerous to use equipment that does not suit the gas type. Please confirm what type of gas you use by asking your landlord or a local gas company.

#### ① City Gas

The meter for city gas is located outside your residence. The contact phone number for a new contract is written on the meter, so when you apply for new gas service, please phone the number. When you make a phone call, you will be asked your address, name, the first date from when you wish to use the gas service, your preferable appointment time with a worker to be sent to your house, or other details.

After you have set an appointment time, the gas serviceman will visit you to open the gas main valve. You are required to be present to see him open the line.

#### ② Propane Gas

In areas where propane gas is provided, just as with city gas, there is a tag on the meter, with a contact number to call. Please dial the number when you apply for propane gas services. A fuel shop delivers propane gas in tanks. Please note that some appliances or equipment that you have used with city gas may not be used with propane gas.

Osaka Gas Customer Service Center 20120-3-94817

URL http://www.osakagas.co.jp/index.html English page available

#### 3 Gas Leakage

Gas gives off odor, so you can smell the gas when it leaks. When you suspect a gas leak, immediately turn off the gas at the main valve and report the suspected leak to the gas company.

For Southern Osaka  $\Rightarrow$   $\bigcirc$  0120-3-19424(24 hours)

#### 5-4 Information and Telecommunications

#### 1. Television

■News Broadcast in two Languages (Japanese/English)

You need a television that supports double audio broadcasting

Program Name	Channel	Broadcast time
NHK News 7	NHK Television (2ch)	Everyday 19:00-19:30
News Watch 9	NHK Television (2ch)	Monday-Friday
Newsline	NHK BS1 (Satellite Broadcast)	On the hour everyday (Since it is a satellite broadcast, application is necessary to watch it \$\mathbb{\B}\$0120-151515)

#### ■NHK Broadcast Receiving Fee

People who have a television set (including a computer with a tuner, devices with one-segment view function) are required by law to pay NHK Broadcast Receiving Fee.

You can pay at a bank or convenience store using a money-transfer form, but payin by account transfer or by credit card would be more convenient.

NHK Broadcast Receiving Contract Window URL http://pid.nhk.or.jp/jushinryo/

**2**0120-151515 (Mon-Fri 9:00-22:00 (Until 20:00 on Saturdays, Sundays and holidays) )

**2**050-3786-5003 (Mon-Fri 9:00-21:00 (Until 20:00 on Saturdays, Sundays and holidays) )

#### ■Satellite Broadcast

If you subscribe, you can watch English news and movies.

	Telephone Number	Web Page	
NHK BS	0570-066-066 Subscription:0120-151515	http://www.nhk.or.jp/bs/	
SKY PerfecTV	0120-211-855	http://www.skyperfectv.co.jp/	
wowow	0120-580-807	http://www.wowow.co.jp/	

#### **■**Cable Television

J-COM West Izumi · Izumiotsu

URL http://www.myjcom.jp/tv/channel/kansai/izumi-izumiotsu.html

#### 2. Radio

#### ■NHK Radio 2 Broadcast (828 k Hz)

News programs made and broadcast for overseas by the NHK World Radio Nippon are also available to listeners in Japan.

D	Broadcasting Hours			
Program	Monday-Friday	Saturday, Sunday		
English News	•	14:00-14:10		
Chinese News	18:00-18:15	18:00-18:10		
Korean News	18:15-18:30	18:10-18:20		
Spanish News	13:00-13:15	13:00-13:10		
Portuguese News	18:30-18:45	18:20-18:30		
Japan & World Update (English)	14:00-14:30	-		

■FM COCOLO (76.5 k Hz) URL http://cocolo.jp/ Broadcasting in over 10 languages.

#### 3. The Internet

With the internet, you can collect or exchange various kinds of information by browsing websites and corresponding with email, etc. From a mobile phone, you can also access the Internet, but a computer would be more useful and convenient for full access.

You cannot use the Internet just by purchasing a computer. You need to make a contract with an "Internet Service Provider". Some apartment buildings or condominiums have had line construction completed so that their residents can use the Internet services via a certain Internet service provider.

#### ■Major Internet Service Providers (※There are other providers aside from these)

	Telephone number	Web Page	Affiliated with
OCN	0120-506-506	http://506506.ntt.com/ocn/	NTT
BIGLOBE	0120-56-0962	http://join.biglobe.ne.jp/	Electric appliance maker
@nifty	0120-50-2210	http://setsuzoku.nifty.com/	Electric appliance maker
Yahoo! BB	0120-33-4546	http://bbpromo.yahoo.co.jp/	SoftBank
eo Hikari	0120-34-1010	http://eonet.jp/go/	Electric power supplier
ZAQ	Please ask your CATV provider.	http://join.zaq.ne.jp/	CATV

■ NHK World Radio Nippon Online URL http://www.nhk.or.jp

Audio news is offered in 19 languages through the Internet broadcasting.

Also written news is available in eight languages.

#### 4. Telephone

#### ■Applying for New Telephone Service

When you require a new telephone landline to your home, you can apply for it to NTT by dialing 116 from a public phone (service available in Japanese). You are required to show personal identification (passport or Certificate of Alien Registration) and make a lump-sum payment as follows. You can also apply from the web page.

URL https://www.ntt-west.co.jp/denwa/mousikomi/new/

[Lump sum Payment (excluding consumption tax)]

	Basic Service Fee	Telephone Line Installation Fee	Installation Fee※	Total	
Telephone Subscription	800 yen	36,000 yen	Unnecessary	36,800 yen	Suitable for long-term use (lower monthly basic rate)
Telephone Subscription/Light Plan	800 yen	Unnecessary	2,000 yen	2,800 yen	Suitable for short-term use (lower initial cost)

<sup>\*</sup> There may be cases where other fees are required, depending on what is needed for installation. For details, please ask NTT West Japan.

#### ■Monthly Payment of Charges

The telephone monthly charge will be the total of the basic charge and the talk charge. The bill is sent to you every month, so please pay at your nearest bank, convenience store, etc. You can also pay by credit card or account transfer. (Application is necessary beforehand.)

If you have failed to pay, your telephone service will be stopped.

#### ■Inquiries • Telephone Service

For inquiries regarding how to apply, how much to pay or other services, please contact NTT West Japan.

	Telephone Number	Open hours
NTT West Information Center (Foreign Language Customer Service Center)	0120-364-463	Monday-Friday 9:00-17:00 Languages:English, Korean, Chinese。 Spanish, and Portuguese
Application for a new telephone, change of address, or other services	116 (from mobile phone • PHS 0800-2000-116)	9:00-17:00 %Also open on Sat., Sun. and holidays
Telephone Failure	113 (from mobile phone • PHS 0120-444-113)	24 hours
Telephone Number Information (Paid)	104	24 hours
Disaster Message Dial	171	During disasters

URL NTT West Japan http://www.ntt-west.co.jp/

#### ■ Mobile Phone

A mobile phone is a very convenient phone that you can carry with you anywhere and send / receive e-mails with, as well. There are even some models that allow you to switch all display menus to English. Call charges and other costs are generally more expensive than those of subscribed landline phones. Also, with a mobile phone, you can connect to the Internet (Making a contract is separately necessary).

You can apply for the use of a mobile phone at a mobile phone agent or distributor (such as electric appliances stores).

In order to sign a new contract to use a mobile phone, you need documents verifying your identity, money for mobile phone handset, registered personal seal (hanko) to your financial institution and passbook (or bank card) or credit card.

Here are just a few of the many mobile phone service providers. Ask them for details.

	Telephone Number	Open hours • WEB Page, etc.
NTT docomo	0120-005-250 (Information Service in Foreign Languages available)	Open hours: 9:00-20:00 Languages: English, Chinese, Spanish, and Portuguese
TVI I docomo	0120-800-000	URL http://www.nttdocomo.co.jp/
SoftBank	0088-21-2000	<pre>URL http://mb.softbank.jp/mb/  * After calling, press "8" for English Support   (Open hours 9:00-20:00)</pre>
au by KDDI	0077-7-111(Japanese) 0120-959-472(English) 0120-959-476(Chinese) 0120-959-478(Korean) 0120-959-473(Portuguese)	URL http://www.au.kddi.com/

#### 5. How to Make an International Call

International calls can be made from your landline phone, mobile phone (subscription to optional service is necessary) and some public phones. For details, please inquire with the international call companies. (English is available)

	Telephone Number	Website	ID number
KDDI	0057 http://www.001.kddi.com/		001
Softbank	0120-03-0061	http://tm.softbank.jp/consumer/international/	0061
NTT Communications	0120-506506	http://506506.ntt.com/	0033

#### ■How to make a Direct International Call

International Telephone Company Number + 010 + Country code + Telephone number \*\*

\*If the telephone number starts with "0", drop the "0". (There are some exceptions)

#### 6. Newspapers and Magazines

You can subscribe to (daily or weekly) newspapers or magazines in foreign languages, and you can read most of them online, too.

Foreign newspapers and magazines can be purchased at large bookstores or via the Overseas Courier Service (OCS).

Overseas Courier Service (Subscription of newspapers and magazines printed overseas) **2**03-5476-8101

URL https://www.ocs.co.jp/lifesupport/import/

# ■ Foreign Newspapers and Magazines Published in Japan

If you want a regular subscription, please directly sign up with the respective companies.

	Title	Telephone Number	Web Page
English Newspapers	The Japan Times	0120-036-242	http://www.japantimes.co.jp/
(Daily, Weekly)	The Japan News	0120-431-159	http://www.the-japan-news.com/
English Magazines and Information Papers	KANSAI Scene	06-6539-1717	http://www.kansaiscene.com/
Chinese	Chunichi Shinpou	06-6569-6093	http://www.chunichishinpou.co m/
Information	Chubun Douhou (Weekly)	03-6822-9881	http://www.chubun.jp/index.php
Papers	International Student Newspaper (bi-monthly)	03-5458-4173	http://www.mediachina.co.jp/

#### ■ Libraries in Izumi City (Some books and newspapers in foreign languages are available)

Library Name	Place and Telephone	Closed Day	Web Page	
Izumi Library	Futur Izumi 3 <sup>rd</sup> Floor 2725-44-3071	2 <sup>nd</sup> Friday		
City Plaza Library	Izumi City Plaza B1 <sup>st</sup> Floor ☎0725-57-6670	3 <sup>rd</sup> Friday		
Hokubu Region Center Library	Hokubu Region Center 1 <sup>st</sup> Floor ☎0725-90-7512	1 <sup>st</sup> Friday	http://www.library.izu mi.osaka.jp/	
Nanbu Region Center Library	Nanbu Region Center 1 <sup>st</sup> Floor ☎0725-92-3811	Every Monday / 1 <sup>st</sup> Friday		
Nijino Library	Human Rights and Culture Center 2 <sup>nd</sup> Floor \$\Bar{\Bar{\Bar{\Bar{\Bar{\Bar{\Bar{\Bar	Every Monday / last Friday of each month		

#### ■Libraries with Books and Magazines in Foreign Languages

Library Name	Address • Telephone	Closed Day	Web Page		
Osaka Prefectural Central Library	1-2-1 Aramoto-kita.		http://www.library.pref.osaka.jp/		
Center for International Children's Literature	Higashi Osaka City	Every Monday 2 <sup>nd</sup> Thursday	http://www.library.pref.osaka.jp/site/jib unkan %Children's books and magazines in different languages		
Osaka City Central Library	4-3-2 Kita-horie, Nishi-ku, Osaka City ☎06-6539-3300	1 <sup>st</sup> / 3 <sup>rd</sup> Thursday	http://www.oml.city.osaka.lg.jp/		
Osaka Foundation of International Exchange (OFIX Plaza)	My Dome Osaka 5 <sup>th</sup> Floor 2-5 Hommachibashi, Chuo-ku, Osaka City	Saturday, Sunday and Holidays	http://www.ofix.or.jp/info/plaza/plaza. html  **Books, magazines, and newspapers in foreign languages		
Osaka University International Studies Library (Minoh Campus)	8-1-1 Aomadani Higashi, Minoh City <b>2</b> 072-730-5126	Holidays and May 1 <sup>st</sup>	http://www.library.osaka-u.ac.Jp/gaiko ku.php %Books, magazines, and newspapers in foreign languages		
Jetro Business Library	Osaka International Bldg. 29 <sup>th</sup> Floor 2-3-13 Adzuchi-machi, Chuo-ku, Osaka City	Saturday, Sunday and Holidays, 3 <sup>rd</sup> Tuesday	https://www.jetro.go.jp/lib/		

#### 7. When Sending a Letter or Parcel

#### ■Postal Mail

Regardless of whether it is a domestic or international mail, put a stamp on your postcard or envelope and drop it into a postbox. If it is too large to get through the postbox opening, bring it to a post office.

When you move out of the city, if you notify the post office of your change of address, your mail addressed to your old address would be delivered to your new address for free for one year.

[Inquiries] Customer Service Consultation Center (English) 20570-046-111

Izumi Post Office **2**0725-56-3300

#### ■Parcel Home Delivery Service

It is a service to deliver goods from one house to another. After packaging what you would like to send, either call a courier company for pick-up or bring it by yourself to a convenience store or collection agency.

When a package arrives while you are not home, an Absence Notice will be left in your mail box. Call the number on the Notice to set the day and time you want the package to be re-delivered.

# 5-5 Garbage

# Information on garbage collection and disposal

• A brochure on "How to Separate and Put Out Household Garbage" is available for free.

Languages: English, Chinese, and Korean

Distributed at: City Hall Public Sanitation Division, and Izumi City Plaza Branch Office, Hokubu Region Center, Nanbu Region Center, and Koumyoudai Service Center

(\* They can be downloaded from the Izumi City Website, too)

#### URL

 $http://www.city.osaka-izumi.lg.jp/kakukano/soumubu/zinkenkokusai/Information/Information_for\_Foreign\_Residents.html\\$ 

Izumi City Public Sanitation Division ☎0725-99-8122

#### 1. Garbage Disposal

- Separate your garbage and put them out at a designated place, by 6:00 a.m. on collection days.
- Garbage collection days differ depending on your location. You may not dispose of garbage on your non-collection days.
- To dispose of sharp-edged or pointed items such as blades or skewers, wrap them in an adhesive tape or paper so that they would not hurt other people in collection.

#### 2. Garbage Separation

- ① Ordinary household garbage (combustible garbage)
  - Take out ordinary garbage (combustible garbage ) in a garbage bag designated by Izumi City.
  - \* Designated garbage bags can be purchased at a convenience store, supermarket, drugstore, post office, etc.
  - Please drain off the water fully from a wet garbage.
  - Please throw the waste on paper diapers in a toilet before throwing the diapers away.
  - Please dispose of pet wastes with ordinary garbage.
- ② Newly-designated recyclables (PET bottles, plastic bottles, paper, old clothes, etc.)

Please separate the garbage into four types as shown below. Put each type in a 45  $\ell$  colorless transparent or white translucent plastic bag and put them out on a newly-designated recyclables collection day.

- PET bottles (with their labels and caps removed)
- Food trays, plastic bottles, PET bottle caps, egg packs
- · Newspaper, flyers, cardboard boxes, drink cartons, other paper types
- · Old clothes
- ③ Recyclable Garbage (cans, glass bottles, etc.)

Please separate the garbage into three types as shown below. Put each type in a 45 $\ell$  colorless, transparent or white translucent bag and put them out on a recyclable garbage collection day.

- · Aluminum cans, steel cans, candy or cookie cans, glass bottles, dry-cell/button cell batteries
- Spray cans, gas cartridges (with the gas inside used up)
- · Chinaware, glassware, electric bulbs

④ Bulky Garbage (fee-charging / collectable upon request) / fluorescent lighting tube (free of charge / collectable upon request)

To dispose of bulky household waste, such as furniture and electrical appliances, please contact the "Bulky Garbage Reception Center" to ask for pick-up. Give your address, name, telephone number, and the number of garbage items (up to six for one time) and confirm the collection day, handling charges and your reception number. (You can make a request by telephone, FAX or through the webpage)

You can buy a "Bulky Garbage Disposal Ticket" at a convenience store, supermarket, drugstore, post office, etc. Write the collection date and reception number on the "Bulky Garbage Disposal Ticket" and stick it on a visible spot on the bulky garbage. As a rule, take out the bulky garbage by 6:00 a.m. of the collection day.

To dispose of a fluorescent lighting tube, contact the "Bulky Garbage Reception Center" to confirm your application, collection date, and reception number. Put the used tube in the package box that came with it at the time of purchase or provide any other means of protection to prevent it from being broken, before attaching a slip of paper bearing the reception number and collection date. Place it in an appropriate place by 6:00 am on the collection day.

Bulky Garbage Reception Center Monday-Friday 9:00-15:00

20800-300-5374 (mobile phone / PHS 20725-45-3570)

EAX 0800-700-0530 | LIPL | https://g.kenten.gom/godei.ogg/

FAX 0800-700-0530 URL https://s-kantan.com/sodai-osaka-izumi-u/

#### 3. Extraordinary Garbage

When you have a lot of garbage soon after just moving in or before moving out, etc., apply for its collection as extraordinary garbage or take it by yourself to the Izumi Kita Clean Center.

■Extraordinary Garbage Collection Application (fee-charging • collectable upon request)

[Charge] carriable on a two-ton truck 16,140 yen (tax included)
(Collecting and Transporting Fees + Handling fee)

For details, please ask the City Hall Public Sanitation Division (20725-99-8122)

- ■Indivisually Brought-in Garbage (fee-charging)
  - Bringing your garbage is allowed only one time per day.
  - Seperate your garbage according to type beforehand.
  - Do not use a cardboard box or a designated garbage bag to put your garbage in.
  - Fill out an application form with your seal on.

Application forms are available at Izumi City Hall Public Sanitation Division, Izumi City Plaza Branch Office, Hokubu Region Center, Nanbu Region Center, and Komyodai Service Center.

Izumi Kita Clean Center (87 Mai-cho) 20725-41-2030

Monday-Friday 12:45-16:30 [Fee] 150 yen per 10 kg of indivisually brought-in garbage 5-6 Registration of Pet Dogs

If you keep a pet dog, you have to register the dog (3,000 yen per dog) and have the dog vaccinated against rabies (once a year). You also need to report to the city office if the dog has died or there is a change in your registered address.

Izumi City Health Center 20725-47-1551

#### 5-7 Manners for Living in Japan

- 1. Adapting to Japanese Society
- When you have an appointment with others, you should keep the time agreed. If you might be late or need to cancel, you should make contact in advance.
- Japanese people bow in many greeting situations by bending over and lowering their head.
- It is rude to ask personal questions (regarding occupation, income, family matters, etc.) unless your relationship with the person is very close.
- When you make a request to someone, emphatically demanding or getting overly self-asservie will tend to offend the person.

#### 2. Communicating with Neighbors

#### (1) Greetings

It is important to offer greetings to those in your neighborhood. Your daily greetings will give you good opportunities to facilitate subsequent communication. In addition, it is also said that building a community in which people exchange greetings with each other can also help to prevent crime in the area.

#### (2) Noise

In an urban area, in particular, some people are sensitive to daily noise. They may not even tolerate the noise of children. Especially be careful if you live in communal housing such as an apartment building. Generally speaking, please refrain from making noises audible enough to your neighbors after 10 p.m. Some people work at night, and therefore spend daytime hours at home sleeping. The structure of buildings in Japan can mean that even though you believe you are being quiet, you may well be being noisy. Especially, late at night take special care and avoid using vacuum cleaners or washing machines. When possible, avoid closing and opening doors firmly – especially late at night or in the very early morning.

If you are bothered by loud noises, and you live in communal housing, it is suggested that you consult with the real estate agent with whom you have made a contract. If your residence is not a communal one, it is recommended to consult with a board member of the neighborhood committee, a neighbor, etc.

#### (3) Neighborhood Committee (Town Community Association)

In each local community, local organizations including the neighborhood committee and others autonomously holds activities such as trying to promote ties among neighbors, clean-ups and crime prevention. Usually they hold events in the community through various get-togethers, cleanup events of public areas and many other endeavors.

Participation in the neighborhood committee is completely voluntary. However, joining them would benfit you since you can easily obtain information about the local municipality administration, and your participation would be appreciated by your neighbors. Furthermore, getting acquainted with more people in your community would be significant from the perspective of crime prevention. So please join in these activities as much as possible.

#### (4) Circular

After you join the neighborhood association, you will receive a circular ("Kairanban"). The typical circular is an information page from the municipality office bound to a clipboard. Your neighbor will bring it to you, and after reading it, please affix your hanko (personal seal) or signature on it and bring it to the next person's house.

#### (5) Cleaning

Some community or apartment buildings have a set day when citizens clean up the areas around your house, roads, nearby parks or other places. On these days, at least one member from each household participates in cleaning or weeding. Do not miss participation in such cleaning events since it is an opportunity to enhance ties with neighbors, and meet people that have different working hours to you, and who you rarely see on a day-to-day basis

#### 6 Pregnancy, Child Rearing and School

#### 6-1 When You have become Pregnant

When you are diagnosed as being pregnant at a medical institution, report it to the Health Center or Health and Welfare Center and you will receive a Mother/Parent-Child, or Father-Child Health Handbook. The Mother/Parent-Child Health Handbook is used to keep records of health conditions of mother and child, as well as child's growth, development, and vaccination history. On the other hand, the Father and Child Health Handbook is used for a father to understand about pregnancy, giving birth, and child rearing, so as to be able to help with raising the child. Also, you will be provided with a package of the "Expectant mother Health Examination Tickets", "Expectant mother Dental Examination Ticket", "Baby General Health Examination Tickets", and a "Maternity Mark" (a symbol for an expectant mother). Take the Mother/Parent-Child Health Handbook with you when you take an expectant mother examination, get hospitalized for childbirth, or have your child vaccinated after birth.

1. Kinds of Services (Basically free, but there may be a limit to the frequency of services)

Service Item	Recipient	Details	Contact
Issuance of Mother/Parent-Chil d Health Handbook, Father-Child Health Handbook	Mother diagnosed as being pregnant *Foreign language versions of Mother-Child Health Handbook available	Fill out a Pregnancy Notification and receive a Mother/Parent-Child or Father-Child Health Handbook together with a separate volume of the Parent-Child Health Handbook, plus a Maternity Mark.	
Expectant Mother Health Examination	Expectant mother  Examination tickets detachable come in a separate volume with the Parent-Child Health Handbook	Part of the expenses for a pregnant mother's examination at a gynecologist in Osaka Prefecture is subsidized.	
Subsidies for Expectant Mother/Infant General Health Examination	Expectant mother or an infant who has undergone a general health examination in another prefecture	The general health examination is subsidized when your examination tickets remain unused because you or your baby have already taken a general health examination in another prefecture.	Health Center ☎0725-47-1551
Parents' Class	Expectant mother and her family	You will learn tips on child care and parenting, and join exchange meetings, etc.	Public Health & Welfare Center \$\mathbf{\pi}0725-57-6620
Health or Parenting Consultations for Expectant and Nursing Mothers	Expectant mother or family with a baby or infant	You can seek advice on child health, child rearing, pregnancy, giving birth, among others.  A public health nurse, nutritionist, dental hygienist, etc. are available for consultation all the time	
Expectant Mother Dental Examination	Expectant mother (only one-time examination during the pregnancy)  *An Examination ticket detachable comes in a separate volume with the Parent-Child Health Handbook	You can receive an oral examination (examination for any bad tooth and conditions of the gums) at a dental clinic in the city.	
Admission into a Midwifery Facility	Expectant mother of a household receiving welfare or household exempted from city/prefectural tax, etc.	A system that subsidizes expenses for giving birth at a designated midwifery facility.  **There are requirements to utilize this system, so please make inquiries.	Children's Welfare and Planning Office 20725-99-8136

- 2. Expectant mothers who have moved in from other cities (Bring necessary things and come to either of the offices listed below.)
- Those who have not yet submitted a "Notification of Pregnancy" ⇒Bring your My Number Notification Card, and ID (Resident Card)
- Those who have already submitted a "Notification of Pregnancy" ⇒Bring your Mother/Parent-Child Health Handbook, and Expectant mother Health Examination Tickets you received from the previous city you lived in

Izumi City Health Center Izumi City Public Health & Welfare Center 20725-57-6620

**2**0725-47-1551

# 6-2 When a Baby has been Born

#### 1. Procedures to Take

What to do and by when	Remarks	Necessary items	Contact	
Register the birth (within 14 days after birth)	Notification of birth	Birth Certificate     Mother/Parent-Child Health Handbook     Personal seal of the notifier (an unregistered seal will do)	Public Service Office	
Apply for Special Permanent Resident permit (if applicable)	Special Permanent Resident  Cond Isourpee application  Cond Isourpee application  Birth Certificate  Resident Card  Special Permanent Resident		Izumi City Plaza Branch Office CO725-57-6610	
Apply for Eligibility for Resident Status (if applicable)	Resident Card application	**Check with the Immigration Bureau	Osaka Immigration Bureau  1306-4703-2100	
Join Health Insurance	Those insured by Employee's Health Insurance	%Please check with your employer	Employer	
(within 14 days after birth)	Those insured by National Health Insurance	<ul> <li>ID with your photo issued by a public office, such as Resident Card, etc.</li> <li>Personal seal</li> </ul>	Insurance and Pension Plan Division   ☎0725-99-8128	
Claim payment of Childbirth Lump-sum Allowance (within two years after birth)	Those insured by Employee's Health Insurance can receive it when giving birth to a baby or stillborn baby, or miscarrying a child over 85 days after pregnancy	Please check with your employer	Employer	
	Those insured by National Health Insurance can receive it when giving birth to a baby or stillborn baby, or miscarrying a child over 85 days after pregnancy	Insurance Certificate     Personal seal     Receipt of expenses for delivery     Bank account number holder of which is your household head     Copy of consensus forms for the use for the Direct Payment System for Childbirth Lumps-sum     Stillbirth Certificate or Dead Fetus Cremation Permit in the case of miscarriage or still birth after over 85 days of pregnancy	Insurance and Pension Plan Division ☎0725-99-8128	
Apply for Child Medical Support Card	Part of the expenses covered by the health insurance will be publicly funded when the Health insurance card is used at a hospital, etc.	Child's health insurance card     Personal seal     My Number	Children's Welfare and	
Apply for Child Allowance (Within 15 days from the day after the birth)	Paid to those who are raising children	Applicant's Health insurance card     Document showing a bank account to which the money will be transferred     Personal seal     My Number	Planning Office ☎0725-99-8136	

<sup>\*</sup>When the application is made by a representative, in addition to the "Necessary items" specified above, a letter of authorization and an ID of the representative issued by a public office, such as a driver's license or passport, his/her personal seal are necessary.

Izumi City Plaza Branch Office 20725-57-6610

<sup>\*</sup> What are listed here, excluding the application for eligibility for resident status or the enrollment in the employee's health insurance association, can be handled at the Izumi City Plaza Branch Office.

#### 2. In Case Parents are Both Foreign Nationals

In the case that both parents are foreigners and their child does not have a Japanese nationality,

- make sure to take the following actions:

  ① Request the issuance of a residential status at the Osaka Immigration Bureau (withing 30 days after birth). However, if you are leaving the country within 60 days, this is not necessary.

  ② Notify your home country of your child birth. (Please inquire with your Embassy or Consulate) (refer to P.90~)

#### 3. Check-up and Consultation Services for Babies

Items	Service Recepient / Details	Contact
Newborn Baby Home Visit Service for Consultation, Visit by Midwife	A household with a baby up to six month old (Newborn baby home visiting service is limited to a household having a baby up to one month old)  X A midwife or public health nurse visits a home with an infant to provide child-rearing advise. Please contact us if you wish for this service.	
Hello Baby Project (Project to visit all households with a baby)	A household with a baby up to two to three month old A public health nurse or childcare worker, plus a case worker or children's social worker visit the home and give advice about child rearing. You will be notified of their visit beforehand by postcard.	
Infant General Health Examination	An infant less than one year old Health check-up by interview, medical examination, health guidance, etc.  You can use an examniation ticket coming in a separate volume with the Parent-Child Health Handbook to take a designated examination for only one time.	
Latter Stage Infant Health Examination	An infant aged nine months to less than one year An examination ticket is given during the four-month- old infant's Health Examination	Health Center <b>20</b> 725-47-1551
Infant and Toddler Health Examination	Four-month-old, one-year and six-month-old, two-year and six-month old, three-year and six-month old children	Health and Welfare Center <b>2</b> 0725-57-6620
Izumaru Baby Club	City-sponsored social meeting event for families with a baby less than one year old under the theme of breast-feeding or baby food	
Weaning Food Workshop "Spoon Lesson"	Parents or guardians of a four- to five-month-old infant A lecture by a nutritionist, cooking demonstration, etc.	
Kids Toothbrushing Class	One-year and six-month-old, two-year and six-month-old, and three-year and six-month-old children who have been diagnosed at their health examinations as those who are prone to tooth decay (Any applicant can join if they like.)	
Health and Parenting Consultation for Expectant/Nursing Mother and Child	You can consult about the health of the mother and child after birth and about child rearing.	
Child-Rearing Consultation	You can consult about the general problems of child rearing and about child's development.	Child-Care Support Center "Blanco" \$ <b>3</b> \text{0725-45-7010}\$  Crear Child-Care Support Center \$ <b>3</b> \text{0725-55-8355}\$  Local Child-Care Support Center "Happy Land" \$ <b>3</b> \text{0725-41-5333}\$  Early Childhood and Education and Care Center "Hikari Greenwell" \$ <b>3</b> \text{0725-56-2002}\$  Early Childhood and Education and Care Center, Yokoyama Kinomi Nursery "Ohisama" \$ <b>3</b> \text{0725-90-2501}\$

#### 6-3Vaccination

Please refer to your Vaccination Handbook and Mother/Parent-Child Health Handbook, as well, both of which were handed to you upon the notification of pregnance. Have your child vaccinated after making an appointment with a medical institution in the city that provides vaccination services. Bring your Mother/Parent-Child Health Handbook. For those who have moved in to Izumi City and do not have vaccination coupons or those who wish to have their child vaccinated outside the city due to exceptional circumstances, or if you wish to know about the side-effects of vaccines, please consult with the Health Center (20725-47-1551)

■Types of Vaccinations and How to Take them

Vaccine Name		Vaccination Period	Number of Vaccinations	How to Receive		
Hib		Between the ages of two months and less than five years	When the first vaccinatin comes in the period between two months old and six months old, the number of	1 <sup>st</sup> → 2 <sup>nd</sup> → 3 <sup>rd</sup> → Additional ※Leave a time interval of over 27 day between the first and second shots, an the second and the third shots. ※Leave a time interval of more tha seven months between the third and th additional shots		
Pneumococcus for children		Between the ages of two months and less than five years	vaccinations totals four (three times initially plus one time additionally) When the first vaccination comes after seven months old, the total number differs.	1 <sup>st</sup> → 2 <sup>nd</sup> → 3 <sup>rd</sup> → Additional **Leave a time interval of over 27 days between the first and second shots, and the second and the third shots. **Leave a time interval of more than 60 days between the third and the additional shots, with the additional vaccination coming after the one-year-old birthday.		
Hepatitis B		Before the age of less than one year	Three times	1 <sup>st</sup> → 2 <sup>nd</sup> → 3 <sup>rd</sup> **Leave a time interval of over 27 days between the first and second shots  **Leave a time interval of over six days between the second and third shots, with the time interval between the first and third being being over 139 days.		
BCG		Before the age of less than one year	One time	The typical vaccination period is considered between five and eight months after birth		
4-type mixture (or 3-type mixture +Polio	1 <sup>st</sup> Stage	Between the ages of three months and less than seven years and six months	The number of vaccinations totals four (three times initially plus one time additionally)	1 <sup>st</sup> → 2 <sup>nd</sup> → 3 <sup>rd</sup> → Additional **Leave a time interval of over 20 days between the first and second shots, and the second and the third shots. **Leave a time interval of more than six months (typically 12 months to 18 months) between the third and the additional shots		
2-type mixture (Dypthera,	2 <sup>nd</sup> Stage	Between the ages of 11 years and less than 13 years	One time	Infants vaccinated with the mixture of Dyptheria and Tetanus three times or more receive the two-type mixture again		
Tetanus)		Typically six graders of elementary school		at this stage.		
Measles Rubella	1 <sup>st</sup> Stage	Between the ages of one year and less than two years	One time	Anyone who has been infected with either Measles or Rubella (three-day		
Mixture (MR)  2nd Stage		Between the ages of one year before and just before entering elementary school	One time	measles) gets vaccinated for the other disease only.		
Chicken Pox	1	Between the ages of one year and less than three years	Two times	Leave a time interval of over three months between the first and second shots.		
Japanese encephalitis	1 <sup>st</sup> Stage	Between the ages of three months and less than seven years and six months	The number of vaccinations totals three (two times initially plus one time additionally)	1 <sup>st</sup> → 2 <sup>nd</sup> → Additional → 2 <sup>nd</sup> Stage  **Leave a time interval of over six days between the first and second shots.  **Leave a time interval of over six months between the second and		
	2 <sup>nd</sup> Stage	Between the ages of nine years and less than 13 years	One time	additional shots.		

- ■Exceptional Cases for Japanese Encephalitis
- Those who were born from April 2, 1996 to April 1, 2007 and have missed vaccinations can receive the missing vaccination(s) (to the maximum of four times) until the age of 20.
- Those who were born from April 2, 2007 to October 1, 2009 and have not completed all the three-time vaccinations during the 1<sup>st</sup> stage (between the ages of three years and seven years and six months), they can get the missing vaccination(s) during the 2<sup>nd</sup> stage (between the ages of nine years and less than 13 years).
- ① The phrases used in the vaccination period, "up to ~ years" or "to less than ~ years" mean a period until the day before the birthday of the year.
- ② Regular Vaccinations (Covered by public expense) are provided to:
  - Those applicable to the qualifying age bracket for each vaccination
  - Those applicable to the number of vaccination times limited by law

Izumi City Health Center

**2**0725-47-1551

# 6-4 Consultation and Support Desk for Child Rearing

#### Consultation Desk

Consultation kinds	Hours	Contact		
Child's health and Child rearing	MonFri. (excluding holidays) 9:00-17:15	Health Center  70725-47-1551  Health and Welfare Center  70725-57-6620		
Child-Rearing Consultation	MonFri. (excluding public holidays) 10:00-15:00 (9:00 – 17:00 for Child-Care Support Center "Blanko")	Child Care Support Centers [Refer to P.67]		
Child education	MonFri. (excluding holidays) 9:00-17:00	Education Center \$ <b>3</b> 0725-58-7163		
	MonFri. (excluding holidays) 9:00-17:15	Children's Welfare and Planning Office (Child Care Consultation Center)  \$\mathbf{T}\$0725-99-8135		
Concerns about child rearing, child abuse, etc.	MonFri. (except holidays) 9:00-17:45	Osaka Prefectural Families Children Support Center in Kishiwada, Child Abuse Hotline  \$\mathbb{\Bar}072-441-0125\$		
	Saturdays, Sundays, Holidays, year-end and new year holiday periods On weekdays: 17:45-9:00 the next day	Nighttime and Off-day Child Abuse Report Hotline		
	24 hours / 365 days	Child Consultation Office National Hotline  189		

# 6-5 Financial Aid for Special Infertility Treatment

Part of the infertility treatment fees for couples living in Osaka can be publicly funded if they gain approval under the Special Infertility Treatment Support Program.

[Support amount] The remaining medical expenses after compensated for by the Osaka Prefecture Special Infertility Treatment Subsidy will be covered by the Izumi City financial aid (with the maximum of 50,000 yen for one time). Please inquire for the details including the frequency limit.

Izumi City Health Center 20725-47-1551

#### 6-6 Nurseries, Centers for Early Childhood Education and Care, and Kindergartens

1. Nurseries and Centers for Early Childhood Education and Care

These are child welfare facilities designed to accept and take care of children entrusted by their parents who are not able to look after them because of work, illness, nursing care, etc.

- ① Types of Nurseries and Centers for Early Childhood Education and Care within the city
  - · Public and Private Nurseries
  - · Centers for Early Childhood Education and Care of nursery/kindergarten-combined type
  - Centers for Early Childhood Education and Care of kindergarten type
  - · Small-scale nursery
- 2 Requirements for admission: When neither parent or no one in the same household is acknowledged as being able to take care of the child for any of the reasons listed below. However, the child may not be admitted if the facility is filled to its capacity.
  - · Working outside the home
  - · Having a job other than household chores at home
  - · Being pregnant or shortly after childbirth
  - Suffering from an illness or injury that requires a long-term treatment or or care, or having a physical or mental disability.
  - Looking after a bedridden or disabled family member in the same household on a constant basis
  - Recovering from an earthquake, flood or typhoon, fire and other disasters.
  - Being recognized by the mayor as being in a condition similar to one of the above.
- 3 Accepted Ages

See the table shown on the next page. The accepted ages are different depending on the nursery. \*People who wish to seek admission of their nine-week-old to less than one-month-old child, are required to submit a maternity leave/childcare leave-related certificate. There is a certain limit to the number of those children acceptable.

4 Nursery Hours

See the table shown on the next page. The hours are different depending on the nursery.

X An extra fee is charged for hours beyond 6:30 pm. However, nighttime nursery faciliteis charge you for additional hours between 9:00 a.m. and 11:00 a.m. instead, since no extra fee is required for night hours later than 6:30 p.m.

Application forms for admission are available at the Children's Welfare and Planning Office, each nursery and Center for Early Childhood Education and Care, as well as small scale childcare facilities locted in the city. Even children with physical and mental disabilities are also provided with as much service as possible, so please consult with the Children's Welfare and Planning Office if you wish. .

Izumi City Children's Welfare and Planning Office 20725-99-8137

# 5 List of Nurseries and Centers for Early Childhood Education and Care within the City (Children's Welfare and Planning Office 20725-99-8137)

Facility name	Address	Telephone # (0725)	Enrollment Limit	Minimum Age	Open Hours Weekdays • Saturday	Basic Nursery Hours
		Public Nu	rseries			
Kokufu 1st Nursery School	6-42 Inokuchi-cho	43-2626	150	9 weeks		9:00-17:00
Kokufu 2 <sup>nd</sup> Nursery School	5-6-33 Fuchu-cho	44-7722	120	6 months		
Izumi Nursery School	2-5-16 Hakata-cho	41-5811	120	6 months		
Ashibe Nursery School	250 Ashibe-cho	41-1297	120	6 months		
Kita Ikeda Nursery School	1984-1 Ikeda Shimo-cho	55-0569	120	9 weeks	7:00-19:00	
Midorigaoka Nursery School	3-1-12 Midorigaoka	54-2500	120	6 months	1	
Kita Matsuo Nursery School	2-27-1 Ibukino	54-0438	130	6 months		
Tsuruyamadai 1 <sup>st</sup> Nursery School	2-2-6 Tsuruyamadai	44-1771	120	9 weeks		
Kusunoki Nursery School	2-8-25 Ouji-cho	44-9170	120	6 months		
		Private Nu	ırseries		•	
Minamatsu Nursery School	1525-5 Matsuoji-cho	53-3004	90	9 weeks	7:30-19:30	9:00-17:00
Nighttime Nursery School Ibuki no Hoshizora	5-5-5 Ibukino	50-4000	20	9 weeks	9:00-22:00	
Center	rs for Early Childhood E	ducation and Ca	are of nursery/k	indergarten-comb	ined type	
Yokoyama Kinomi Nursery	358-11	90-2501	90	9 weeks	7:30-19:30	9:00-17:00
School Aishu Kindergarten	Butsunami-cho Ouji-cho1118-59	41-1943	90	9 weeks	7:30-19:00	7.00 17.00
Shin Komyoike Kindergarten	3-5-22 Fuseya-cho	55-2199	123	6 months	7:30-19:00	8:30-16:30
Kids Mayumi	1-5-3 Kurodori-cho	45-9815	191	9 weeks	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Kindergarten-combined type  Ikegami Wakaba Children Center	3-14-55 Ikegami-cho	41-1441	100	9 weeks	7:30-19:30	
Kindergarten-combined type	2-7-4 Onoi-cho	46-0471	130	9 weeks		
Shinoda Nursery School Ibukino Pre School	5-5-5 Ibukino	50-4000	160	9 weeks	1	
Kindergarten-combined type	2-1-1 Imafuku-cho	44-0055	140	9 weeks	_	9:00-17:00
Suisen Nursery School						
Hikari Green Well Kindergarten-combined type	3-3-1 Komyodai	56-2002	180	9 weeks		
Hatsugano International Children Center	5-12-1 Hatsugano	90-6788	150	9 weeks	7:00-20:00	
Kamiyo Kindergarten	138-3 Uedai-cho	41-2153	75	6 months	7:00-19:00	1
Izumi Child Kindergarten	2-1-52 Oji-cho	41-2996	96	6 months	Weekdays 7:30-19:00 Saturday 7:30-18:30	8:30-16:30
Kindergarten-combined type Terakado Nursery School	2-7-5 Terakado-cho	41-3337	150	9 weeks	7:30-19:30	
Kindergarten-combined type  Crear Nursery School	5-3-7 Ibukino	58-1555	174	9 weeks		9:00-17:00
Saiwai Children Center	2-7-44 Saiwai	41-1385	120	9 weeks	7:00-20:00	
Kindergarten-combined type	1273-2					
Tatsunooka Nursery School	Mibayashi-cho	57-2227	150	9 weeks		
	Centers for Early Chi	Idhood Educati	on and Care of	kindergarten type		
Koumyoudai Kindergarten	3-6 Komyodai	56-2661	74	18 months	7:30-19:00	9:00-17:00
		Small-Scale Nu	rsery Service		1	<u> </u>
Minori Small-Scale Nursery	2263-2 Ikeda	57-8600	19	9 weeks	7:30-19:30	9:00-17:00
School	Shimo-cho	37-8000	1,7	> WEEKS	7.30-13.30	7.00-17.00

#### 2. Kindergartens

These are facilities designed to under the School Education Law provide child care and preschool education that lay the foundation of subsequent developments in education from elementary school.

#### ① List of Municipal Kindergartens within the City

Name	Address	Telephone Number(0725)
Kokufu Kindergarten	4-14-8 Fuchu-cho	41-0788
Hakata Kindergarten	2-14-5Hakata-cho	41-0799
Kita Matsuo Kindergarten	2-27-2 Ibukino	54-2066
Kita Ikeda Kindergarten	1670 Ikeda Shimo-cho	56-2737

## 2 Details on Municipal Kindergartens

Admission age	Children aged four years or older (Children aged three years	
Admission age	accepted in the Kokufu Kindergarten only)	
Admission Procedure	Sumit an application form (distributed at each kindergarten)	
Schooling	Parents are required to bring and pick up	
Lunch	Lunch is served on Mon., Tue., Wed., and Fri. Bring an onigiri (rice	
Lunch ball) on Thu.		
	Mon., Tue., Thu. and Friday 9:00-15:00	
Education Hours Wednesday 9:00-13:00		
	*The hours may slightly differ depending on the kindergarten.	

## 3 List of Private Kindergartens

Name	Address	Telephone Number(0725)
Izumi Kindergarten	6-2-38 Fuchu-cho	45-0555
Izumi Catholic Kindergarten	2-7-1 Yayoi-cho	43-0807
Izumi Midorigaoka Kindergarten	3-4-32 Midorigaoka	53-1261
Tsuruyamadai International Kindergarten	3-1-3 Tsuruyamadai	43-1888
Tsuruyamadai Meitoku Kindergarten	1-17-1 Tsuruyamadai	45-2181
Hijirigaoka Kindergarten	133-1 Tai-cho	41-0813
Hibari Kindergarten	2-2-2 Terada-cho	41-4535
Futayuri Kindergarten	4-4-11 Karakuni-cho	54-1770

## ④ Financial Aid for Kindergarten fees, etc.

If you send your children (aged three to five) to a private kindergarten, there is a public aid system available that may reduce or compensate for kindergarten fees depending on your income (municipal tax amount). Please inquire for details.

Izumi City Children's Welfare and Planning Office 20725-99-8137

## 3. Temporary Child Care Services (Children's Welfare and Planning Office 20725-99-8137)

When parents of children aged between six months and five years suffer from illness or have to work, and find it difficult to find someone to look after their children temporarily, they can count on the facilities listed here for temporary child care services. Contact the facility individually to apply for the service.

Facility Name	Address	Telephone Number(0725)
[Public Nurseries]		
Kokufu 1st Nursery School	6-42 Inokuchi-cho	43-2626
Izumi Nursery School	2-5-16 Hakata-cho	41-5811
[Private Nurseries]		
Center for Early Childhood Education and Care of Kindergarten-combined type Crear Nursery School	5-3-7 Ibukino	58-1555
Center for Early Childhood Education and Care Saiwai Nursery School	2-7-44 Saiwai	41-1385
Minamatsu Nursery School	1525-5 Matsuoji-cho	53-3004
Center for Early Childhood Education and Care of Kindergarten-combined type Tasunooka Nursery School	1273-2 Mibayashi-cho	57-2227
Center for Early Childhood Education and Care Yokoyama Kinomi Nursery School	358-11 Futsunami-cho	90-2501
Center for Early Childhood Education and Care Aishu Kindergarten	1118-59 Oji-cho	41-1943
Center for Early Childhood Education and Care Shin Komyoike Kindergarten	3-5-22 Fuseya-cho	55-2199
Center for Early Childhood Education and Care of Kindergarten-combined type Shinoda Nursery School	2-7-4 Onoi-cho	46-0471
Center for Early Childhood Education and Care Ibukino Pre School	5-5-5 Ibukino	50-4000
Center for Early Childhood Education and Care Hikari Green Well	3-3-1 Komyodai	56-2002
Center for Early Childhood Education and Care of Kindergarten-combined type Hatsugano International Children Center	5-12-1 Hatsugano	90-6788
Center for Early Childhood Education and Care Izumi Child Kindergarten	2-1-52 Oji-cho	41-2996

#### ■Nursery Hours

Public Nurseries Monday-Friday 9:00-17:00

Saturday 9:00-12:00

Private Nurseries Monday-Saturday 9:00-17:00

(Extended hourly care may be provided for one hour, either starting one hour earlier or ending one hour later the the regular hours depending on circumstances (fee-charging))

■Basic Charge per day (Including meal and drink charges)

Children between the ages of six months and two years 3200 yen Children at the age of three years 1900 yen

Children between the ages of four and five years

Households receiving welfare or exempted from city tax payment are charged 400 yen per day.

■When nursing is needed on an off day

When parents have to work on a Sunday or holiday and require care for their children, please ask:

Izumi City Children's Welfare and Planning Office

**2**0725-99-8137

1800 yen

Center for Early Childhood Education and Care "Shin Komyoike Kindergarten"

**2**0725-55-2199

#### 4. Care for Sick or Convalescent Children (Children's Welfare and Planing Office 20725-99-8136)

When children enrolled in nurseries or elementary schools in Izumi City fall ill or injured, they can be temporarily taken care of at the following facilities. (Fee-charging, with a reservation necessary)

Care for Sick Children (third graders of elementary school or younger)	Nakajima Clinic Pediatric/Cardiovascular Deps, Sick child care unit "Poppo"	2-7-86 Karakuni-cho ☎0725-51-0037	Mon-Fri. 8:30-18:00	2500 yen per day (4000 yen per day for non-Izumi City residents)
Care for Convalescent Children (third graders of elementary school or younger)	Oiki Ladies Clinic, Convalescent child care provider "Bambini"	1-4-1 Ayumino  *\infty 180-3850-1492  *\infty In the case of fever or isolation needed, please make a prior contact.	Mon-Fri. 7:30-19:30	2400 yen per day for children aged less than three 1000 yen per day for children aged three or older

<sup>\*</sup>Households exempted from taxation or receiving welfare will pay lowere fees.

## 5. Short Stay and Twilight Stay

Short Stay	Children aged less than 18	The service is offered when parents find it difficult to take care of their children due to illness or need to care for the elderly or others, or when mother and child need a temporary shelter in an emergency.	24 hours per day, Up to seven days
Twilight Stay	Elementary school students	The service is offered to students of a single-parent household when their parents come home late due to work, or find it difficult to do household chores or oversee their children.	6:00 pm -10:00 pm

XIt is necessarry to apply for the service at the Children's Welfare and Planing Office beforehand.

Izumi City Children's Welfare and Planning Office

**2**0725-99-8136

<sup>\*</sup>Please confirm necessary items to take or others when you make a reservation by phone.

<sup>\*</sup>When you apply, the personal seal (or signature), Health insurance card, etc. are necessary.

<sup>\*</sup>Fees differ depending on your income.

<sup>\*</sup>Both Short Stay and Twilight Stay services require the parent to bring and pick-up the child.

#### 6-7 Elementary School, Junior High School, and other Compulsory Education School

1. Compulsory Education (Izumi City Board of Education Guidance Office 20725-99-8159)

In the Japanese education system, compulsary education is 9 years, from elementary to junior high school. During this time, the tuition and textbooks are free and you can go to designated public schools. However, you need to pay for other necessities such as lunch fees and extra-curricular activities fees.

(School Calender)

Early April-Late July
Late July-end of August
September –Late December
Late December-Early January
Early January-Late March
Late March-Early April

1<sup>st</sup> Term Summer Break 2<sup>nd</sup> Term Winter break 3<sup>rd</sup> Term Spring Break •Elementary school education or the first half of compulsory school education starts in April of the year when a child becomes 6 years old.

•Junior high school education or the second half of compulsory school education starts in April of the year when a child turns 12 years old.

Children of Japanese nationality will be sent a notice from the local school board informing them of the school they are to attend and the date of their first day of school. They will enter the school stated on the notice on the designated date.

Children of foreign nationalities will receive a similar notification upon sending a request to the local board of education for a child of a foreign nationality to attend a Japanese public elementary, junior high, or compulsory education school (in the case of new admission). Also those who have completed their residence registration will be sent a notice from the local school board informing of the school when their children reach the age for primary education. Please hand in the notification after filling necessary information. It is possible to enter a school in the middle of the school year. Consult with the local municipality's board of education for more details.

#### 2. After Compulsory Education

Once compulsory education is completed, children may go to high school. There are various types of high schools in Japan including "academic" high schools that offer a wide variety of courses and other types, including "technical/vocational" institutions that primarily offer learning in one area of specialty.

To know the requirement for entering a publich high school, contact the Osaka Prefecture Education Bureau, or the High School Education Division of the city where the school is located. For private schools, please contact each school.

#### 3. Elementary School Admission for Children of Multiple Nationalities

If either of the parents of the child is a foreigner, it is possible that the child has multiple citizenship, a Japanese and a foreign citizenship. If the child is registered as Japanese, based on his/her Japanese citizenship, the Izumi City Board of Education will send his/her family a notification of admission to a Japanese elementary school or compulsory education school before the start of the fiscal year when the child becomes 6 years old.

If a child has multiple citizenship, he/she may be able to go to other schools (Ethnic school or International School) and get education, aside from Japan's compulsory education, after completing certain procedures.

#### 4. School Transfer Procedures

- ■When Moving In
- Please take the moving in procedures at the Public Service Office. Bring a copy of the Resident Move Notification to the Board of Education Guidance Office and complete the procedures.
- \*You can also take the procedures at the Izumi City Plaza Branch Office.
- Get the Notice of Change from the Board of Education Guidance Office or Izumi City Plaza Branch Office, and submit it to the designated school your child will transfer to, together with the "Certificate of Enrollment" and "Textbook Allowance Certificate" you received from the previous school. \*If the student is enrolled or wants to be enrolled in a national or private school, please contact the school individually.
- ■Transferring to another school because of the change of address within the city
- Please get a "Certificate of Request for School Transfer" from the principal.
- Take the moving in procedures at the Public Service Office, bring a copy of the Resident Move Notification to the Board of Education Guidance Office and make an application.
- XYou can also apply at the Izumi City Plaza Branch Office.
- Get two copies of the notification of transfer ( for Moving out and Moving in) from the Board of Education Guidance Office or Izumi City Plaza Branch Office and submit the notice (Moving out) to the school the child had been attending. Please get a "Certificate of Enrollment" and "Book Allowance Certificate".
- Attach the "Certificate of Enrollment" and "Book Allowance Certificate" to the Notice of Transfer (Moving in) that you got from the Board of Education Guidance Office and submit the documents to the designated school.
- ■When Transferring to a School Outside the City
- Please get a "Certificate of Request for School Transfer" from the principal.
- Take the moving out procedures at the Public Service Office (possible from two weeks before the move). Bring a copy of the Resident Move Notification to the Board of Education Guidance Office and complete the procedures.
- \*You can also take the procedures at Izumi City Plaza Branch Office.
- Please get the Notification of Transfer (Moving out) at the Board of Education Guidance Office or Izumi City Plaza Branch Office, get a "Certificate of Enrollment" and "Book Allowance Certificate" from the school your child had been attending.
- Please submit the the certificates to the municipality your will move to and complete the moving in procedures.

Izumi City Board of Education Guidance Office 20725-99-8159

#### 5. Afterschool Care for Schoolchildren (Nakayoshi Club)

This is a program for elementary students in the first to sixth grade whose parents or other family members are not at home during afterschool hours at least three times a week because of work or others. It aims to improve the healthy growth of the children by providing a safe and proper place to play and to live.

#### [Open Hours]

Weekdays: end of class-7:00 p.m.

Saturday, Spring, Summer, and Winter Holiday periods: 8:00 a.m.-7:00 p.m.

\*If you wish to extend the service beyond 6:00 pm till 7:00 p.m., a separate application and additional fees are necessary.

\*The day and time may change because of school events.

Izumi City Lifelong Learning Division ☎0725-99-8159

#### 6. When Schooling is Difficult

#### ■Admission Support System

For families who find it difficult to send their child to a public elementary or junior high school, a compulsory education school or junior high school night school because of financial reasons, they can receive some financial support necessary for the child to go to school.

\*There is an income limit.

Izumi City Board of Education Guidance Office 20725-99-8159

#### **■**Scholarship Program

Students who have difficulty to enroll in a public or private high school because of financial reasons can receive a scholarship (no interest). 

\*There are requirements and an income limit.

Izumi City Board of Education Guidance Office 270725-99-8160

#### 7. Japanese Language Support

#### **■**Language Supervisor

Support for learning the Japanese language at school is given to returnee students and foreign students who have come to Japan. Please inquire for details.

Izumi City Board of Education Guidance Office ☎0725-99-8160

## ■Japanese Salon

You can learn about the Japanese language and life in Japan. Participation is free.

Thursday: 7:00 pm-8:30 pm Assembly Room on the 3<sup>rd</sup> floor, Futur Izumi

Friday: 6:30pm-8:00 pm Study Room on the 3<sup>rd</sup> floor, Izumi City Plaza

Making an application beforehand is necessary if you want to participate.

Izumi City Office of Human Rights and Gender Equality Affairs 20725-99-8115

- 8. Multilingual Information about Elementary Schools and Junior High Schools
- ■Osaka Prefectural "School Life Support Information"

The Osaka Prefectural Education Bureau has offered on the website below, "School Life Support Information" to support the school life of returnee students and foreign students who come to Japan.

URL http://www.pref.osaka.lg.jp/shochugakko/kikoku/

· Multilingual School Life Support Information

There is a variety of information available. "Information for Students" is mainly about school life and possible future plans, while "Information for Guardians" is about admission procedures, interpretaion, scholarship support systems, consultation about absenteeism, etc.

Languages: Japanese, English, Chinese, Korean, Vietnamese, Thai, Filipino, Portuguese, Spanish, Russian, and Indonesian

- Multilingual Versions of Preparation for Admission to Elementary School Guidebook
   Languages: Japanese, English, Chinese, Korean, Vietnamese, Thai, Filipino, Portuguese, Spanish,
   and Russian
- "Choosing your Career, Choosing your Future" (Material for Junior High school students for deciding their future)

Languages: Japanese, English, Chinese, Korean, Vietnamese, Thai, Filipino, Portuguese, Spanish, and Russian

#### ■Guidebook for Starting School

A Guidebook for school admission made by the Ministry of Education, Culture, Sports, Science and Technology

URL http://www.mext.go.jp/a\_menu/shotou/clarinet/003/1320860.htm

Languages: English, Chinese, Korean, Vietnamese, Filipino, Portuguese, and Spanish

# 9. List of Elementary Schools, Junior High Schools and Compulsory Education School in Izumi City

Name	Address	Telephone Number (0725)	
	[Elementary School]		
Kokufu Elementary School	2-5-20 Fuchu-cho	41-0095	
Wake Elementary School	4-9-1 Wake-cho	44-2253	
Hakata Elementary School	2-24-22 Hakata-cho	41-0096	
Ikegami Elementary School	3-14-45 Ikegami-cho	45-3840	
Kurodori Elementary School	1-6-5 Kurodori-cho	43-0838	
Ashibe Elementary School	224-3 Ashibe-cho	41-0097	
Kita Ikeda Elementary School	1670 Ikeda Shimo-cho	55-0169	
Ibukino Elementary School	3-3-1 Ibukino	57-0035	
Minami Ikeda Elementary School	181 Nouke-cho	55-0076	
Midorigaoka Elementary School	3-4-1 Midorigaoka	54-2366	
Aoba Hatsugano Elementary School	1-50-1 Hatsugano	53-3990	
Kita Matsuo Elementary School	3-3-19 Karakuni-cho	54-0066	
Yokoyama Elementary School	183 Kitadanaka-cho	92-0061	
Minami Yokoyama Elementary School	1506 Chichioni-cho	99-0004	
Saiwai Elementary School	2-3-1 Saiwai	44-2330	
Shinoda Elementary School	2-8-17 Onoi-cho	43-1007	
Tsuruyamadai Kita Elementary School	1-9-1 Tsuruyamadai	44-1503	
Tsuruyamadai Minami Elementary School	4-1-1 Tsuruyamadai	43-1717	
Komyodai North Elementary School	1-35-1 Komyodai	56-6700	
Koumyoudai South Elementary School	3-8-1 Komyodai	56-3200	
	[Junior High School]	·	
Izumi Junior High School	1-2-1 Hakata-cho	41-0094	
Gosho Junior High School	1-14-35 Terakado-cho	44-2256	
Ishio Junior High School	930 Man-cho	55-0157	
Kita Ikeda Junior High School	3-4-1 Ibukino	57-0081	
Minami Ikeda Junior High School	226 Kajiya-cho	56-5211	
Makio Junior High School	198 Butsunami-cho	92-0004	
Tomiaki Junior High School	2-2-89 Tomiaki-cho	45-3000	
Shinoda Junior High School	1-1-1 Tsuruyamadai	41-2250	
Komyodai Junior High School	1-28-1 Komyodai	56-3220	
[Compulsory Education School]			
Minami Matsuo Hatsugano Gakuen	6-45-1 Hatsugano	51-7162	

<sup>\*</sup>All the elementary and junior high schools, and the compulsory education school listed here, except for Minami Yokoyama Elementary School, are designated as evacuation sites in case of a disaster.

#### 7 Transportation

#### 7-1Transportation Facilities

#### 1. Trains (JR, Private Railways, Subway)

You can purchase tickets at automatic ticket machines. From the price chart, check the price of a journey to your destination before buying tickets. If you buy the wrong (fare amount) ticket, ask a station staff person to change it before you go through the ticket gate. Also, other services below are available.

- ICOCA: Pre-paid (IC) card for JR train service. If you charge the card before boarding a train, you can use it for railways and buses all over Japan with the IC mark, including transportation covered by PITAPA.
- PITAPA: Post-pay (IC) card for private railways, subway and bus services in the Kansai Area. JR train services are excluded.
- Train pass and Coupon tickets: Discount is available, if you buy a train pass, coupon tickets or a ticket for a certain area. Coupon tickets consist of 11 tickets, and season ticket train passes are valid for 1, 3 or 6 months.

#### 2. Fixed-Route Buses

There are no conductors on regular fixed-route buses. Please check the destination of the bus before you get on. Destination is displayed above bus windows on the front and rear (in Japanese). Fare is either flat-rate or changed depending on distance. If a flat-fare system is not applied, you need to get a ticket with a number when you get on board. Please check the number on the sheet and the fare chart, then deposit the fare into the fare collection box when you get off. Please carry coins for the bus fare. When you want to get off, push one of the stop buttons (near seats, etc.) after the announcement of the next stop is made.

#### 3. Taxis

When hailing a taxi, signal the driver by raising your hand. Available taxis will display a red vacancy light ("Kuusha") in front. Hail a taxi where the driver can safely pull over and park. There are taxi stations in front of train stations. When you get in a taxi, clearly tell the driver your destination. It is convenient to have a note or map to the destination. Fares are determined by distance and time of the ride. Be careful about using \(\frac{1}{2}\)5,000 or \(\frac{1}{2}\)10,000 bills, because drivers may not have change.

#### 4. Lost and Found Information at Transportation Facilities

Name	Address	Telephone Number
JR Izumi Fuchu Station	1-1-18 Fuchu-cho	0570-00-2486
Nankai Bus Koumyou-ike Business Office	1-39 Koumyoudai	0725-56-3931
Semboku Rapid Line Izumi Chuo staion	5-1-1 Ibukino	0725-55-5333

## 7-2 Bicycles

#### **■**Purchasing Bicycles

You can buy a bicycle at a bicycle shop or DIY stores. You must register your bicycle at the shop where you bought it. Also, an ordinance of Osaka Prefecture requires bicycle owners to subscribe to insurance. (You are charged for the registration or subscription)

#### ■Parking Bicycles

Park your bicycle in places that will not block the passage of pedestrians. There are particular areas especially in the vicinity of stations where, by ordinance, bicycles cannot be left. When you leave your bicycle in such places, it makes it difficult for particularly the elderly and visually impaired to use the station.

If you disobey the ordinance, your bicycle will be forcibly transferred to a specified storage facility. Once this has happened, note that you may have to pay a charge for the storage/transfer to get your bicycle back. Your bicycle is stored for a limited period from the date of transfer, so please pick up your bicycle during that period. If your bicycle is transferred to such a storage facility, tell a municipal official when and where you had parked your bicycle before transferred and ask for the place to pick it up, fees and opening hours.

#### Izumi City Road and River Planning Office 20725-99-8145

#### ■If your Bicycle has been Stolen

If your bicycle has been stolen, go to the nearest police box and report it. When your bicycle is found, the police will contact you. Write your address and name on the bicycle.

Izumi Police Department 20725-46-1234

#### ■Do not Take Discarded Bicycles

Even if the bicycle is discarded, there is a possibility that it is a stolen bicycle left there. If there was a stolen report and you got caught riding that bicycle, you could get into trouble, so don't take any bicyle that is discarded.

#### **■**Traffic Rules

Bicycles are to be ridden on the left side of the roadway. Bicycle riders must obey traffic signals along with cars. Double riding is prohibited (except an adult at the age of 16 or over riding with an infant under 6 years old in a proper child seat).

Basically, bicycles should not be ridden on sidewalks except for those showing signs stating it is allowed. However, there are locations where it may be dangerous to ride a bicycle on the road, and in such places bicycles can use the sidewalks. In that case, ride away from the center of the sidewalk and stay on the edge of the sidewalk, near the side of the road. When you are likely to block or hinder a pedestrian, halt or get off the bicycle.

Always keep your light on when riding at night. In Osaka prefecture, it is prohibited to ride on a bicycle while using a mobile phone.

## 7-3 Driver's License

In Japan, you need a driver's license to drive a car or motorbike. When driving, you must have your driving license with you and keep your registration papers in the car.

1. Converting your Foreign Driver's License to a Japanese Driver's License For details, please inquire with the driver's license testing center (Kadoma, or Komyoike).

Kadoma Driver's License Center

23-16 Ichiban-cho, Kadoma City

- Get off at the "Furukawabashi" Station on the Keihan Line→Take Keihan Bus and get off at the "Menkyo Shikenjo Mae"
- Take a 15-minute walk (about 1.2 km) from the "Furukawabashi" Station on the Keihan Line

**2**06-6908-9121

Komyoike Driver's License Center

5-13-1 Fuseya-cho, Izumi City

Take a 5-minute walk (about 400m) from the "Koumyouike" Station on the Semboku Rapid Line

**2**0725-56-1881

- ■Requirements for Conversion (All requirements must be met.)
- · Have a valid foreign driver's license
- Verify (via his/her passport or driver's license) that the applicant had continuously stayed in a foreign country for over three years after getting the driver's license of that country
- His/her current address is registered in Osaka Prefecture ⇒ You can make the application at the
  Driver's License Center administered by the prefectural police department that has jurisdiction over
  the area you live in. A person living in Osaka Prefecture can apply at the Koumyouike Driver's
  License Center or the Kadoma Driver's License Center.

#### ■Necessary documents

- Foreign Driver's License (If it does not bear the date of issuance, or if you have multiple types of driving licenses, you need to show a certificate of your license records that read the issuance date of your driving license of each type.
- A copy of your foreign driver's license on both sides
- A publicly certified Japanese translation of your foreign driver's license (available at the embassy or consulate in Japan of your country, or the Japan Automobile Federation (JAF) <0 saka Branch, Kansai Headquarters, Automobile Federation > (JAF Osaka Office ☎072-645-1300)
- Passport (If you have renewed it recently, the old passport is also necessary)

  If there is no stamp of the country where the license was issued on the Passport, a document to prove that you have resided there may be necessary. (People who have a driver's license from the EU area will definitely need a certification of residence)
- A copy of your Passport (Copy of all pages is necessary except the blank ones)
- A copy of your Resident Certificate, with your nationality listed on it (If you are not eligible to register as a Resident under the Basic Resident Registration Law, a copy of documents proving that you are staying at the address you are using in application, such as the Resident Card)
   ⇒The Alien Registration Card is not accepted.

(Continued on to the next page)

- One piece of your photo (3cm×2.4cm in size, without head gear, facing forward, from the chest up and with no background, within 6 months from the shooting date)
- Writing utensils (black or blue ball-point pen)
- · Handlign fee
- © A person who has had a Japanese Driver's License before which is now invalidated must also bring that drivier's license.
- ©If applying for multiple licenses, it is necessary to have the same number of copies of the documents for each application.
- ©Bring someone who can interpret for you if you cannot speak Japanese well.
- ©As a result of examination, other documents, aside from what is mentioned above, may be required. For details about necessary documents, handling fee, examination, etc. please inquire directly to the Driver's License Center (refer to the previous page).

#### 2. Translation of your Foreign Driver's License

The Japan Automobile Federation (JAF) provides translation services for foreign driver's licenses for a fee.

#### [Necessary documents]

- Your foreign driver's license (As a rule, the original one. In the case of a driver's license from China, the auxilliary page is necessary, while for a driver's license from the Philippines, the Official Receipt, is necessary.)
- A copy of Resident Certificate or Resident Card (Only needed if your license is written in Arabian and Russian, or if your license is issued in Korea, Thailand, Myanmar, etc.)

Japan Automobile Federation Osaka Office (JAF)

2-1-5 Nakahozumi, Ibaraki-shi Osaka (about a 10 min. walk from the JR Ibaraki station)

**2**072-645-1300

URL http://www.jaf.or.jp/inter/index.htm

#### 3. Driving Rules in Japan

The Japan Automobile Federation (JAF) issues "Rules of the Road" in English, Spanish, Portuguese, and Chinese for a fee.

#### 4. Getting a New Japanese Driver's License

There are two ways of getting a new driver's license in Japan.

- At the Driver's License Center you will take a competency test, written and practical test. After passing, you will attend a lecture.
- You will practice driving at a driving training school, pass a practical test and after graduation, you will take a competency test and written test and pass.
- ©To know more about the requirements for getting the different types of driving licenses, handling fee, etc., please inquire directly to the Driver's License Center (refer to the previous page).
- ©Please inquire directly to training schools about their fees.

#### 8 When in Trouble

When you are troubled by anything, do not worry about it alone, but seek consultation. It will be kept confidential.

Osaka Information Service for Foreign Residents

(Consultation about residential status, labor, medical treatment, living, etc.)

Consultation hours 9:00-17:30 (Mon.-Fri. \*\*excluding holidays)

Address 5th Floor, MyDome Osaka, 2-5 Hommachibashi, Chuo-ku, Osaka City

Telephone Number 06-6941-2297

E-mail jouhou-c@ofix.or.jp

URL http://www.ofix.or.jp/life/index.html

#### 1. Problems in Life

For people who have problems with living, there are the following helping systems. Please inquire about the details.

#### ① Self-Support assistance for Needy People

Job hunting or legal consultation towards self-support is given to people who are financially troubled and find it difficult to maintain a minimal living standard just before they start to seek welfare.

Izumi City Living Support Center ☎0725-99-8100

#### ②Welfare system

For people who cannot work because of their sickness or disabilities, or people who have difficulty in earning a minimum level of living expenses despite their efforts, the Japanese government has offered a program that ensures them a minimal living standard and at the same time provides the necessary support to help them live on their own. Before receiving welfare, however, you need to explore every possible means, by utilizing your own resources, assets, or abilities, as well as asking for help from people obligated to give you support.

Izumi City Life and Wellness Division 20725-99-8134

#### 3 Special Loan for Social Welfare

A system where you can borrow money if you are temporarily in need, such as being sick or being unable to pay rent. The loan is to help you improve your life and be independent. (There is a screening to receive the loan.)

For foreigners, permanent residents and long term residents can apply.

Social Welfare Council 20725-43-7513

#### 2. When you Want to Consult a Lawyer (Osaka Bar Association)

Foreigners' Human Rights Telephone Consultation English, Korean, and Chinese available	2 <sup>nd</sup> / 4 <sup>th</sup> Friday 12:00-17:00	Free	☎06-6364-6251
General Legal Consultation  ※Interpretation is free	Every Friday 13:00-16:00 Max. 30 min. (60 minutes with interpretation)	5400 yen When your income is lower than a certain level, consultation is free	☎06-6364-1248

# 9 Contacts

# **■**Consultation Offices

Do not worry alone. Feel free to consult us.  $\,$  (Confidential / Consultation is free unless otherwise specified.)

Consultation regardin Domestic Violence (DV)			
Osaka Prefecture Women's Consultation Center			
Mon-Fri 9:00-17:30	<b>☎</b> 06-6949-6181		
Osaka Prefectural Kishiwada Child-Family Cent	er		
Mon-Fri 9:00-17:45(excluding weekends, holidays, and the year-end and new year holiday period)	☎072-441-7794		
Izumi Police Department ※For emergency, 11			
24 hours	<b>2</b> 0725-46-1234		
Stalker Victims Consultation			
Stalker 110 (Osaka Prefectural Police Headquarters) 24 hours	<b>☎</b> 06-6937-2110		
Izumi Police Department 24 hours	☎0725-46-1234		
Consultation about Life and Troubles			
Osaka International House Foundation Information Counter for	Foreign Residents		
Everyday 9:00-21:00 (Languages: English, Chinese, and Korean)  URL http://www.ih-osaka.or.jp/	☎06-6773-6533		
Osaka Information Service for Foreign Residents Osaka Foundation of International Exchange			
Mon-Fri 9:00-17:30 (Languages: English, Chinese, Korean, Spanish, Portuguese, Thai, Filipino, and Vietnamese) Consultation via E-mail (Languages: Japanese and English) Jouhou-c@ofix.or.jp  URL http://www.ofix.or.jp/life/index.html	☎06-6941-2297 An interpreter is available by tri-phone.		
Izumi City Living Support Center (Citizen Consultation / J	apanese Only)		
Law, multiple debts, registration, inheritance, contracts (by appointment)	☎0725-99-8100		
Kansai Lifeline			
MonSat. 10:00-19:00 (Languages: Taiwanese, and Standard Chinese)  URL http://www.geocities.jp/kansaiseimeisen/	☎06-6441-9595		
Immigration / Residential Status			
Foreign Residents Information Center Osaka Main	Office		
Mon-Fri 8:30-17:15 (Languages: English, Korean, Chinese, Spanish, and Portuguese)  URL http://www.immi.moj.go.jp/index.html	☎0570-013904 (PHS • IP • Calls from overseas ☎03-5796-7112)		

Osaka Immigration Bureau	
Mon-Fri 9:00-17:30 (Reception ends at 16:00)	
URL http://www/immi-moj.go.jp/ (Languages: English, Korean, Chines	e Spanish and Portuguese)
Job Hunting	e, Spanish, and I ortuguese)
Osaka Employment Service Center for Foreign	ers
Mon-Fri 13:00-18:00 (Languages: English, Chinese, and Portuguese)	
Tue./ Thur. 13:00-18:00(Language: Spanish)	<b>☎</b> 06-7709-9465
URL http://osaka-foreigner.jsite.mhlw.go.jp/	200 7707 7103
Hello Work Sakai	
Mon-Fri 13:00-17:00	_
URL (Languages: (Mon./Tue.) Chinese, (2 <sup>nd</sup> and 4 <sup>th</sup> Wed./ Fri.) Spanish,	<b>2</b> 072-222-5049
(Thur.) Portuguese)	If interpretation is
http://osaka-hellowork.jsite.mhlw.go.jp/list/sakai/madoguchi	necessary, please call
_goannai.html	beforehand
Izumi City Labor Support Consultation (Japanes	e Only)
Commerce and Labor Office MonFri. 9:00-17:15	•
Izumi City Plaza South Bldg. 2 <sup>nd</sup> Floor Mon. 13:00-16:30	1
Yu • Yu Plaza Tue. 13:00-16:30	
Izumi City Nanbu Region Center Thu. 13:00-16:30	☎0725-99-8124
Izumi City Hokubu Region Center Fri. 13:00-16:30	-
The Island Tolking Tolking The Island Tolking	
Medical Treatment	
AMDA Internation Medical Information Center Osa	aka Office
Mon-Fri 9:00-17:00 (Languages: English, Spanish, and Chinese)	
URL http://amda-imic.com/	<b>☎</b> 050-3598-7574
	Tokyo
Everyday 9:00-20:00 (Languages: English, Chinese, Korean, Spanish,	
and Thai)	
Monday, Wednesday, Friday 9:00-17:00 (Language: Portuguese)	<b>2</b> 03-5285-8088
Wednesday13:00-17:00 (Language:Filipino)	203 3203 0000
Thursday 13:00-17:00 (Language: Vietnamese)	
Center for Health and Human Rights Migrants (Consultation about HIV	and Sexually Transmitted
Diseases)	
Tue. 16:00-20:00 (Languages: English, Spanish, and Portuguese)	
Wed.16:00-20:00 (Language: Thai)	<b>D</b> 06 6254 5001
Thur.16:00-20:00 (Languages: Filipino and English)	<b>☎</b> 06-6354-5901
URL http://www.charmjapan.com/	
Human Rights	
Osaka Legal Affairs Bureau Human Rights Protection Division Foreign	on Language Human Rights
Consultation Hotline	5.1 Zunguuge Human Nignis
Weekdays 9:00-12:00/13:00-16:00 (Language: English)	<b>2</b> 0570-090911
Weekdays 9:00-12:00 / 13:00-16:00 (Language: Chinese)	<b>2</b> 0570-050110
Osaka Bar Association Foreigners' Human Rights Telephon	
2 <sup>nd</sup> and 4 <sup>th</sup> Fri. 12:00-17:00	301104141011
(Languages: English, Chinese, and Korean)	<b>2</b> 06-6364-6251
(2gangeon English, Children, and Ixolouil)	00 0001 0201
	1

Law		
Osaka International House Foundation Information	Center	
[Twice a month (1 <sup>st</sup> and 3 <sup>rd</sup> Wed.)]	Center	
Languages: English, Chinese, and Korean  Odd numbered month 1 <sup>st</sup> and 3 <sup>rd</sup> Wed. 13:00-16:00  Even numbered month 1 <sup>st</sup> Wed. 13:00-16:00/3 <sup>rd</sup> Wed.17:00-20:00	By appointment ☎06-6772-1127	
Osaka Bar Association General Legal Consulta	tion	
Every Friday13:00-16:00 30-min. system (60 mins. if with interpretation) 5400 yen % if financial resources are below a certain point, it is free	☎06-6364-1248  ※Consultation is paid	
Korean Legal Support Center		
MonSat. 9:00-18:00 (Language: Korean )	☎06-6731-3520	
Visa Consultation		
Osaka International House Foundation Information	Center	
2 <sup>nd</sup> Wed.13:00-16:00 (Languages: English, Chinese, and Korean) 4 <sup>th</sup> Wed.17:00-20:00 (Languages: English, Chinese, and Korean)	By appointment ☎06-6772-1127	
OSAKA GYOSEI-SHOSHI LAWYERS ASSOCIATION (Japanese Only •	appointment not necessary)	
1 <sup>st</sup> Wed.13:00-15:00	☎06-6943-7501	
Labor		
Ministry of Health, Labor and Welfare Foreign Worker's Con	nsultation Hotline	
Mon-Fri10:00-12:00 / 13:00-15:00 (Language: English)	<b>2</b> 0570-001701	
Mon-Fri10:00-12:00 / 13:00-15:00 (Language: Chinese)	<b>2</b> 0570-001702	
Mon-Fri10:00-12:00 / 13:00-15:00 (Language: Portuguese)	<b>2</b> 0570-001703	
Tue./ Thur./ Fri.10:00-12:00 / 13:00-15:00 (Language: Spanish)	<b>2</b> 0570-001704	
Tue./ Wed.10:00-12:00 / 13:00-15:00 (Language: Tagalog)	<b>2</b> 0570-001705	
Osaka Labor Bureau Consultation Corner for Foreign	Workers	
9:00-12:00 / 13:00-17:00 Mon. and Wed. (Language: English) Wed. and Thur. (Language: Portuguese) Wed. (Language: Chinese)	☎06-6949-6490	
Migrant Worker Research Group Legal Consultation for Fo	oreign Workers	
MonFri. 10:00-17:00 (Languages: English, Chinese, Portuguese, Spanish, Vietnamese, Tagalog)  Xyou can consult a lawyer through an interpreter.  Telephone reception is only in Japanese, but if you give your name, telephone number, and preferred language, you will be contacted again through an interpreter.  URL http://www.migrant-worker.org/annai.htm	☎06-4708-3631	
Izumi City Labor Consultation (Japanese Only • By appointment)		
Commerce and Labor Office 2 <sup>nd</sup> Fri. 13:00-16:00  Izumi City Plaza South Bldg. 2 <sup>nd</sup> Floor 1 <sup>st</sup> Sun. 13:00-16:00	<b>☎</b> 0725-99-8124	

Labor Standards Office		
Osaka Chuo [Jurisdiction over: Chuo-ku, Higashinari-ku, Joutou-ku,	<b>3</b> 05 5044 0454	
Tennouji-ku, Naniwa-ku, Ikuno-ku, Tsurumi-ku]	<b>☎</b> 06-6941-0451	
Temma 【Kita-ku, Toshima-ku, Asahi-ku】	<b>2</b> 06-6358-0261	
Nishinoda 【Konohana-ku, Nishiyodogawa-ku, Fukushima-ku】	<b>2</b> 06-6462-8101	
Higashi Osaka 【Higashi Osaka City, Yao City】	<b>2</b> 06-6723-3006	
Sakai [Sakai City]	<b>2</b> 072-238-6361	
Northern Osaka [Moriguchi City, Hirakata City, Neyagawa City, Daito City, Kadoma City, Shijonawate City, Katano City]	<b>☎</b> 072-845-1141	
Ibaragi [Ibaragi City, Takatsuki City, Suita City, Settsu City, Mishima Miyakojima Honmachi]	<b>☎</b> 072-623-2551	
Southern Osaka 【Suminoe-ku, Sumiyoshi-ku, Nishinari-ku, Abeno-ku, Higashi Sumiyoshi-ku, Hirano-ku】	☎06-6653-5050	
Western Osaka [Nishi-ku, Minato-ku, Taisho-ku]	<b>2</b> 06-6531-0801	
Yodogawa 【Higashi Yodogawa-ku, Yodogawa-ku, Ikeda City, Toyonaka City, Minoh City, Toyono-gun】	☎06-6350-3991	
Kishiwada [Kishiwada City, Kaizuka City, Izumisano City, Sennan City, Sennan-gun, Hannan City]	☎072-431-3939	
Habikino [Tondabayashi City, Kawachi Nagano City, Matsubara City, Kashiwara City, Habikino City, Fujiidera City, Osaka Sayama City, Minami Kawachi-gun]	<b>☎</b> 072-956-7161	
Izumiotsu [Izumiotsu City, Izumi City, Takaishi City, Semboku-gun]	<b>2</b> 0725-32-3888	
Consultation about Consumption		
Izumi City Consumer Affairs Center (Japanese Or	nly)	
Mon-Fri 9:00-17:15	<b>☎</b> 0725-47-1331 or <b>☎</b> 188	
Consultation about Child Rearing		
Izumi City Child Rearing Telephone Consultation (Japanese Only	v) Mon-Fri 9:00-17:00	
*Regarding general problems of children and development of children	, ,	
Child-Care Support Center "Blanco"	<b>2</b> 0725-45-7010	
Child-Care Support Center "Crear"	<b>2</b> 0725-55-8355	
Local Child-Care Support Center "Happy Land"	<b>2</b> 0725-41-5333	
Child-Care Support Center "Hikari Greenwell", at Authorized Center for Early Childhood Education and Care	☎0725-56-2002	
Child-Care Support Center "Ohisama", at Authorized Center for Early Childhood Education and Care, Yokoyama Kinomi Nursery School	☎0725-90-2501	
Mother and Child, Father and Child Self-Support Consultation	(Japanese Only)	
Child Support Division Mon-Fri 9:00-17:15		
*Conducting job hunting support for single parents and widows	<b>☎</b> 0725-99-8136	
Mother and Child Health • Child Rearing Consultation (Japanese Only)		
Health Center Mon-Fri 9:00-17:15	<b>2</b> 0725-47-1551	
Health and Welfare Center Mon-Fri9:00-17:15	<b>2</b> 0725-57-6620	
Child Rearing Consultation Center (Japanese On	ly)	
Children's Supportive Division Mon-Fri 9:00-17:15  **About various family problems of households with children aged between 0 and 17	<b>13</b> 0725-99-8135	

# ■List of Consulates General (Kansai) and Embassies

# 1. Consulates - General and Consulates in Kansai

Consulate Constal Consulate	Address	TEL
Consulate-General, Consulate		ICL
Australia Australian Consulate-General	MID Tower Twin 21, 16F 2-1-61 Shiromi, Chuo-ku,Osaka	06-6941-9271
China Consulate-General of the People's Republic of China	3-9-2 Utsubohonmachi, Nishi-ku, Osaka	06-6445-9481
France Consulate-General of France in Osaka-Kobe	8 Yoshida Izumidono-cho, Sakyo-ku, Kyoto	075-761-2165/2988
Germany Consulate-General of the Federal Republic of Germany in Osaka	Umeda-Sky Bldg. Tower East. 35F 1-1-88-3501, Oyodonaka, Kita-ku, Osaka	06-6440-5070
India Consulate-General of India in Osaka	Senba-I. S. Bldg. 10F. 1-9-26 Kyutaroh-cho, Chuo-ku, Osaka	06-6261-7299
Indonesia Consulate-General of the Republic of Indonesia in Osaka	Intes Bldg. 22F, 6-2-40, Nakanoshima, Kita-ku, Osaka	06-6449-9898
Italy Consulate-General of Italy in Osaka	17F, Nakanoshima Festival Tower 2-3-18, Nakanoshima, Kita-ku, Osaka	06-4706-5820
Korea Consulate-General of the Republic of Korea in Osaka	2-3-4 Nishi Shinsaibashi, Chuo-ku, Osaka	06-6213-1401
Mongolia Consulate-General of Mongolia in Osaka	Bakuromachi Estate building 3F, 1-4-10 Bokuromachi, Chuo-ku, Osaka	06-4963-2572
Netherlands Royal Netherlands Consulate-General in Osaka	8F-B Heiwa Bldg. 1-chome, Kitahama, Chuo-ku, Osaka	06-6484-6000
Pakistan Consulate of the Islamic Republic of Pakistan in Osaka	4F H1, Asia Pacific Trade Center ITM, 2-1-10, Nankokita, Suminoe-ku, Osaka	06-6569-3106
Panama Consulate of the Republic of Panama in Kobe	Yamamoto Bldg. 7F. 71 Kyomachi, Chuo-ku, Kobe	078-392-3361 /3362
Philippines Consulate-General of the Republic of the Philippines in Osaka	Twin 21 MID Tower24F. 2-1-61 Shiromi, Chuo-ku, Osaka	06-6910-7881
Russia Consulate-General of the Russian Federation in Osaka	1-2-1 Nishi-Midorigaoka, Toyonaka	06-6848-3451/3452
Thailand Royal Thai Consulate-General in Osaka	Bangkok Bank Bldg. 4F, 1-9-16 Kyutaro-cho, Chuo-ku, Osaka	06-6262-9226/9227
United Kingdom British Consulate-General in Osaka	Midosuji Grand Tower Bldg. 19F. 3-5-1 Bakuro-machi, Chuo-ku, Osaka	06-6120-5600

U.S.A American Consulate-General in Osaka-Kobe	2-11-5 Nishitenma, Kita-ku, Osaka	06-6315-5900
Vietnam Consulate-General of the Socialist Republic of Viet Nam in Osaka	4-2-15 Ichinocho Higashi, Sakai-ku, Sakai City	072-221-6666

# 2. Embassies and Honorary Consulates in Japan (when no consulate-general in Kansai)

# Asia

	Embassy	TEL
Bangladesh	Embassy of the People's Republic of Bangladesh	03-3234-5801
Brunei	Embassy of Brunei Darussalam	03-3447-7997
Cambodia	Royal Embassy of Cambodia	03-5412-8521
Laos	Embassy of the Lao People's Democratic Republic	03-5411-2291/2292
Malaysia	Embassy of Malaysia	03-3476-3840
Maldives	Embassy of the Republic of Maldives	03-6234-4315
Myanmar	Embassy of the Union of Myanmar	03-3441-9291/9294
Nepal	Embassy of the Federal Democratic Republic of Nepal	03-3705-5558/5559
Sri Lanka	Embassy of the Democratic Socialist Republic of Sri Lanka	03-3440-6911/6912
Singapore	Embassy of the Republic of Singapore	03-3586-9111/9112
Timor-Leste	Embassy of the Democratic Republic of Timor-LesteSot	03-3238-0210/0215
	Honorary Consulate	TEL
Bhutan	Honorary Consulate of the Kingdom of Bhutan	06-6227-4641

# North America

	Embassy	TEL
Canada	Embassy of Canada	03-5412-6200

# Middle and South America

	Embassy	TEL
Argentine	Embassy of the Argentine Republic	03-5420-7101/7105
Belize	Embassy of Belize	03-5365-3407 03-3400-9106 (Consular section)
Bolivia	Embassy of the Plurinational State of Bolivia	03-3499-5441/5442
Brazil	BRAZIL Embassy of the Federative Republic of Brazil	03-3404-5211
Chile	Embassy of the Republic of Chile	03-3452-7561/7562/ 7585
Colombia	Embassy of the Republic of Colombia	03-3440-6451
Costa Rica	Embassy of the Republic of Costa Rica	03-3486-1812

	Embassy	TEL
Cuba	Embassy of the Republic of Cuba	03-5570-3182
Dominican Republic	Embassy of the Commonwealth of Dominica	03-3499-6020
Ecuador	Embassy of the Republic of Ecuador	03-3499-2800/3498- 3984
El Salvador	Embassy of the Republic of El Salvador	03-3499-4461
Guatemala	Embassy of the Republic of Guatemala	03-3400-1830
Haiti	Embassy of the Republic of Haiti	03-3486-7096
Honduras	Embassy of the Republic of Honduras	03-3409-1150
Jamaica	Embassy of Jamaica	03-3435-1861
Mexico	Embassy of the United Mexican States	03-3581-1131/1135
Nicaragua	Embassy of the Republic of Nicaragua	03-3499-0400/0404
Paraguay	Embassy of the Republic of Paraguay	03-3493-3071
Peru	Embassy of the Republic of Peru	03-3406-4243/4249
Uruguay	Embassy of the Oriental Republic of Uruguay	03-3486-1888/1750
Venezuela	Embassy of the Bolivian Republic of Venezuela	03-3409-1501/1504
	Honorary Consulate	TEL
Antigua and Barbuda	Honorary Consulate of Antigua and Barbuda in Tokyo	03-3779-1341

# Europe

	Embassy	TEL
Albania	Embassy of the Republic of Albania	03-3543-6861
Armenia	Embassy of the Republic of Armenia	03-6277-7453
Austria	Embassy of the Republic of Austria	03-3451-8281/8282
Azerbaijan	Embassy of the Republic of Azerbaijan	03-5486-4744
Belarus	Embassy of the Republic of Belarus	03-3448-1623
Belgium	Embassy of the Kingdom of Belgium	03-3262-0191/0195
Bosnia and Herzegovina	Embassy of Bosnia and Herzegovina	03-3556-4151
Bulgaria	Embassy of the Republic of Bulgaria	03-3465-1021 - 1024
Dulgaria	Embassy of the republic of Bulgaria	/1026/1028/1030
Croatia	Embassy of the Republic of Croatia	03-5469-3014
Czech	Embassy of the Czech Republic	03-3400-8122/8123/8125
Denmark	Royal Danish Embassy	03-3496-3001
Estonia	Embassy of the Republic of Estonia	03-5412-7281
Finland	Embassy of Finland	03-5447-6000
Georgia	Embassy of Georgia	03-5575-6091
Greece	Embassy of Greece	03-3403-0871/0872
Hungary	Embassy of Hungary	03-5730-7120/7121

	Embassy	TEL
Iceland	Embassy of Iceland in Japan	03-3447-1944
Ireland	Embassy of Ireland	03-3263-0695
Vozalskotov	Embassy of the Republic of	03-3589-1821/1826
Kazakhstan	Kazakhstan	(Consular section)
Kosovo	Embassy of the Republic of Kosovo	03-6809-2577
Kyrgyz	Embassy of Kyrgyz Republic	03-3719-0828
Latvia	Embassy of the Republic of Latvia	03-3467-6888
Lithuania	Embassy of the Republic of Lithuania	03-3408-5091
Luxembourg	Embassy of the Grand-Duchy of Luxembourg	03-3265-9621~9623
Macedonia	Embassy of the Republic of	
(Former Yugoslav	Macedonia	00 0000 7440
Republic of	(Embassy of the Former Yugoslav	03-6868-7110
Macedonia)	Republic of Macedonia)	
Moldova	Embassy of Republic of Moldova	03-5225-1622
Norway	Royal Norwegian Embassy	03-6408-8100
Poland	Embassy of the Republic of Poland	03-5794-7020
Portugal	Embassy of Portugal	03-5212-7322
Romania	Embassy of Romania	03-3479-0311/0313
San Marino	Embassy of the Republic of San	03-5414-7745
Sail Mailio	Marino	03-3414-7743
Serbia	Embassy of the Republic of Serbia	03-3447-3571/3572
Slovak	Embassy of the Slovak Republic	03-3451-2200/1033
Slovenia	Embassy of the Republic of Slovenia	03-5468-6275
Spain	Embassy of Spain	03-3583-8531/8532
Sweden	Embassy of Sweden	03-5562-5050
Switzerland	Embassy of the Kingdom of Switzerland	03-5449-8400
Tajikistan	Embassy of the Republic of Tajikistan	03-6421-7455
Turkmenistan	Embassy of the Republic of Turkmenistan	03-5766-1150
Ukraine	Embassy of Ukraine	03-5474-9770
Uzbekistan	Embassy of the Republic of Uzbekistan	03-3760-5625
Vatican City	Roma Vatican Official Embassy (Vatican)	03-3263-6851
European Union	Delegation of the European Union	03-5422-6001

	Embassy	TEL
Ho	onorary Consulate	TEL
Cyprus	Honorary Consulate-General of the Republic of Cyprus in Tokyo	03-3592-0611
Malta	Honorary Consulate-General of the Republic of Malta	03-3460-2392
Monaco	Honorary Consulate-General of the Principality of Monaco	03-3211-4994
Montenegro	Honorary Consulate-General of Montenegro	03-5510-5511

# Middle East

	Embassy	TEL
Afghanistan	Embassy of Islamic Republic of Afghanistan	03-5574-7611
Bahrain	Embassy of the Kingdom of Bahrain	03-3584-8001
Iran	Embassy of the Islamic Republic of Iran	03-3446-8011/8015
Iraq	Embassy of the Republic of Iraq	03-5790-5311
Israel	Embassy of Israel	03-3264-0911
Jordan	Embassy of the Hashemite Kingdom of	03-5478-7177
Jordan	Jordan	03-3476-7177
Kuwait	Embassy of the State of Kuwait	03-3455-0361
Lebanon	Embassy of the Republic of Lebanon	03-5114-9950
Oman	Embassy of the Sultanate of Oman	03-5468-1088
Qatar	Embassy of the State of Qatar	03-5475-0611~0613
Saudi Arabia	Royal Embassy of Saudi Arabia	03-3589-5241
Syria	Embassy of the Syrian Arab Republic	03-3586-8977/8978
Turkey	Embassy of the Republic of Turkey	03-3470-5131/5135
United Arch Emirates	UNITED ARAB EMIRATES	02 5490 0904
United Arab Emirates	Embassy of the United Arab Emirates	03-5489-0804
Yemen	Embassy of the Republic of Yemen	03-3499-7151/7152

## Africa

	Embassy	TEL
Algorio	Embassy of the People's Democratic	03-3711-2661
Algeria	Republic of Algeria	03-3711-2001
Angola	Embassy of the Republic of Angola	03-5430-7879
Benin	Embassy of the Republic of Benin	03-6268-9360
Botswana	Embassy of Botswana	03-5440-5676

	Embassy	TEL
Burkina Faso	Embassy of Burkina Faso	03-3485-1930
Cameroon	Embassy of the Republic of Cameroon	03-5430-4985
Congo (the Republic of Congo)	Embassy of the Republic of Congo	03-6427-7858
Cote d'Ivoire	Embassy of the Republic of Cote d'Ivoire	03-5454-1401 ~ 1403
Djibouti	Embassy of the Republic of Djibouti	03-5704-0682
Egypt	Embassy of the Arab Republic of Egypt	03-3770-8022/8023
Eritrea	Embassy of the State of Eritrea	03-5791-1815
Ethiopia	Embassy of the Federal Democratic Republic of Ethiopia	03-5420-6860/6861
Gabon	Embassy of the Gabonese Republic	03-5430-9171
Ghana	Embassy of the Republic of Ghana	03-5410-8631/8633
Guinea	Embassy of the Republic of Guinea	03-3770-4640
Kenya	Embassy of the Republic of Kenya	03-3723-4006/4007
Lesotho	Embassy of the Kingdom of Lesotho	03-3584-7455
Liberia	Embassy of the Republic of Liberia	03-3441-7720
Libya	Embassy of Libya	03-3477-0701~0703
Madagascar	Embassy of the Republic of Madagascar	03-3446-7252~7254
Malawi	Embassy of the Republic of Malawi	03-3449-3010
Mali	Embassy of the Republic of Mali	03-5447-6881
Mauritania	Embassy of the Islamic Republic of Mauritania	03-3449-3810
Morocco	Embassy of the Kingdom of Morocco	03-5485-7171
Mozambique	Embassy of the Republic of Mozambique	03-5419-3656/0973/ 0974
Namibia	Embassy of the Republic of Namibia	03-6426-5460
Nigeria	Embassy of the Federal Republic of Nigeria	03-5425-8011
Rwanda	Embassy of the Republic of Rwanda	03-5752-4255
Senegal	Embassy of the Republic of Senegal	03-3464-8451
South Africa	Embassy of the Republic of South Africa	03-3265-3366/3369
Sudan	Embassy of the Republic of the Sudan	03-5729-6170/2200/ 2201
Tanzania	Embassy of the United Republic of Tanzania	03-3425-4531
Togo	Embassy of the Republic of Togo	03-6421-1064
Tunisia	Embassy of the Republic of Tunisia	03-3511-6622/6625

Embassy		TEL
Uganda	Embassy of the Republic of Uganda	03-3462-7107
Zambia	Embassy of the Republic of Zambia	03-3491-0121/0122
Zimbabwe	Embassy of the Republic of Zimbabwe	03-3280-0331/0332
	Honorary Consulate-General	TEL
Central African Republic	Honorary Consulate-General of the Republic of Central Africa in Tokyo	03-3702-8808/8332
Chad	Honorary Consulate of the Republic of Chad in Osaka	06-6231-5841
Mauritius	Honorary Consulate of the Republic of Mauritius in Tokyo	03-3767-1130
Nige	Honorary Consulate of the Republic of Niger in Tokyo	03-5405-3687
Seychelles	Honorary Consulate-General of the Republic of Seychelles in Tokyo	03-5211-0511
Sierra Leone	Honorary Consulate-General of the Republic of Sierra Leone in Tokyo	03-6895-8555

# Oceania

Embassy		TEL
Fiji	Embassy of the Republic of the Fiji	03-3587-2038
Marshall	Embassy of the Republic of the Marshall Islands	03-5379-1701
Micronesia	Embassy of the Federated States of Micronesia	03-3585-5456
New Zealand	New Zealand Embassy	03-3467-2271
Palau	Embassy of the Republic of Palau	03-3354-5500
Papua New Guinea	Embassy of Papua New Guinea	03-3454-7801/7804
Samoa	Embassy of the Independent State of Samoa	03-6228-3692
Tonga	Embassy of Kingdom of Tonga	03-6441-2481
Honorary Consulate-General		TEL
Kiribati	Honorary Consulate of the Republic of Kiribati in Sendai	022-291-4401
Solomon Islands	Honorary Consulate of Solomon Islands in Tokyo	03-3562-7490
Tuvalu	Honorary Consulate-General of Tuvalu in Tokyo	03-6857-7253